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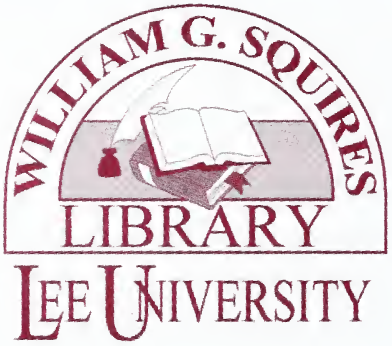
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Lee College (Cleveland, Tenn.)
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INTRODUCTION

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The college welcomes visitors to the campus at any time. Offices of the college are open Monday through Friday from 8:00 a.m. to 5:00 p.m. Appointments for other hours may be arranged in advance.

No person in whatever relation with Lee College shall be subject to discrimination because of race, color, or national origin.

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LEE COLLEGE, A CAMPUS WHERE CHRIST IS KING

That's a cherished concept at Lee College. In fact, we believe it's so important that we've designed a total way of living and learning around it. As a result, Lee students are continually being prepared to make a difference—not only through courses about career skills, but also through the caring attitudes of dedicated faculty members and the everyday experiences of campus life.

Here, students are helped to discover themselves and their true purposes. They are encouraged to uphold high standards—and enriched by a spiritual community. In short they learn how to become the best they can be. Intellectually. Socially. Spiritually.

Most important, Lee students are equipped to share their influence in the world. Not just in the office or the clinic or wherever their careers take them—but also in their homes, churches, communities—everywhere. Sometimes in big ways that make headlines. Other times in small ways that touch only a few.

At Lee, education is programmed to last. Forever. We provide quality academics that bring together three major components: specialized knowledge geared to specific careers—liberal arts study that lays the foundation for future education and advancement—and a learning environment that develops the spirit as well as the mind.

The result is sound, realistic education. A total of 24 major programs of study range from the latest computer training to traditional studies such as teacher education. To ensure these programs are appropriate for today, we stay in constant touch with changing trends and developments in the career world.

As the leaders and architects of academic life at Lee, our faculty members are a dominant and vital force. They model what it means to be a Christian. Whether in class or out, they are devoted to helping, teaching, listening.

To complement classwork, Lee offers students a variety of learning opportunities—from independent study to internships, from scientific research to foreign study. And to accommodate a range of scholastic needs, we provide both academic support and honors programs.

At the very center of campus is a charming, old fashioned gazebo. It was conceived by the Student Senate and built in 1982 with funds raised exclusively by Lee College students. Many an evening, the gazebo is the site of concerts or other presentations. On these occasions, hundreds of students gather on the spreading lawn beneath giant pecan and oak trees.

4-8-98 Pub.

Such scenarios are typical of the unified spirit that prevails at Lee College. Diverse as they are—in personality, culture, and ethnic origin—Lee students share a common bond within this Christian community.

To satisfy the diversity of interests, Lee offers a varied list of clubs, organizations, and activities. From academics to socializing, from intercollegiate and intramural sports to music, there are outlets for everyone.

Our musical reputation is widely known because of the extensive off-campus appearances by the Lee Singers and Ladies of Lee. They've toured Europe and the Far East. Other talented campus groups include the Evangelistics, Campus Choir, and a symphonic band.

As to sports, intercollegiate teams in basketball, tennis and golf compete in the National Association of Intercollegiate Athletics, the National Christian College Athletic Association, and the Tennessee Valley Athletic Conference. In 1985, the Lady Flames Basketball Team captured first place in the National Christian College Athletic Association.

Besides a regular schedule of chapel services and other spiritual events on campus, students demonstrate their faith through a multitude of off-campus experiences. Pioneers for Christ, for example, often take their witness to churches in other cities—sometimes overseas.

Campus social life consists of concerts featuring big-name contemporary Christian performers, parties, films, and more. An array of special events includes the annual Parade of Favorites, Homecoming, Derby Day, and Spring Fling.

Naturally, all of the activities permit daily opportunities for involvement, friendships, and fun. But, more than that, they are valuable means for forming lifelong interpersonal skills—learning leadership and practicing group cooperation. And with an enrollment of 1,300 students, Lee is an ideal size for a rewarding student life. It's large enough to produce a lively, stimulating community; small enough so that each person has a chance to shine.

ACCREDITATION

Lee College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools as a Level II general post-secondary institution.

Lee also holds membership in the American Council on Education, the Tennessee College Association. The teacher education program

is accredited by the Tennessee State Department of Education for teacher certification.

PURPOSE

Lee College is a coeducational Christian college whose basic purpose is to provide in a Christian environment learning experiences designed to develop within its students the knowledge, appreciation, understanding, ability and skill which will prepare them for responsible living in the modern world. A personal commitment to Jesus Christ as Lord and Savior is the controlling factor of the perspective from which the educational enterprise is undertaken. Education in this environment and from this perspective is viewed as an integration of truth as revealed in the Holy Scriptures and truth as investigated and discovered in the Arts and Sciences.

RELIGIOUS POSITION

As a Christian college operated under the auspices of the Church of God, Lee College is firmly committed to the conservative, evangelical, Pentecostal religious position of its sponsoring denomination. This position is expressed in the "Declaration of Faith" as follows:

We believe:

In the verbal inspiration of the Bible.

In one God eternally existing in three persons; namely, the Father, Son, and Holy Ghost.

That Jesus Christ is the only begotten Son of the Father, conceived of the Holy Ghost, and born of the Virgin Mary. That Jesus was crucified, buried, and raised from the dead. That He ascended to heaven and is today at the right hand of the Father as the Intercessor.

That all have sinned and come short of the glory of God and that repentance is commanded of God for all and necessary for forgiveness of sins.

That justification, regeneration, and the new birth are wrought by faith in the blood of Jesus Christ.

In sanctification subsequent to the new birth, through faith in the blood of Christ; through the Word, and by the Holy Ghost.

Holiness to be God's standard of living for His people.

In the baptism with the Holy Ghost subsequent to a clean heart.

In speaking with other tongues as the Spirit gives utterance and that it is the initial evidence of the baptism of the Holy Ghost.

In water baptism by immersion, and all who repent should be baptized in the name of the Father, and of the Son, and of the Holy Ghost.

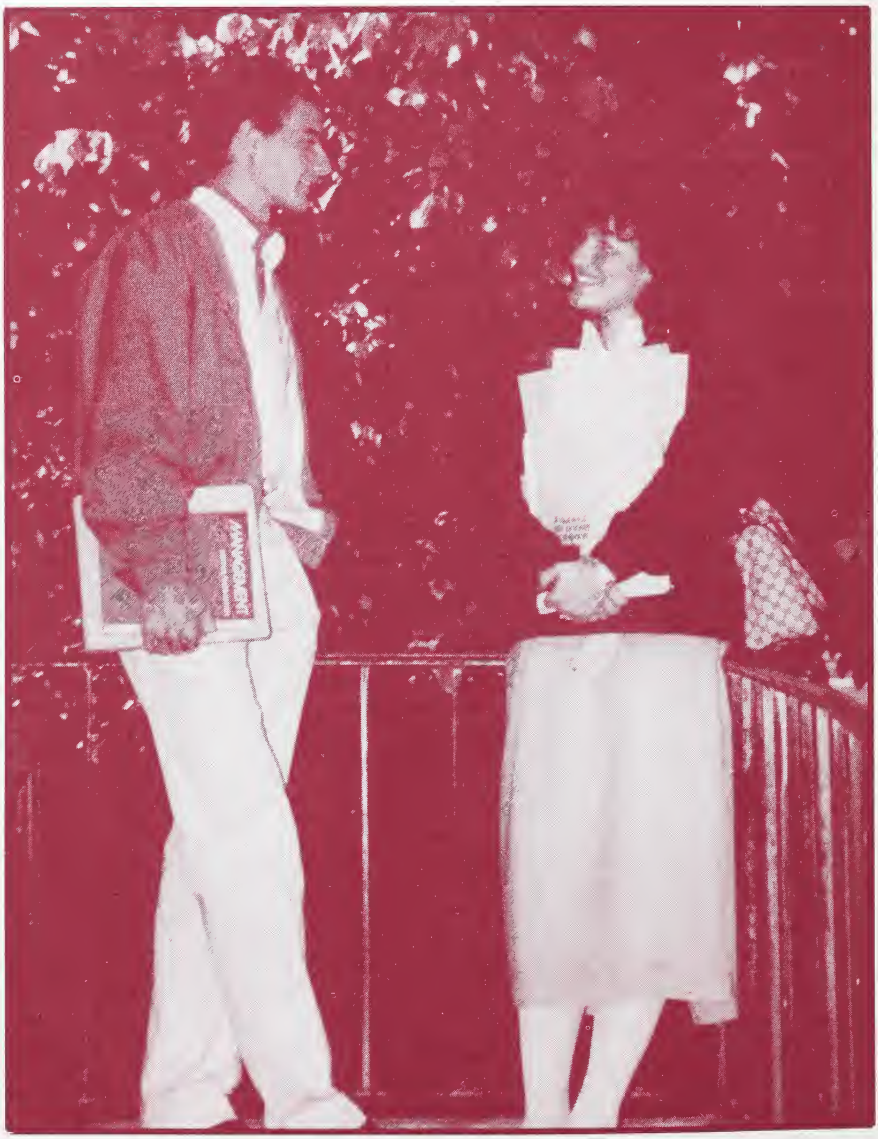
Divine healing is provided for all in the atonement.

In the Lord's Supper and washing of the saints' feet.

In the premillennial second coming of Jesus. First, to resurrect the righteous dead and to catch away the living saints to Him in the air. Second, to reign on the earth a thousand years.

In the bodily resurrection; eternal life for the righteous, and eternal punishment for the wicked.

ADMISSIONS



ADMISSIONS

If you want to learn about any college, a good starting point is finding out what kind of students attend. You will find them to be spiritually aware and participants, not spectators. Although most of our students come from the Southeast, you will meet others from as far away as Hawaii, Latin America, and South Africa. All have attended accredited high schools and have prepared for college in much the same way you have.

You will find that the costs for attending Lee are generally less than those at equivalent quality colleges. For those students who need financial assistance, Lee provides extensive financial aid programs which are explained in detail within the following pages in this section of the catalog.

ADMISSIONS

Admission to Lee College is based on evidence that the applicant possesses the qualities needed for satisfactory achievement in terms of character, ability, academic foundation, purpose and personality. The college admits students regardless of race, color, national origin or religious preference.

To be eligible for admission the applicant must have graduated from an approved high school or satisfactorily completed the G.E.D. test. All persons who register at Lee College are required to file an application.

Acceptance of students is based upon discernable qualities and potentials without reference to any perceived notion of an ideal class.

PROCEDURE

Application blanks are mailed on request to all prospective students. All students expecting to enroll at Lee College for the first time must submit the following:

1. An application for admission on a form provided by the college.
2. An official high school transcript mailed directly from the high school. All students must achieve a C average on all high school work or a composite score of seventeen or above on the American College Test, or 745 on the Scholastic Aptitude Test.
3. A test score report from American College Test. Transfer students having fewer than sixteen semester hours are required to take the test. Applicants who have not already taken the entrance examination (ACT or SAT) will be required to take it following the last day of registration before they will have official standing as students at Lee College and will be charged a fee of $15.00 plus a $5.00 late fee. The SAT will be acceptable if the student cannot take the ACT test.
4. An advance matriculation fee of $20 (not refundable). The matriculation fee may be applied to the account of the student or the account of a member of the immediate family for a period of two semesters following the date of payment.
5. An advance housing fee of $100. Rooms are not assigned until the acceptance becomes official. (This is refundable within thirty days prior to registration.)

When the above regulations have been completed, a student will be notified of his acceptance or rejection by the office of admissions. The college may refuse admission and registration to students not meeting the minimum requirements for college, or may admit them on probation for limited work.

GED EQUIVALENCY CERTIFICATION

Applicants who have not completed high school will be required to take the General Education Development tests. These tests cover English, natural science, social sciences, literature, and mathematics. The tests are given in many major cities throughout the nation. With an average score of fifty or above, one may apply for admission. For details concerning the use of the General Education Development tests for entrance to college, contact: Dean of Admissions, Lee College, Cleveland, Tennessee 37311.

ADVANCED PLACEMENT

Superior students with advanced work in high school are encouraged to work at more advanced academic levels. Upon presentation of clear evidence of ability and upon approval of the associate dean, a student may be granted advanced placement with or without college credit. Lee College will accept a score of three or above on the Advanced Placement Tests of the College Entrance Examination Board or a comparable score on other acceptable standardized

tests such as the College Level Examination Program (CLEP) area examinations and the United States Armed Forces Institute (USAFI). Lee students may submit scores on examinations taken through these programs to the Registrar for evaluation. College credit will be granted on the basis of an acceptable score under the following conditions:

1. At least one semester of work must be completed at Lee College before credit earned by testing will be recorded on the transcript.
2. Credit earned by testing will be designated on the transcript by a grade of P (Pass).
3. A maximum of 32 semester hours can be earned by testing.

EARLY ADMISSION

Early admission to college may, under strict conditions, be granted to students before graduation from high school. The student applies for early admission with the advice and approval of his/her principal and guidance counselor. To be eligible for this early admission program, the student must have a minimum 3.5 high school average and score 22 on the ACT or 975 on the SAT Tests.

PROBATIONARY ADMISSION

Applicants who are accepted as first time freshmen whose high school grade point average is below "C" (2.0) or with an ACT score lower than 17 are accepted on probationary status. Such persons will normally be limited to a 12-14 hour load and may be required to enroll in special sections for the first semester. Enrollment of such students at the college is sufficient proof of their acceptance of the probationary status.

READMISSION

Readmission after suspension is never automatic. The student must apply for readmission and be approved by the Committee on Admission and Retention. Any student who is dropped for academic reasons is ineligible to apply for readmission until one full semester has elapsed. The summer session is not considered a semester.

TEST REQUIREMENTS

All freshmen are required to submit scores on the American College Test or the Scholastic Aptitude Test. High schools should have application forms for these tests. If applications are not available in your high school, they may be obtained by writing to the Registration Department, American College Testing Program, P.O. Box 414, Iowa City, Iowa 52240. The application form is accompanied by a Student Information Bulletin which describes the test, gives the dates and places for test administrations and the procedures for registration. Test centers are located throughout the United States and tests are administered on five specific dates established by the testing service each year. Scores are reported to the colleges and universities as requested by the student.

Applicants are advised to take the ACT as early as possible in the senior year of high school. ACT test results are used as an aid in predicting the applicant's prospects for a successful college career and as a basis for planning the student's program of studies. An application for ACT should be made at least one month in advance of the test date. Where it is impossible to take the ACT in the local schools, the SAT test will be acceptable.

INTERNATIONAL STUDENTS

Highly qualified students are considered for admission as freshmen and transfer students. Applicants with native language other than English are required to submit scores earned on the Test of English as a Foreign Language (TOEFL), designed to ascertain proficiency in English and administered in many overseas testing centers. Students who wish to take the test should write directly to: TOEFL, Educational Testing Service, Princeton, New Jersey 08540.

Applicants must submit official transcripts from previous colleges and/or high schools. Also an Affidavit of Support must be submitted with the application. All these must be received and approved before a student can be accepted to Lee College or an I-20 Form can be issued.

A faculty advisor works with all international students in matters relating to admission and residency at Lee College. The advisor also provides liaison with the Missions Department for students under missions scholarships. Arrangements can be made for meeting a student upon arrival in Cleveland provided complete information is sent in advance to the Dean of Students.

VETERANS AND DEPENDENTS OF VETERANS

Lee College is approved for veterans and dependents of disabled or deceased veterans under existing public laws. Eligible persons should contact the Veterans Administration regional office of the state in which they maintain a permanent residence. One must have authorization for VA or vocational rehabilitation training before registering. If in doubt about the procedure, check with the local VA office.

Transcripts containing college credits acquired through USAFI courses and the College Level Examination Program (CLEP tests) or through colleges in the various branches of the military should be submitted with application. The transcript will be reviewed by the Registrar to determine the number of hours and the specific courses acceptable.

CONTINUING EDUCATION PROGRAM

Lee College offers a Continuing Education Program which is an undergraduate program designed to utilize the method of independent study. Its basic purpose is to prepare Christian workers in the areas of Bible, theology, pastoral studies, music, missions, and evangelism.

The program is especially designed for persons who cannot pursue a traditional resident college program. A bachelor's degree may be earned from Lee College through the Continuing Education Program.

Courses offered through extension may receive resident credit by Lee College. (See Continuing Education section.) All institute credit must be processed through the Continuing Education Program.

To receive credit for Continuing Education in the student's major, the student must have the permission of his/her Department Chairperson.

Information related to the Continuing Education Program may be obtained by writing to the Director of Continuing Education, 1161 Parker Street, Cleveland, Tennessee 37311.

TRANSFER STUDENTS

A student from an accredited college or university will be admitted without examination, provided he withdrew in good standing and has completed sixteen hours of college work. If he has fewer than sixteen hours, he will be required to take the ACT test. He must present an official transcript showing evidence of a 2.0 average in all college work previously taken, and should request that ACT or SAT scores be sent to the Registrar.

A transcript must be sent from each institution attended, regardless of whether credit was earned or is desired. A student who fails to acknowledge attendance in any college or university where he has been previously registered is subject to dismissal from Lee College.

No credit or transcripts will be issued until all previous transcripts (high school and college) are on file in the Registrar's Office.

A student in good standing at an accredited college or university, who wishes to enroll in the summer term only, may be considered for admission as a nonmatriculated student. Such admission will terminate at the end of the summer term and does not presuppose acceptance by the college. A nonmatriculated student may submit, in lieu of official transcripts of college credits, a statement of good standing from the dean or registrar of the last school attended. This statement must include the total number of semester or quarter hours credit previously earned.

All work from previous schools is recorded on the transcript. The cumulative average includes all credit hours attempted.

Except in special cases, any student who has failed in another institution and

who cannot remain in that institution will not be admitted to Lee College.

Removal of entrance conditions must be accomplished by the end of the first year.

In general, when it comes to accepting work from a school that is not a member of a regional association, Lee College follows the same policy as that of the state university of the state where the school is located.

All of the courses completed at an accredited junior college by a transfer applicant may be accepted provided the courses are submitted at the time of the original application. A junior college graduate, however, must complete the minimum of 60 additional hours at a senior level college with the last 30 hours required to be taken in residence at Lee.

Once a student has reached junior status at Lee College he must have special prior approval from the Associate Dean to take any courses at a two-year college to be transferred toward a degree program at Lee.

SPECIAL STUDENT

Under certain circumstances an applicant over twenty-one years of age and not qualified for admission may be admitted as a special student by permission of the Dean of the College.

TRANSCRIPTS OF CREDIT

A transcript of credit will be issued by the Registrar on written request of the student. An official transcript will be sent to another institution or other authorized person or agency. No transcript will be furnished until all accounts have been satisfactorily settled.

No charge is made for the first transcript when issued. Additional copies require prepayment of $2.00.

CONFIDENTIALITY OF STUDENT RECORDS

In accordance with the Family Educational Rights and Privacy Act of 1974, Lee College students have the right to review, inspect, and challenge the accuracy of information kept in a cumulative file by the college unless the student waives the right. The law further ensures that records cannot be released except in emergency situations without the written consent of the student other than the following:

1. to other school officials, including faculty within the educational institution who have legitimate educational interest;
2. to officials of other schools in which the student intends to enroll, upon condition that the student be notified of the transfer, receives a copy of the record if desired, and have an opportunity for a hearing to challenge the content of the record;
3. to authorized representatives of (1) the Comptroller General of the United States, (2) the Secretary, (3) an administrative head of an educational agency, or (4) state educational authorities;
4. in connection with a student's application for, and receipt of, financial aid; and
5. in cases of information classified as "directory information." The following categories of information have been designated by the college as directory information: name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational institution attended by the student. If the student does not wish such information released without consent, the student should notify the Office of the Registrar prior to the first day of classes each semester.

Questions concerning this law and the college's policy concerning release of academic information may be directed to the Registrar.

ACADEMIC PROGRAMS

ACADEMIC PROGRAMS

The total development of an individual can only be achieved by building a firm academic foundation. The quality education provided by Lee helps build that foundation.

Lee College offers more than twenty major programs of study, all taught by professionals who are dedicated to their disciplines and to the student's academic success.

DEPARTMENTS OF INSTRUCTION

There are 8 departments of academic instruction within the college:

Behavioral and Social Sciences
Bible and Christian Ministries
Business
Education—Elementary, Secondary, Health, and Physical Education
Language Arts
Music and Fine Arts
Natural Sciences and Mathematics
Continuing Education

The student may select courses from any of these departments and should select a major area of concentration from a subject matter discipline provided within one of the departments.

GENERAL CURRICULAR INFORMATION

ADVISING

After admission each student is assigned a faculty advisor who assists in selecting specific courses and in planning programs of study that meet graduation requirements in the normally prescribed sequence.

Courses numbered at the 100-level are designed primarily for freshmen. 200 level courses are designed for sophomores. Freshmen may enroll in 200-level courses if there are no prerequisites and their advisor concurs in the decision.

300-level courses are designed primarily for juniors. Freshmen are not allowed to enroll in 300 courses and sophomores may do so only with advisor approval. 400-level courses are designed for seniors and therefore are not open to freshmen and sophomore students.

It is highly desirable that students remain within the general boundaries of the levels designated. Senior status is not conferred upon students who have not completed all required work at the 100 and 200 level.

All students who graduate from Lee College shall complete 130 semester hours with a minimum cumulative average of C (2.0). The final 30 hours must be taken in residence at Lee College. In addition to the C average required for acceptance, students who transfer to Lee College must earn an average of C on all work attempted at Lee College in order to be eligible for graduation.

AREAS OF DEGREE OFFERINGS

The college offers the Bachelor of Arts, the Bachelor of Science and the Bachelor of Music Education. The degrees of each department are listed below:

Department	Degree	Major
Behavioral and Social Sciences	B.A.; B.S.	History
	B.A.; B.S.	Psychology
	B.A.; B.S.	Sociology
	B.S.	Social Science
Bible and Christian Ministries	B.A.; B.S.	Biblical Education
	B.A.; B.S.	Christian Education
	B.A.	Intercultural Studies
Business	B.S.	Accounting
	B.S.	Business
	B.S.	Business Administration
	B.S.	Computer Information Systems
Education—Elementary	B.S.	Elementary Education
Secondary, Health, and Physical Education	B.A.; B.S.	Health and Physical Education
Language Arts	B.A.; B.S.	Communication
	B.A.	English
	B.A.	Modern Foreign Languages
Music and Fine Arts	B.M.E.	Music Education
	B.A.	Music
Natural Sciences and Mathematics	B.S.	Biological Science
	B.A.; B.S.	Chemistry
	B.A.; B.S.	Mathematics
	B.S.	Medical Technology
	B.S.	Natural Science
Continuing Education	B.A.; B.S.	Biblical Studies

GENERAL EDUCATION CORE

The following is a list of general education courses which comprise the core subjects required in all degree programs offered within the college. The required number of hours may be selected from the courses listed in each discipline.

ART OR MUSIC: Two semester hours
- Art 111—Art Appreciation
- Music 133—Music Survey; Music 333—History and Survey of Western Music

ENGLISH COMPOSITION: Six semester hours
- English 101, 102, 103—English Composition
- English 305—Expository Writing
- English 350—Non-Fiction Writing
- English 351—Creative Writing

LITERATURE: Four semester hours
- English 201, 202—Aspects of Literature
- English 301, 302—English Literature
- English 311, 312—American Literature
- English 321, 322—World Literature

HISTORY: Six semester hours
History 111, 112—Survey of Western Civilization
History 211, 212—American History

LABORATORY SCIENCES: Eight semester hours
Biology 111—Plant Biology; Biology 112—Animal Biology
Chemistry 111, 112—General Chemistry
Physics 211, 212—General Physics
Physical Science 111, 112—Physical Science
Others above this level; does not include computer applications

MATHEMATICS: Three semester hours
Math 111, 112—Algebra and Trigonometry
Math 121—Fundamental Concepts of Mathematics
Math 143—Algebra and Trigonometry
Math 201, 202—Concepts of Mathematics for Elementary Teachers (for Elementary Education only)
Math 251—Analytic Geometry
Math 271, 272—Calculus
Others above this level; does not include computer applications

PHYSICAL EDUCATION ACTIVITY: Two semester hours
Physical Education 101—Elementary Bowling
Physical Education 102—Elementary Tennis
Physical Education 103—Elementary Golf
Physical Education 104—Elementary Handball and Racketball
Physical Education 105—Recreational Sports—Archery, Badminton, and Table Tennis
Physical Education 106—Aquatics and Movement Exercises
Physical Education 109—Skiing
Physical Education 112—Intermediate Tennis
Physical Education 113—Intermediate Golf
Physical Education 114—Team Sports—Volleyball, Soccer, Basketball, and Softball
Physical Education 120—Advanced Basketball

PSYCHOLOGY: Three semester hours
Psychology 211—General Psychology

SOCIOLOGY: Three semester hours
Sociology 211—General Sociology

FOREIGN LANGUAGE (For B.A. candidates): Twelve semester hours in one language
Spanish, French, German, Greek

RELIGION CORE

Because of its emphasis on an education both general and Christian in its scope and content, and because of the emphasis on religion and preparation for Christian living at Lee College, the college requires a common core of religion courses for all students. This core consists of eighteen hours as follows:

Bible 101 (OLD TESTAMENT SURVEY), three semester hours
Bible 102 (NEW TESTAMENT SURVEY), three semester hours
Theology 230 (CHRISTIAN THOUGHT), three semester hours
Theology 331 (CHRISTIAN ETHICS), three semester hours

The remaining hours may be elected from any courses offered by the Department of Bible and Christian Ministries. Each student must be enrolled in a religion course every semester until the total requirement is completed. If a student has taken Bible during summer school this may be applied to a following semester.

By virtue of completing eighteen (18) semester hours of religion, every student graduating from Lee College earns a minor in religion.

MAJOR REQUIREMENTS

By the beginning of his junior year, each student shall select one subject area to be known as his major field of study and shall complete not less than thirty (30) semester hours as his major area requirement. A minimum cumulative average of C (2.0) must be maintained in the major area. Each transfer student must earn at least six semester hours in his major area while in residence at Lee College.

Students desiring to apply transfer work or work done through correspondence or continuing education to a major program must have the written permission of the chairperson of the department in which that work is to be applied.

MAJOR WITH TEACHER CERTIFICATION

All candidates for degrees with teacher certification must complete the professional education requirements of Lee College in addition to the major area requirements. Students who desire information regarding teacher certification should refer to the requirements as listed in the education department's sections of the catalog.

RELATED AREA OR MINOR

Requirements for the related area are flexible enough to offer the student considerable latitude. A related area of study, or minor, of not less than eighteen hours may be selected to fulfill one of the following purposes:

1. To complete the required Professional Education courses for teacher certification.
2. To add breadth to the student's program through selection of a minor, usually in an area closely related to the major.
3. To add depth to the major subject area.

LEE COLLEGE 101

Lee College 101, The Christian College Experience, is designed to help new students adjust to college life. All first semester Lee students are urged to take LC 101.

ELECTIVES

Subject to approval of the faculty advisor and to regulations requiring a minimum of 130 semester hours for graduation, remaining hours and courses needed for graduation may be elected from any in the Lee College catalog for which the student is qualified to register.

REQUIRED OR PERMITTED LOADS

The minimum academic load for classification as a full-time student is twelve semester hours. For a class load beyond seventeen hours, there is an additional tuition charge. The maximum load is nineteen hours and requires the approval of the Dean or the Associate Dean. This approval is granted only on the basis of superior academic achievement.

Other than by special permission, freshmen are limited to sixteen hours and to no more than seven courses. A student on academic probation will normally register for twelve hours.

REGISTRATION

It is important that students register during the stated registration periods. Students who fail to complete registration (including financial arrangements) by the first day of classes will be charged a late registration fee. Registration is not complete until the student has made arrangements for payment of the semester charges at the business office. Until such settlement has been made, the student is not entitled to participate in any class or other activities at the college.

CHANGING SCHEDULE

Adding or dropping of courses may be accomplished only between registration and the final date for add/drop provided in the college calendar. Such changes must have the approval of the Dean or the Associate Dean. Change of Schedule forms must be delivered to Registrar within 48 hours after approving signatures.

If the student drops a course after the last day set for changing schedules and prior to the eleventh week of the semester he will automatically receive a W grade for the course.

There is a five dollar charge for all schedule changes.

CLASS ATTENDANCE

Regular attendance is essential to realize the purposes and objectives of the student's academic program. Each student is responsible to the teacher for class attendance and participation. Specific requirements for each course will be determined by the instructor and announced to the class during the first week of each semester.

Student's grades will not be reduced for absences which do not exceed the equivalent of one week of class attendance each semester. Cumulative absences of two weeks will be reported to the Dean of Students so that the total lifestyle of the student may be considered. Students whose cumulative absence of three weeks from any class should be reported to the Dean of the College who will, after consultation with the Instructor and the student, determine whether the student should be retained in the class. Within the parameters of the above regulations, the teacher may develop a system by which grade reduction can be made not to exceed one letter grade per semester based on absence alone. The above policy applies to all 100-level class absences for any reason whatsoever.

All absences because of college related events will be a part of the teacher's regular absence policy. It will be the student's responsibility to contact the teacher in case of such absence and to do whatever reasonable make-up may be required to keep the student current with the class progress.

Sponsors of off-campus activities should use only students who are capable of maintaining their regular classwork and participating in extra-curricular activities. The sponsor's responsibility also is to supply each teacher with a current list of students who are asked to participate at any given time or place. This notification should be supplied to the teachers well in advance.

It is generally assumed that students who engage in official activities off campus are involved in the educational process. For this reason, teachers are encouraged to cooperate with these efforts. However, the teacher is at no time to give unearned credit in order to pass a student because of his/her participation in any college related activity.

GRADES

Grades and quality points are assigned and recorded as follows: A, Excellent, four quality points per semester hour; B, Good, three quality points per semester hour; C, Average, two quality points per semester hour; D, Passing, one quality point per semester hour; F, Failure, no quality points awarded. I indicates the student's work is incomplete. The grade becomes I-F if the work is not completed by the end of the following semester or unless a written extension has been approved by the Dean of the College or his associate.

A grade of "W" is assigned to a student who, for any reason, offically withdraws or is dropped from a course at any time prior to the eleventh (11) week of the semester. This "W" is assigned without academic penalty to the student.

FINAL EXAMINATIONS

A schedule for final semester examinations is prepared by the Dean of the College and is listed in the schedule of classes each semester. Students and teachers must adhere to this schedule. No exams are to be given other than at the time designated in the published schedule.

DEAN'S LIST

Soon after the end of each semester the Dean of the College publishes the Dean's List. The list recognizes those students maintaining a minimum load of twelve semester hours who have achieved a scholastic average of 3.25 or above. Students achieving an average of 3.70 or above are designated with honors on the list.

ACADEMIC STANDING AND CONTINUANCE

Academic standing is computed by dividing the total number of quality points by the total hours attempted by a student. Continuance and promotion from one academic classification to another is based on completion of the following number of hours:

Freshman	0- 30
Sophomore	31- 59
Junior	60- 89
Senior	90-130

The minimum standard of achievement expected is a "C" average (2.0). The table below is based on the minimum retention standards and is designed as a guide to students who fall below the 2.0 cumulative average. A standing of 2.0 (average of C) is required for graduation.

Hours attempted	Probation
0- 32	Below 1.5
33- 59	Below 1.7
60- 89	Below 1.9
90-130	Below 2.0

A student whose record results in academic probation will be referred to the committee on admission and retention. No student will be continued on probation more than two consecutive semesters.

PROFICIENCY, ADVANCED PLACEMENT, AND CORRESPONDENCE

Students taking proficiency examinations will be required to present evidence that they have developed those abilities and aptitudes expected of students who have taken the course involved. When possible this evidence should be in the form of recognized standardized tests and must be approved by the Dean of the College or his associate. Upon passing the examination with a minimal grade of B, the student may be given credit toward graduation provided this does not duplicate credit accounted for admission to Lee College and the course is acceptable in his curriculum.

Proficiency examinations may not be taken to repeat coursework or be used in lieu of the I or F grades. In order to take a proficiency examination, the student must be enrolled for other courses, and may take the proficiency test once. The maximum number of hours that can be earned by proficiency examination, advanced placement, correspondence and/or Continuing Education is thirty-two semester hours. Seniors are limited to one Continuing Education course. Credit earned through proficiency and advanced placement shall be recorded with a grade of "P" and will not affect the student's grade point average.

Transcripts containing college credits acquired through USAFI courses and the College Level Examination Program (CLEP tests) or through colleges in the various branches of the military should be submitted at the time of application. Lee College accepts the CLEP area tests only. The transcript will be reviewed by the Associate Dean to determine the number of hours and the specific courses acceptable.

COURSE SUBSTITUTIONS

Any substitutions for, changes in, or exceptions to courses which are required for the granting of a degree from Lee College must be recommended by the Department Chair and approved by the Dean of the College or his associate.

REPEATING A COURSE

When a student elects to repeat a course only the grade received for the repeat will be counted in the computation of his grade point average. The student is not allowed to repeat a course more than twice.

HONOR GRADUATES

Students who achieve certain academic distinctions through earned grade point averages will be graduated upon recommendation of the faculty with

institutional honors. The following standards apply: 3.30 with honor (Cum Laude), 3.60 with high honor (Magna Cum Laude), 3.90 with highest honor (Summa Cum Laude). These averages are computed only at the close of the penultimate semester.

Also, annually the Lee College faculty nominates the recipient of the F. J. Lee Award which is given to the "most outstanding senior" and the Tharp Award which is given to the senior "most likely to make the greatest contribution to the Church of God."

Departmental awards and honors are generally confirmed by the faculty and presented to the students at an annual Honors Day award program.

INDEPENDENT STUDIES FOR HONOR STUDENTS

Independent study may be available to students showing the following achievements:

1. A student must have a minimum overall grade point average of 3.1.
2. He must have a minimum grade point average of 3.4 in his major field.
3. He must be at least a junior at the time he registers for the study.
4. Independent studies can be conducted only in the student's major or minor field and may not be used to substitute for required courses.
5. Each student must be approved by a faculty member, his advisor, and the head of the department in which he wishes to conduct his study.

STUDY ABROAD PROGRAM

Lee College offers a study abroad program with credit up to 12 hours for a summer session. This program is offered in cooperation with approved foreign universities and institutions.

Language students can receive credit for the beginning or elementary course (111-112), for the intermediate course (211-212), the course in composition and conversation (341-342), the civilization course (441-442), or in readings in literature (461-462), depending upon the student's achievement or upon the content of the courses studied in the foreign school.

TERMS OF GRADUATION

In order to graduate from Lee College the applicant must meet the conditions of graduation listed below on the dates announced in the college calendar.

1. A minimum of 130 semester hours credit with a GPA of 2.0.
2. The satisfactory completion of all General Education and Religion Core requirements.
3. The admission to and satisfactory completion of a departmental major.
4. The removal of all Incompletes and completion of all correspondence, proficiency credit or independent study credits (in required areas) must comply with the published deadlines.
5. All seniors must complete the required academic assessment tests.
6. For teacher certification applicants, the completion of the National Teachers Examination.
7. The final 30 hours of credit taken in residence at Lee College.
8. The filing of an application for graduation in the Office of the Associate Dean.

By the transitional nature of college curricula a number of changes in curricula may develop in the graduation requirements established by the college during one's tenure in college. The attempt of such changes is to reflect improvement in the college program; consequently, it is expected that students will adapt their course planning to new graduation requirements established during the course of their training. The curriculum changes introduced in the course of the student's enrollment will be included in the student's curriculum, provided that this inclusion does not increase the number of hours required for graduation.

LIBRARY

The library for Lee College and the Church of God School of Theology is housed in the Pentecostal Resource Center. This modern functional facility offers seating for over 400, including individual study carrels, open bookstacks, reading areas, an audio room, group study and seminar rooms, and a chapel with a rear projection screen.

An added feature of the building is the Research Center, which houses a comprehensive collection of materials pertaining to the Church of God and the Pentecostal movement.

The ground floor has space for a future media center which will house a sound-proof studio, control room, language lab, and media preparation and equipment rooms.

Students, faculty, alumni, and church and community members are served by a staff of 19 and a student staff of about 40. Services include telephone and in-person reference assistance, computer searches, library instruction for classes, organizing and providing access to a collection of more than 116,000 volumes, 800 current periodicals, and 8,000 microforms and other media.

The library utilizes the Southeastern Library Network's (SOLINET) cataloging and interlibrary systems. Combined with the CLSI automated circulation system, SOLINET, which is linked to OCLC, affords the user catalog access to more than 13 million titles. The CLSI system permits quick reference to holdings of Cleveland Public Library. The Public Library and the Resource Center have reciprocal borrowing privileges. Patrons have access to magazines and other sources through in-house paper indexes and 170 databases or online indexes provided by BRS, a computer search service.

Library hours:

Monday-Thursday	8:00 a.m.-10:00 p.m.
Friday	8:00 a.m.- 9:00 p.m.
Saturday	9:00 a.m.- 5:00 p.m.
Sunday	2:00 p.m.- 5:00 p.m.

FINANCIAL INFORMATION

ITEMIZED EXPENSES FOR EACH SEMESTER

Basic Fee (for full-time students who are taking 12-17 hours) This includes tuition, and post office fee; this does not include registration, student teaching, private music fees, or certain other special fees.	$1,575.00
Registration Fee (per semester, non-refundable)	10.00
Yearbook Fee (required, payable in full first semester attended)	30.00
Insurance per semester (required)	76.00
Second semester only	101.00
Student Activity Fee (per semester)	20.00
I.D. Fee	2.00
Estimated cost per semester, exclusive of room and board	1,713.00
All work under 12 hours and over 17 hours, each semester hour	131.00

The above charges do not include BOOKS and SUPPLIES which are sold for cash in the Pathway Bookstore. Students must be prepared to pay cash for books and supplies on registration day. BOOKS AND SUPPLIES WILL NOT BE CHARGED.

DISCOUNTS

In those cases where more than one member of an immediate household is registered full time, a 25% discount on tuition only is permitted for all except the first student, provided the full accounts are paid by the last date under the deferred payment plan. Those involved must call the matter to the school's attention in order to be assured of receiving the discount. This policy does not include married children.

DORMITORY STUDENTS

Room and Board Per Semester	
Room Rent: East Wing and Ellis	$ 432.00
Residents of Nora Chambers pay per semester	507.00
Board	620.00
Breakage Fee	25.00

Residents of Hughes, Medlin, Cross, Tharp and Simmons Hall pay $582.00 per semester.

Estimated average cost for full-time boarding students per semester, exclusive of personal expenses, books, and special fees for certain programs, $2,790.00.

Single students are required to occupy dormitory rooms until they are filled, unless living with parents or relatives.

Carroll Court—apartment rent for married students per month including all utilities:

One Bedroom	$ 215.00
Two Bedroom	230.00

Students are not normally permitted to arrive earlier than 2 days prior to registration. Students given permission and arriving earlier than 2 days prior to registration must pay for room and board. This must be paid in cash to the dormitory supervisor and to the cafeteria.

All dormitory students are required to eat in the college cafeteria. Exceptions are made only to those with work schedule conflicts or students who have a specific medical condition that would not permit them to eat in the cafeteria. An example of a medical condition would be an ulcer. Simply being on a diet is not sufficient cause. A student who wishes exemption must complete the necessary forms and return them to the Director of Housing within two weeks from date of registration.

All students, dormitory as well as off-campus, who carry as many as twelve hours of classes are required to enroll in the student accident and hospitalization

insurance program unless they are participating in a comparable program of their own/parent or spouse.

Students who are covered by a comparable program may apply for exemption from taking the student insurance by requesting exemption forms from the Health Services office. The deadline for exemption forms to be accepted for a semester will be the last day on which a student may register or add a class for that semester. Failure to complete the exemption form in full will automatically enroll a student in the school insurance program. Exemption forms are not kept from year to year.

SPECIAL FEES

SPECIAL MUSIC FEES

Private Lessons	$150.00
Piano and Organ Rental fees:	
1 hour each day per semester	30.00
2 hours each day per semester	45.00
Orchestral Instrument Rental	52.00
Class Voice (semi-private)	75.00
Registration fee for students who register for private lessons only	10.00
Special fee for Music Majors	150.00

This includes 3 credit hours of private lessons and practice fees. Available only to full-time students in music.

Private lessons are taught on the semester basis. Students are charged for the semester instead of for each individual lesson. No refund on private music lessons after last day of registration.

OTHER SPECIAL FEES (PER SEMESTER)

Other expenses for all students, when applicable, include:

Late registration fee	$ 10.00
Proficiency exams (for each hour's credit established)	20.00
Audit fee (per semester hour)	25.00
Student teaching fee	50.00
Kindergarten and Elementary	75.00
Graduation fee	50.00
Extra transcript (one given free)	2.00
Returned checks (per check) for insufficient funds	10.00
For other reasons	10.00
Auto registration and parking fee (per year)	20.00
Schedule change	5.00

ADDITIONAL FEES FOR CERTAIN COURSES

Laboratory fees	
All divisions (Chemistry, Biology, Physics, and Physical Science)	$ 25.00
All foreign languages	25.00
General Science	25.00
Typing fee	15.00
Skiing	100.00
Physical Education Activity	20.00
Data Processing Laboratory Fee	25.00

Note: Students registering for English Lab must consider this a 5-hour course when computing the number of hours for tuition charge.

PART-TIME STUDENTS

Students who register for a part-time course will be charged as follows:

Semester hour	$131.00
Registration (each semester)	10.00
Late registration	10.00

SUMMER SCHOOL COSTS

The cost of attending Lee College for the summer, 1988 is:

Tuition	$131.00 per hour
Registration Fee	10.00 per term
Room	185.00 per term
Board	225.00 per term

DEFERRED PAYMENT PLAN

Ordinarily students are required to pay the full charges for both terms at registration. However, those unable to pay the full amount may defer up to 50% of the charges for a maximum of 30 days. Students delaying registration for second term must pay an additional registration fee of $10.00.

REFUND POLICY

1. Withdrawals during the first week of classes will receive 50% credit on tuition. THERE IS NO REFUND AFTER THE FIRST WEEK.
2. There is no refund for: Registration Fee or Late Registration Fee. Refund for room and board will be prorated by the day.
3. If you register for both terms and withdraw prior to the beginning of the second term, you will receive full refund for the second term.

SETTLEMENT OF ACCOUNTS

Where possible students should be prepared to pay full semester charges on or before registration. Money may be submitted in advance to the Business Office. This will facilitate registration. All students are required to pay at least one-third down on or before registration according to the deferred payment plan which follows.

Students who are unable to pay their accounts in full must either borrow the necessary funds or subscribe to the college deferred payment plan. Parents and students who will have difficulty paying the full charges within the semester are encouraged to make advance arrangements for borrowing the needed funds. Students intending to borrow up to half of their actual college expenses should apply for a National Direct Student Loan. Persons needing a larger amount should apply for a Guaranteed Loan through their local bank. If a Guaranteed Loan is not possible, the college has made arrangements with the Insured Tuition Payment Plan, and the Tuition Plan, whereby parents and students may borrow up to the full expenses of attending college. The loans may be repaid monthly over a long period of time at low interest rates. The College also offers BankAmericard and Master Charge services by which students may pay on their accounts.

COLLEGE DEFERRED PAYMENT PLAN

Any full-time, on-campus student desiring to participate in the college deferred payment plan is required to pay $930 down at registration and the balance of the semester charges in three equal payments. Any part-time student or off-campus student desiring to participate in the deferred-payment plan is required to pay approximately one-third of the total charges at registration and the balance of semester charges in three equal monthly payments on the dates mentioned below. The same financial requirements apply to veterans and others where money is not sent directly to Lee College. In all cases, when the student does not have the down payment, a commitment letter is required from those underwriting the student's account.

FALL SEMESTER

Full-time, on-campus students must pay $930 at registration; off-campus students must pay one-third. The balance must be paid as follows:

First payment by September 15
Second payment by October 15
Final payment by November 15

SPRING SEMESTER

The same down payment ($930) is required at registration. The balance must be paid as follows:

First payment by February 15
Second payment by March 15
Final payment by April 15

If payment is not made on the due date a $10.00 fee will be assessed.

ACCOUNTS MUST BE PAID PRIOR TO FINAL EXAMINATIONS

Written commitments for aid from Lee College or other sources are the only substitutes for the required down payment. Therefore, students should assume responsibility for applying for aid in advance and for seeing that either the proper letters or cash arrives at the Business Office by registration day.

While we recognize the problems involved in increasing costs to the student, education with a Christian emphasis is the greatest personal investment available to our people today. The college will assist students in every way possible to finance their college education. If you need financial assistance, please check with our Office of Student Aid.

REFUND POLICY

No reduction of charges will be granted unless application is made within two weeks of any change in program or departure of the student. STUDENTS WHO WITHDRAW FROM THE COLLEGE AFTER THE FIFTH WEEK OF CLASSES WILL RECEIVE NO ADJUSTMENT ON TUITION AND FEES. Those who are interrupted by the college for discipline reasons will receive no adjustment on tuition and fees after the fifth week of classes. Room and board charges will be prorated from date of withdrawal. If a student withdraws during a semester and requests a refund of advanced payments, the following rules will determine the amount of adjustment provided the student withdraws formally through the Office of the Dean of Students.

1. Room and board will be adjusted by the full amount unused to date of withdrawal.
2. Tuition and fees, with the exception of matriculation and registration fees, will be adjusted on the following percentages:

During first two weeks of semester	80%
During third week of semester	60%
During fourth week of semester	40%
During fifth week of semester	20%
After fifth week of semester	No adjustment

3. NO REFUND ON MATRICULATION FEE, REGISTRATION FEE, OR LATE REGISTRATION FEE.
4. No person who registers as a full-time student and is later permitted to drop enough courses to place him in the classification of a part-time student will be entitled to an adjustment or prorated tuition after the fifth week.

Accounts with the school must be settled in full before a diploma or a transcript of credits is issued or letter of honorable dismissal is granted. ACCOUNTS MUST BE PAID BEFORE FINAL EXAMINATIONS ARE TAKEN. NO STUDENT WILL BE ALLOWED TO GRADUATE UNTIL HIS ACCOUNT IS PAID IN FULL.

BUSINESS OFFICE
STUDENT FINANCIAL AID PROGRAMS

Lee College offers a broad program of financial aid to students including scholarships, loans, employment, and combinations of these programs.

In determining an applicant's need, the Student Aid Office utilizes the financial need analysis of College Scholarship Service. The applicant's need for financial assistance must be established by filing the appropriate applications.

In order to continue to receive federal financial aid the college is required to certify that a student has made satisfactory progress. Lee College defines satisfactory academic progress through the establishment of a minimal grade point average for the hours attempted and completed. A full description of this process may be received from the office of Financial Aid if the student has questions about receiving continued financial assistance.

FEDERALLY SPONSORED FINANCIAL AID PROGRAMS

Commitment involving the use of Federal funds is tentative and conditional upon subsequent Congressional appropriation and actual receipt of the funds by Lee College.

Pell Grant Program

This program, previously known as the Basic Educational Opportunity Grant was established under the Higher Education Act of 1972, and was implemented during the 1973-1974 academic year.

To apply for a Pell Grant, the student must complete question 109 of the Family Financial Statement of ACT with "yes" or complete a Federal Student Aid Pell Grant application.

Within four weeks, the student should receive a "Student Aid Report" from Pell Grant in Iowa City, Iowa, notifying the student of his eligibility status. This report must be submitted to the school which will calculate the amount of Pell Grant the student is eligible to receive. The amount of the student's award is based on the student's eligibility index, the cost of attendance, and a payment schedule issued to Lee College from Pell Grant.

The applicant must submit a Lee Financial Aid Application, an ACT Pell Grant application, and apply for the TSAC if an undergraduate Tennessee resident. This program is restricted to U.S. citizens, or those of the U.S. for other than temporary purposes, who are undergraduates maintaining satisfactory academic progress.

Supplemental Educational Opportunity Grant Program

Grants ranging from $200 to $1,000 a year are awarded to students of "exceptional financial need" who for lack of financial means of their own or families would not be able to attend college.

Supplemental Educational Opportunity Grants are restricted to undergraduates. This grant along with other financial aid programs make up the total student aid award. A SEOG may be received through the period required for degree completion.

Perkins Loan Program (formerly National Direct Student Loan)

Perkins Loans are available to students who are enrolled on at least half-time basis (6 semester hours) and who demonstrate a financial need.

Subject to the availability of funds, an eligible undergraduate may borrow up to $1,500 per academic year or a maximum of $9,000 in undergraduate studies.

Repayment of Perkins Loans

While the borrower is a student, there is no repayment of the loan and no interest accrues. Repayment of the loan begins nine months after graduation or termination of studies. The interest rate is five percent (5%) on the unpaid balance. However, deferments extending the repayment period may be made for a member of the armed forces of the United States, a volunteer under the Peace Corps or a member of VISTA.

Guaranteed Student Loan Program

This program enables a student to borrow directly from a bank, credit union, savings and loan association, or other participating lender who is willing to make educational loans. The loan is guaranteed by a State or private non-profit agency or insured by the Federal government.

The maximum amount which may be borrowed per year is $2,625 for freshmen and sophomores and $4,000 for juniors and seniors. The total amount which may be borrowed for undergraduate study is $17,250.

The Federal government will pay the interest (not to exceed nine percent) until repayment of the principal begins. New loans initiated after October 15, 1983 generate an 8% interest.

Repayment is made to the lending institution and payments begin between six (6) and seven (7) months after the student graduates or leaves school. The amount of repayments depend upon the size of the debt but at least $600 per year must be paid. Deferment from repayment is granted for up to three (3) years while a borrower serves in the Armed Forces, Peace Corps, or VISTA, or for any time spent in full-time study.

Information and application forms are available from schools, lenders, State Guaranteed Agencies, and Regional Offices of the U.S. Office of Education.

See Financial Aid Manual for further details and application for financial aid.

PLUS LOANS

The Parent Loan for undergraduate student program enables parents to borrow a non-deferred loan of $4,000 annually to an aggregate loan maximum for each eligible student of $20,000. Parent borrowers may borrow for either dependent undergraduate or dependent graduate/professional students. Forty-five days after the loan is processed, a minimum of $52.00 monthly payments begin for a seven (7) year repayment period. The current rate of interest is 12%. Applications are secured from lending institutions of your choice.

SUPPLEMENTAL LOANS FOR STUDENTS

This new loan was authorized on October 17, 1986 to provide supplemental

loan funds for independent undergraduate or graduate students. Under the SLS program, eligible students may borrow up to $4,000 per academic year, with an aggregate loan maximum of $20,000. This loan is not deferred and requires monthly payments of $52.00 minimum. It has a 12% interest rate. Students should secure applications from lenders of their choice and submit a definition of independence to their lender.

The Federal higher Education Act of 1965, as amended by Congress in 1980, mandates institutions of higher education to establish standards of "satisfactory progress" for students receiving financial aid. The institutions must establish, publish, and apply reasonable standards for measuring whether a student is maintaining satisfactory progress in his or her course of study.

A reasonable policy will measure both quantitative and qualiative progress. That is, the student must be moving toward his/her educational goal at a reasonable rate.

Hours attempted	Probation
0- 32	Below 1.5
33- 59	Below 1.7
60- 89	Below 2.0
90-130	Below 2.0

FINANCIAL AID FOR CONTINUING EDUCATION

Independent study programs may receive Pell Grants. The uniqueness of these programs require special regulations. Full information concerning registration requirements and financial aid regulations may be received by writing directly to Continuing Education in care of Lee College.

TENNESSEE STUDENT ASSISTANCE AWARD (TSAA)

The Tennessee Student Assistance Corporation (TSAC) is a non-profit organization established by the Tennessee General Assembly to further post secondary education opportunity for Tennessee residents. In administering the Tennessee Student Assistance Award, TSAC reviews all Tennessee resident applicants who are enrolled in an eligible post secondary institution. The awards range from $54.00 to $2,500. The average received at Lee College is approximately $1,194. The award can exceed tuition and fees per semester.

Students apply for the TSAC award by completing the American College Testing Program Tennessee Family Financial Statement (FFS). Answer all special Tennessee questions and insert code 4015 in Section Q of the FFS with the additional processing fee. Following the submittal of the FFS, TSAC will review your application based on family need, in the same manner as the Pell Grant. Please apply for both Pell Grant and TSAC if you are a Tennessee resident.

LEE COLLEGE SPONSORED FINANCIAL AID PROGRAMS

Applications for *All Scholarships* administered by the Student Aid Committee may be obtained in the Student Aid Office, Room 317, in the Administration Building.

Academic Scholarships

CENTENNIAL SCHOLAR—Any student graduating from an approved high school who scores 30 on the ACT or 1350 on the SAT is eligible for a scholarship equal to the standard tuition cost based on a load of 12 to 17 semester hours four full years and they shall be known as Centennial Scholars. The scholarship is for the academic year immediately following high school, providing the student earns twelve semester hours each semester.

PRESIDENTIAL SCHOLAR—Any student graduating from an approved high school whose composite scores is 26, 27, 28, or 29 on the ACT or 1150-1340 on the SAT is eligible for a scholarship equal to the

standard tuition cost based on a load of 12 to 17 semester hours his/her freshman year at Lee College. They shall be known as Presidential Scholars. The scholarship is for the academic year immediately following high school graduation, providing the student earns twelve semester hours the first semester.

DEAN'S SCHOLAR—Any student graduating from an approved high school who scores 23, 24, or 25 on the ACT or 1030-1140 on the SAT is eligible for a scholarship of $1,000 for his/her freshman year at Lee. They shall be known as Dean's Scholars. The scholarship is for the academic year immediately following high school graduation, providing the student earns twelve semester hours the first semester.

HONOR SCHOLARSHIP—Any sophomore, junior, or senior enrolled for at least 12 hours with a 3.7 grade point average is eligible for an honor scholarship which entitles them to ½ tuition for the following semester.

All Academic Scholarships will be awarded through the Admisisons Office their first year. Awards will be established from composite scores reported on Naitonal Testing Day sequence through ACT and SAT. Honor Scholarships will be awarded from the Records Office.

Music Scholarships

Music scholarships available to students are:

1. MUSIC DEPARTMENT SCHOLARSHIPS: A limited number of scholarships are awarded to students demonstrating performance ability in applied music. Emphasis is placed on instrumental performance. Interested individuals should write to the Chairperson, Department of Music, Lee College, for an application and an audition appointment.
2. LEE SINGERS SCHOLARSHIPS: Each year a limited number of scholarships are awarded to students accepted into membership in the Lee Singers. Awards are based upon musical abilities, financial need and service in the ensemble. For information write to the Conductor, Lee Singers, Lee College.
3. TENNESSEE MUSIC SCHOLARSHIPS: A scholarship was established by the Church of God Publishing House and the Music and Printing Company for students at Lee College who are preparing to enter the full-time ministry of music in the church. For information, write to the Editor, Tennessee Music and Printing Company, Montgomery Avenue, Cleveland, Tennessee 37311.
4. The DIAPASON ORGAN SCHOLARSHIP will be available to an incoming freshman with outstanding potential in the field of organ performance. The recipient should have a good background in piano and have studied basic organ technique. For additional information contact the Development Office or Music Department Chairperson.

INSTITUTIONAL LOAN PROGRAMS

Collection Procedures
Due Diligence Program

Statement of Purpose:

Lee College is genuinely concerned that the students of this institution have accessible to them an appropriate short-term loan program. Through gifts from empathetic contributors, Lee College has established a three-fold program for identifiable cash emergencies. These are the Barker Emergency Loan, the Winters Foundation and the R. Leonard Carroll Loan Funds.

By definition of a loan as "something lent for a borrowers' temporary use," it is a requirement of the Lee College institution to establish active procedures insuring the repayment of temporarily lent funds. As good stewards, efficiency and due diligence is essential to quality institutional programs. The four unique loan programs will utilize the Due Diligence Program of Collections as outlined by the National Association of Secondary School Financial Aid Administrators and the National Association of College and University Business Officers. The program established by the Student Financial Aid Office is a prototype of the National Direct Student Loan Collection System. The collection procedure will be administered systematically, uniformally and with empathy and compassion. Individual cases that warrant extraordinary actions of deference will be reviewed with Christian care.

Winters Foundation Revolving Fund Program

Due to an initial contribution of funds from Dan and Mary Nell Winters, Lee College has established a Winters Foundation Revolving Fund Program. Any enrolled student, with bona fide need may apply for a short term 90 day loan. A graduated service charge of $5.00 for $100.00, $10.00 for $200.00, and $12.50 for $250.00 is applied. These funds are secured through a non-institutional co-maker signature. This emergency funding is intended to assist Lee College students through temporary emergencies. The donor has submitted these funds in honor of his family and in honor of the student body of this campus.

R. Leonard Carroll Ministerial Student Loan Fund

The R. Leonard Carroll Ministerial Student Loan Fund was established by the General Board of Education of the Church of God for the purpose of assisting a limited number of ministerial students

with funds to meet their tuition and fee expenses. This loan is administered through the Lee College Student Aid Office with the selection of recipients made by an appointed committee.

All loan applicants must complete financial aid applications. In the selection of loan recipients, academic and leadership qualities are considered but the major consideration is given to financial need.

Interest, at the rate of five (5) percent per annum, begins to accrue on the first day of the seventh month following graduation or termination of full-time enrollment. Repayments are made on a quarterly basis with a minimum repayment of $45.00 per quarter.

The Barker Short-Term Loan Fund

The Barker Short-Term Loan Fund was endowed by Mr. and Mrs. Horace L. Barker of Clearwater, South Carolina.

The purpose of this loan fund is to provide loans to eligible students who have need of such financial assistance to meet emergency needs.

This fund is administered by the Director of Student Aid according to agreed policies and procedures. Specifics may be obtained by discussing this particular loan with the Director of Student Aid.

Endowment Scholarships

Applicants must submit a Lee College application for financial aid, and indicate which scholarships in which there is interest.

The Lee College Student Aid Committee is wholly responsible for the selection of the endowment scholarship recipients. In this selection, academic and leadership qualities are considered but the major consideration is given to financial need. Application for these scholarships is initiated by completing all of the required financial aid applications. Scholarships shall be discontinued any time a recipient withdraws from Lee College or fails to meet the college requirements regarding academic progress.

The Delton L. Alford Music Scholarship is endowed by students, colleagues and friends of the honoree. Awards are based on scholarship, performing ability, and need. For additional information see the Music Department Chairperson or contact the Office of Student Aid.

The Harold and Jean Ashlock Family Scholarship Fund was endowed by Mr. and Mrs. Harold Ashlock and family. Special consideration shall be given to applicants studying for the ministry. No recipient shall receive the scholarship for more than eight (8) semesters.

The First American Bank Scholarship Fund (Cleveland Tennessee) Entering freshmen must have an ACT score of twenty-five (25). Those applicants who qualify must maintain a 3.0 grade point average to continue qualifying for the scholarship. No recipient shall receive the scholarship for more than eight (8) semesters.

Lois Beach Science Scholarship initiated by Roderick Justice, was endowed by science alumni. The scholarship is based upon the number of laboratory assistants needed as well as the scholastic performance of the applicant in this area. Recipients are limited to sophomores, juniors, and seniors with majors in Chemistry and/or Biology.

Cletus Benton Memorial Scholarship was endowed by the friends of Cletus Benton. From this endowment fund, four scholarships will be awarded. One recipient will be selected from each of the following area schools: Bradley High School senior; Cleveland High School senior; Cleveland State Community College entering Lee; and Tomlinson College graduate entering Lee. Majors in the Department of Business will receive primary consideration. No recipient shall receive the scholarship for more than eight (8) semesters.

Dr. Jim W. Bilbo Scholarship was endowed by Dr. and Mrs. Bilbo and family. Applicants for this scholarship must be considered worthy, and be enrolled as a full-time student. No recipient shall receive the scholarship for more than eight (8) semesters.

The Donald N. Bowdle Scholarship was established on January 23, 1986 by the men of Alpha Gamma Chi and their alumni. The fund honors Dr. Donald Bowdle, one of the founding sponsors of the organization. Priority for awarding the scholarship shall go first to a senior Alpha Gamma Chi member based upon merit and financial need. Next priority will be to a freshman, sophomore or junior Alpha Gamma Chi member based on financial need. The scholarship will be awarded on a semester basis with no recipient receiving the award for more than two consecutive semesters.

The Claude V. Bridges Scholarship Fund was endowed by family and friends. Applicants must be enrolled in the Division of Education. No recipient shall receive the scholarship for more than eight (8) semesters.

The William E. Brown Scholarship Fund was endowed by Mr. William E. Brown of Mt. Carmel, Illinois. Scholarships shall be awarded on an annual basis to full-time seniors who are enrolled in the Division of Religion and studying for the ministry.

The Hubert C. and Melvina N. Buie Scholarship was endowed by Hubert C. and Melvina N. Buie of Tyler, Texas. An annual scholarship may be awarded to a freshman, sophomore, junior or senior enrolled at Lee as a full-time student. Major consideration shall be given to the academic performance, outstanding qualities to succeed, and the financial need of each student. Special consideration shall be given to a student attending from the Church of God Home for Children at Sevierville, Tennessee. Applicants may be enrolled in any academic division of Lee College leading to a Bachelor's degree. No recipient shall receive the scholarship for more than eight (8) semesters.

Archie L. Burroughs Scholarship was endowed by Archie and Marilyn Burroughs of Birmingham, Alabama. Priority shall be given first to Burrough's relatives, then to applicants from the Metropolitan Church of God, then applicants from Birmingham, Alabama, then applicants from the state of Alabama. No recipient shall receive the scholarship for more than eight (8) semesters.

Dr. Stanley L. Butler Scholarship was endowed by the Collegiate Sertoma Club and friends. Priority shall be given first to a golf scholarship, secondly, to a general athletic scholarship. No recipient shall receive the scholarship for more than eight (8) semesters.

The Floyd D. Carey, Jr., Excellence in Christian Education Award Scholarship was endowed by family and friends. Applicant must be considered worthy and be enrolled as full-time student majoring in Bible and Christian Education. Must be classified as a graduating senior. No recipient shall receive the scholarship for more than eight (8) semesters.

The Troy Chandler Memorial Scholarship was endowed by the Henrietta, Texas Church of God. Applicant must be enrolled as a full-time student in any academic division of Lee College. Priority shall be assigned first to students from Henrietta, Texas Church of God, second from Greater Wichita Falls, Texas area, third from the state of Texas. No recipient shall receive the scholarship for more than eight (8) semesters.

Church Music Committee Scholarship was endowed by the Church of God Music Committee, Lee College Music Department and faculty. Applicants for this scholarship must be music majors. No recipient shall receive the scholarship for more than eight (8) semesters.

The Reverend Winston Clark Scholarship was endowed by Ron and Joy Moore. Applicant must be enrolled as a full-time student in the area of religion or music at Lee College. No recipient shall receive the scholarship for more than eight (8) semesters.

The Carl Colloms Scholarship Fund was endowed by Mr. Carl Colloms. Applicants for this scholarship must be enrolled as full-time students graduating from Bradley Central High School, Cleveland High School or Charleston High School. First priority of the scholarship shall be assigned to a qualifying Charleston High School student. Applicants for the award must be majoring in a pre-professional area, not including education, music or ministerial studies. The criteria for selection shall include academic performance, extracurricular involvement, and good citizenship. No recipient shall receive the scholarship for more than eight (8) semesters.

The Reverend J. B. Collins Scholarship Fund was endowed as a bequest from his estate. Applicants must be enrolled in the nursing program. First priority will be given to students from South Carolina. No recipient shall receive the scholarship for more than eight (8) semesters.

The Charles Edward "Rick" Compton Scholarship Fund was endowed by Dr. Charles B. Gilbert, and the Logan, West Virginia Church of God. Priority shall be given first to the siblings of Rick Compton, then applicants from the West Logan Church of God, then applicants from the state of West Virginia. Special consideration shall be given to applicants enrolled in the music department, and the intent to minister in Church of God shall be considered a positive factor. No recipient shall receive the scholarship for more than eight (8) semesters.

The James Euell and Cuba Culpepper Scholarship Fund was endowed by Mr. James Euell Culpepper of Lake Park, Georgia as a memorial fund. Priority shall be given first to a student from the Forrest Street Church of God, Valdosta, Georgia, then a student from the Valdosta, Georgia area, and then a student from the state of Georgia.

The J. E. DeVore Scholarship Fund for Foreign Students was endowed by Reverend J. E. DeVore. Primary consideration shall be given to foreign students. Secondary consideration shall be given to students majoring in missions or a missionary student who is currently studying at Lee College. No recipient shall receive the scholarship for more than eight (8) semesters.

The Hal Bernard Dixon, Jr., Scholarship Fund was endowed by Mr. and Mrs. Hal Bernard Dixon of Cleveland, Tennessee. Priority for scholarship shall be assigned first to students from the Wake Forest, North Carolina, Church of God, Middlesex, North Carolina, Church of God, and the North Cleveland Church of God, and then to students from other locations. After the above priorities are satisfied, scholarships may be awarded to qualified students enrolled in any academic division of Lee College. Scholarships will be awarded on a one year basis to freshmen, upperclassmen, or graduate students, and may be granted for a total of four years.

The Sam and Patty Evans Scholarship Fund was endowed by Sam and Patty Evans of Cleveland, Tennessee. Applicants must be enrolled in the Division of Religion, preparing for a pulpit ministry as either pastor or evangelist, or for a ministry of World Missions. Priority shall be assigned first to students from the Southeastern Region of the United States. No recipient shall receive the scholarship for more than eight (8) semesters.

The Melisha Gibson Memorial Scholarship Fund was endowed by citizens of Cleveland/Bradley County, Tennessee. Applicants for this scholarship must be from Cleveland/Bradley County area going into the field of human services. First priority of the scholarship shall be assigned to siblings of Melisha Gibson. In the selection of the scholarship recipient, academic and leadership records shall be considered. No recipient shall receive the scholarship for more than eight (8) semesters.

The Gilbert Scholarship Fund was endowed by Mr. and Mrs. Elyzie L. Gilbert. Applicant must be enrolled as a full-time student in any academic division of Lee College and whose average family income does not exceed 150% of the amount of the U.S. Government poverty level index and coming from the

states of Kentucky, West Virginia or Maryland. No recipient shall receive the scholarship for more than eight semesters.

Rev. and Mrs. F. W. Goff Scholarship was endowed by Rev. and Mrs. F. W. Goff of Cleveland, Tennessee. Applicants must be full-time students with major consideration being placed on the financial need and academic performance. No recipient shall receive the scholarship for more than eight (8) semesters.

The W. C. and Leona Gore Scholarship Fund was endowed by family friends. Applicant must be considered worthy and be enrolled as a full-time student in the division of Religion at Lee College. Preference of consideration shall be given to ministerial students from Alabama. No recipient shall receive the scholarship for more than eight (8) semesters.

Dr. and Mrs. Earl Kent Hamilton Science Scholarship was established by Dr. and Mrs. Hamilton of Severna Park, Maryland. Applicants must be a full-time student, and be majoring in one of the Natural Science areas, (Biological or Physical). Major consideration shall be given to the science laboratory abilities of this applicant. No recipient shall receive the scholarship for more than two (2) years.

The Roy Earl and Nora Hamilton Scholarship Fund was established by the family on April 4, 1987, the 68th anniversary of Mr. Hamilton's graduation in the first class of Bible Training School. Applicants must be full-time juniors or seniors with majors in Christian Education or Biblical Studies, who maintain a GPA of 3.0 or above, and who show promise for ministry in the local church. No recipient shall receive the award for more than four semesters.

The Jeffery Graham Harvard Scholarship Fund was endowed by Upsilon XI and friends. Priority shall be given to Upsilon XI men and children of Upsilon XI alumni. No recipient shall receive the scholarship for more than eight (8) semesters.

The Harold Hawkins Scholarship Fund was endowed by Mr. Harold Hawkins. Applicants for this scholarship must be enrolled as full-time student from the northeastern Tennessee area. First priority of consideration shall be given to Knoxville, Tennessee area students. No recipient shall receive the scholarship for more than eight (8) semesters.

The Bill and Betty Higginbotham Scholarship was endowed by Mr. and Mrs. Bill Higginbotham of Norman, Oklahoma. Priority for scholarship shall be assigned first to students from the Southern Hills Church of God, Oklahoma City, Oklahoma, and then to students from the state of Oklahoma. After the above priorities are satisfied, scholarships may be awarded to high school graduates entering Lee or to freshmen, sophomores, juniors or seniors already enrolled in Lee. Applicants may be enrolled in any academic division of Lee College leading to a Bachelor's degree. However, one scholarship shall be awarded in the area of golf. Two scholarships will be designated for eligible music majors.

Ed and Sunshine Hollowell Scholarship was endowed by Edward and Loretta Hollowell. Recipients of said scholarship will be designated "Hollowell Scholars". "Hollowell Scholars" must maintain an academic grade point average of 3.0. Applicants must be actively pursuing an education in religion for the intent purpose of becoming a pulpit minister. No recipient shall receive the scholarship for more than eight (8) semesters.

The Dale Hughes Scholarship Fund was endowed by family and friends. Applicants must be enrolled as full-time students in the Department of Education and a participant in the intercollegiate athletic program. Priority shall be given to Bradley County/Cleveland residents. No recipient shall receive the scholarship for more than eight (8) semesters.

The Dr. Robert D. Humbertson Scholarship was endowed by Mrs. Jo Ann Humbertson and family. Applicants for this scholarship must be enrolled as a full-time student majoring in communications. The scholarship shall be limited to sophomore, junior or senior level students with a G.P.A. of 3.0 or above. No recipient shall receive the scholarship for more than eight (8) semesters.

Kelland Jeffords Scholarship was endowed by Nelia Jeffords, family, and friends. Applicants for this scholarship must be students from the state of Georgia, and must have completed at least one (1) year of college studies, with an average of "B" or higher. No recipient shall receive the scholarship for more than eight (8) semesters.

The L. B. Johnson Scholarship Fund was endowed by Mr. and Mrs. L. B. Johnson of Grant, Alabama.
Two hundred dollar ($200) scholarships are awarded on an annual basis to full-time freshmen, sophomores, juniors and seniors. Preference is to be given to students from the state of Alabama. No recipient shall receive the scholarship for more than four (4) semesters.

The Doyle B. and Doris Justice Scholarship Fund was endowed by Mr. and Mrs. Doyle B. Justice. Applicants must be enrolled as full-time students in the Department of Natural Sciences and Mathematics. No recipient shall receive the scholarship for more than eight (8) semesters. Contact the Chairperson, Department of Natural Sciences and Mathematics for further information.

The R. Edwin King Scholarship Fund was endowed by Mr. and Mrs. Jim Rigsby. Applicants for this scholarship must be enrolled as a full-time student in any academic division of Lee College. First priority of consideration shall be given to ministerial students from Texas. Secondary consideration shall be given to any student from Texas. No recipient shall receive the scholarship for more than eight (8) semesters.

The Reverend Ralph F. Koshewitz Scholarship Fund was endowed by the Reverend Ralph F. Koshewitz family. Applicants for this scholarship must be enrolled as full-time students in the division of Religion or studying for the ministry. No recipient shall receive the scholarship for more than eight (8) semesters.

The James R. Lemons Scholarship Fund was endowed by Dr. James R. Lemons. Applicants must be enrolled in the Department of Education majoring in early or middle child education. No recipient shall receive the scholarship for more than eight (8) semesters.

The Cecil and Edna Lewis Scholarship Fund was funded by Mr. and Mrs. Lewis. Applicants must be

enrolled in the division of religion. No recipient shall receive the scholarship for more than eight (8) semesters.

The Sherry Bray Lewis Nursing Scholarship was primarily funded by the Ladies Ministries of Illinois along with family and friends. Scholarship is limited to students majoring in Nursing and/or Science areas. Priority will be given to students from Illinois. No recipient shall receive the scholarship for more than eight (8) semesters. Contact the Chairperson, Department of Natural Sciences and Mathematics, for further information.

The Anna Mainiero Scholarship Fund was endowed by Mr. and Mrs. Guy P. Marley of Atlanta, Georgia. Scholarships are limited to students majoring in Nursing and/or Science areas. No recipient. shall receive the scholarship for more than eight (8) semesters. Contact the Chairperson, Department of Natural Sciences and Mathematics for further information.

March of Dimes Scholarship was established in memory of the late Cletus Benton. The applicant must be a resident of Bradley or Polk County, and must be enrolled in a major which prepares him/her for a career in a specialized health field. (This shall include, but not limited to, nursing, medical technology, psychology, social work, or physical therapy.) No recipient shall receive the scholarship for more than two semesters.

The Celeste Ann Marley Music Scholarship is endowed by Mr. and Mrs. Guy P. Marley of Atlanta, Georgia, in memory of their daughter, Celeste Ann. The scholarship is awarded on the basis of performance, scholarship, and need. Contact the Chairperson, Department of Music and Fine Arts, Lee College, for further information.

The Mary Marley Scholarship Fund was endowed by Mr. and Mrs. Guy P. Marley of Atlanta, Georgia.

Scholarships are limited to students majoring in religious education. No recipient shall receive the scholarship for more than eight (8) semesters.

The Don and Carolyn Medlin Scholarship Fund was endowed by Mr. and Mrs. Don Medlin of Caruthersville, Missouri.

Two hundred dollar ($200) scholarships are awarded on an annual basis to full-time freshmen, sophomores, juniors or seniors. Preference shall be given to students from the state of Missouri. No recipient shall receive the scholarship for more than four (4) semesters.

Frank Miles Memorial Scholarship was endowed by friends and family of Frank Miles. Applicants must be enrolled as a full-time student in the Department of Business. No recipient shall receive the scholarship for more than eight (8) semesters.

The Roosevelt Miller Scholarship Fund was endowed by family and friends. Applicant must be enrolled as a full-time student in any academic division of Lee College and a member of The Ladies of Lee. First priority will be student conductor, then for an accompanist, next for any music major in the Ladies of Lee. No recipient shall receive the scholarship for more than eight (8) semesters.

The Houston R. and Mabel E. Morehead Scholarship Fund was endowed by family and friends. Applicants must be senior level students with a grade point average of 3.75 or above. The scholarship will be rotated among various departments on an annual basis. No recipients shall receive the scholarship for more than eight (8) semesters.

The William F. and Bernice Morris Family Scholarship was endowed by the William F. and Bernice Morris Family. Academic and leadership records will be considered in the awarding of this scholarship. Major consideration will be given to the financial need of the applicant.

Scholarships may be awarded to high school graduates entering Lee or to freshmen, sophomores, juniors and seniors already enrolled at Lee. No recipient shall receive the scholarship for more than eight (8) semesters.

The Leroy Odom Scholarship Fund was endowed by Mr. and Mrs. Leroy Odom of Mayo, Florida.

Scholarships may be awarded to freshmen, sophomores, juniors or seniors. No recipient shall receive the scholarship for more than two years.

The Carl M. Padgett Scholarship Fund was endowed by the Orange Avenue Church of God of Orlando, Florida. Recipients of the scholarship will be made on the basis of information provided by the Orange Avenue Church of God Scholarship Committee. No recipient shall receive the scholarship for more than eight (8) semesters.

The H. B. Ramsey Scholarship Fund was endowed by Reverend and Mrs. H. B. Ramsey, family and friends. Applicants must be enrolled in the division of religion. No recipient shall receive the scholarship for more than eight (8) semesters.

The Mr. and Mrs. W. S. Redman, Jr. Scholarship Fund was endowed by Mr. and Mrs. W. S. Redman, Jr. Applicants for this scholarship must be enrolled in the Department of Business. No recipient shall receive the scholarship for more than eight (8) semesters.

The William S. and Orine V. Redman, Sr. Scholarship Fund was endowed by Mr. and Mrs. William S. Redman, Sr. Applicants may be enrolled in any academic division of Lee College leading to a Bachelor's degree. No recipient shall receive the scholarship for more than eight (8) semesters.

Lori Jo Roberts Memorial Scholarship was established by the Roberts family. Applicants for this scholarship must be considered worthy and be enrolled as a full-time student. No recipient shall receive the scholarship for more than eight (8) semesters.

Donald D. and Helene S. Rowe Business Scholarship was endowed by the Lee College Business Department alumni, faculty, staff and friends. Applicants for this scholarship must be of Pentecostal faith, (with preference given to Church of God or Church of God of Prophecy members), and must be enrolled in one of the majors in the Business Department. Recipients must have a minimum G.P.A. of 3.2, and

maintain this level. No recipient shall receive the scholarship for more than eight (8) semesters.

The Dr. Stanley B. and Dorothy G. Rupy Ministerial Students Scholarship Fund was endowed by Dr. and Mrs. Stanley B. Rupy of Raleigh, North Carolina.

Eight (8) one thousand dollar ($1,000) scholarships will be awarded on an annual basis to full-time male freshmen, sophomores, juniors or seniors who are enrolled in the Division of Religion and studying for the ministry. Ministers of Music and Christian Education majors are not eligible for this scholarship.

No recipient shall receive the scholarship for more than eight (8) semesters.

The Michael C. and Mary E. Salmon Ministerial Students Scholarship Fund was endowed by the Reverend and Mrs. Michael C. Salmon.

Scholarships shall be awarded on an annual basis and shall be limited to $400.00. Applicants for this scholarship must be enrolled in the Division of Religion and studying for the ministry. Priority will be given to those ministerial students indicating a willingness to minister in our home mission states. Major consideration shall be given to the potential academic performance and the financial need of each student. No recipient shall receive more than eight (8) semesters of this scholarship.

The Sertoma Collegiate Club Scholarship Fund was endowed by the Sertoma Collegiate Club of Lee College.

Scholarships shall be awarded on an annual basis to full-time freshmen, sophomores, juniors or seniors. Priority shall be given to students who indicate an interest in human services careers. No recipient shall receive the scholarship for more than two (2) semesters.

The John T. and Fay Sullivan Scholarship Fund was endowed by John T. and Fay Sullivan of Atlanta, Georgia.

Applicants may be enrolled in any academic division of Lee College. No recipient shall receive the scholarship for more than eight (8) semesters.

The A. J. Taft Life Foundation Scholarship Fund was endowed by Mr. A. J. Taft of Cordova, Alabama. Scholarships will be awarded to students who are enrolled full-time in any academic division of Lee College. The selection of the recipients is wholly and strictly the responsibility of the Alabama State Director of Youth and Christian Education in consultation with the State Youth and Christian Education Board. Eligibility is based upon participants working at the Alabama State Youth Camp. No recipient shall receive the scholarship for more than eight (8) semesters.

The Anna Marie Thacker Music Scholarship Fund was endowed by Lee College and friends.

Applicants shall be majoring in music with piano as their primary area of performance. Applicants must apply to the chairman of the Department of Music and Fine Arts and be prepared to audition. No recipient shall receive the scholarship for more than eight (8) semesters.

The Zeno C. Tharp Family Scholarship Fund was endowed by Mildred E. Tharp Jones, Jewell W. Tharp Blair, Zeno C. Tharp, Jr., Novella M. Tharp Hopkins, and Melda L. Tharp Marvel.

Applicants must be enrolled in the Division of Religion and studying for the ministry. Major consideration will be given to the potential academic performance and financial need of each student. No recipient shall receive the scholarships for more than eight (8) semesters.

The E. C. and Alice Thomas Scholarship Fund was endowed by Dr. and Mrs. E. C. Thomas. A number of scholarships, amounts to be determined by the Student Aid Committee, are awarded on an annual basis to full-time freshmen, sophomores, juniors or seniors. No recipient shall receive this scholarship for more than four (4) semesters.

The Mamie O. Tucker Scholarship Fund was endowed by Mrs. Mamie O. Tucker of Dawsonville, Georgia.

The number and amounts of these scholarships are to be determined by the Student Aid Committee. These scholarships are awarded on an annual basis to full-time freshmen, sophomores, juniors or seniors. No recipient shall receive the scholarship for more than eight (8) semesters.

The Ronald L. and Margaret Tyner Scholarship Fund was endowed by Mr. and Mrs. Ronald L. Tyner. Applicants for this scholarship must be enrolled in the Department of Business. No recipient shall receive the scholarship for more than eight (8) semesters.

The Reverend James L. and Lonie Mae Underwood Science Scholarship Fund was endowed by family and friends in their memory. The scholarship is awarded on the basis of Laboratory Assistants needed as well as scholarship and performance of the applicant in this area. Applicants are limited to sophomore, junior and senior students, with Chemistry and/or Biology. Contact the Chairperson, Department of Natural Sciences and Mathematics for further information

The Forrest J. and Adnie P. Walker Scholarship Fund was endowed by the family of Forrest J. and Adnie P. Walker. Applicants must be enrolled as full-time students in any academic division of Lee College. No recipient shall receive the scholarship for more than eight (8) semesters.

The Paul Dana Walker Athletic Scholarship Fund was endowed by family and friends.

Scholarships shall be awarded to freshmen, sophomores, juniors, or seniors enrolled full-time at Lee College. Scholarships shall be awarded on an annual basis to students participating in the intercollegiate athletic program at Lee College, who demonstrates academic excellence, athletic skills, with qualities to provide leadership among fellow students. No recipient shall receive the scholarship for more than eight (8) semesters.

The Walston Scholarship Fund was endowed by Ralph and Linda Walston of Salisbury, Maryland.

Applicants shall be enrolled in the Division of Religion, and committed to pulpit ministry in the Church of God in the area of either pastoral, foreign missions, or evangelism. No recipient shall receive the scholarship for more than eight (8) semesters.

The Reverend Gordon R. Watson Scholarship Fund was endowed by the relatives and friends of Reverend Gordon R. Watson. An annual scholarship may be awarded to a freshman, sophomore, junior

or senior enrolled full-time at Lee College. Major consideration shall be given to academic performance, outstanding possibilities to succeed and the financial need of each student. No recipient shall receive the scholarship for more than eight (8) semesters.

The Sara Conn Wesson Scholarship Fund was initiated by Mrs. Ben R. Maples of Pigeon Forge, Tennessee in memory of Sara Elizabeth Conn Wesson. It has been funded by Mrs. Maples and Dr. and Mrs. Charles W. Conn and family. Scholarships are awarded on annual basis to sophomores, juniors, or seniors who are enrolled as full-time students in any discipline.

The Stella Mae Wilhite Scholarship Fund was endowed by Reverend and Mrs. M. P. Wilhite. Applicants for this scholarship must be enrolled as a full-time student in any division at Lee College. No recipient shall receive the scholarship for more than eight (8) semesters.

The H. D. Williams Scholarship Fund was endowed by the family and the Department of General Education of the Church of God. Applicants shall be enrolled in the Division of Religion and studying for the ministry. No recipient shall receive this scholarship for more than eight (8) semesters.

The Raymond C. and Joanne R. Wolf Scholarship Fund was endowed by Raymond and Joanne Wolf of Mansfield, Ohio. Applicants shall be enrolled in the Division of Religion with plans to minister in the Church of God upon graduation. No recipient shall receive this scholarship for more than eight (8) semesters.

The General Missions Scholarship Fund was endowed by Mr. and Mrs. Bobby R. McBrayer of Fultondale, Alabama. Scholarships are awarded on an annual basis to full-time freshmen, sophomores, juniors or seniors. Consideration is given only to students currently studying at Lee College. No recipient shall receive the scholarship for more than eight (8) semesters.

The Citizens' Scholarship Foundation Fund is endowed by The Citizens' Scholarship Foundation of Bradley County. Academic leadership records will be considered in the selection of recipients. Major consideration will be given to the financial need of the applicant. Scholarships may be awarded to any high school graduate in Bradley County who meets the entrance requirements of Lee College, and to freshmen, sophomores, juniors and seniors already enrolled at Lee College. No recipient shall receive the scholarship for more than eight (8) semesters.

OTHER FINANCIAL ASSISTANCE PROGRAMS

State Alumni Chapter Scholarship Funds

The following State Alumni Chapters have endowed scholarship funds. Application for these scholarships should be made through the respective state alumni presidents.

Florida
Georgia (Northern)
Georgia (Southern)
North Carolina (Eastern)
North Carolina (Western)
Virginia

State Scholarship and Tuition Grant Programs

Many states now have scholarship or tuition grant programs. In most states, these scholarships or tuition grants may be used only for attendance at post-secondary educational institutions within the particular state. A few may be used for attendance at any school of your choice.

To obtain the particulars of these programs, contact your high school counselor or state student assistance agency.

New Jersey residents should contact:
New Jersey Higher Education Assistance Authority
1474 Prospect Street
Post Office Box 1417
Trenton, NJ 08625

Pennsylvania residents should contact:
Pennsylvania Higher Education Assistance Agency
Towne House
660 Boas Street
Harrisburg, PA 17102

Tennessee residents should contact:
Tennessee Student Assistance Corporation
707 Main Street
Nashville, TN 37206

VETERAN BENEFITS

War Orphans' Educational Assistance Act

Increasing numbers of children of veterans are eligible for benefits. The child of a veteran who died in service or as the result of a service-incurred disability should investigate his eligibility for these benefits before applying for other types of financial assistance.

Contact the nearest Veterans Administration Regional Office for additional information.

Veterans Readjustment Benefit Act

This law provides educational assistance for veterans who served on active duty with the Armed Forces after January 31, 1955. If any VA educational benefits based on one's own service status or

as a war orphan have been received, the 45 month period of eligibility for educational assistance may be reduced.

For additional information write: Director, Veterans Affairs, Lee College, Cleveland, Tennessee 37311.

Social Security Educational Benefits

These benefits are currently in phase-out status. Students currently receiving funds will continue through May 1, 1982. After a summer discontinuance, the benefits will begin Fall semester with a 25% reduction. Should a student withdraw from school, these educational benefits will cease without renewal.

Students enrolled initially prior to May 1, 1982, will receive Social Security Educational Benefits through age 19. At this point, these funds will cease. Students enrolling after May 1, 1982, will not be eligible for Social Security Educational Benefits.

Vocational Rehabilitation Assistance

Students with physical and/or emotional handicaps should apply for financial assistance through their local office of the State Vocational Rehabilitation or for additional information contact the Student Counseling Center, Lee College, Cleveland, Tennessee 37311.

Army Continuing Education

This program is administered by the Tennessee Army National Guard. Prospective students will apply to the local Guard ESO who will determine basic eligibility and forward this information along with the amount of the Guard's approved funding to the school. This funding may be up to ninety percent (90%) of half-time tuition, as determined by the ESO.

MISCELLANEOUS LOAN FUNDS

Pickett and Hatcher Educational Fund

This fund was created by Claud Adkins Hatcher of Columbus, Georgia, to assist young men and women who need assistance in attending college.

This loan bears interest at two (2) percent per annum during the time a student remains in college. At the time he leaves college for a period in excess of six (6) months, the loan begins bearing interest at six (6) percent per annum.

Six (6) months after a student leaves college, payments on the principal amount of the loan will begin. These payments must be no less than ten (10) percent of annual income or not less than one-twelfth of ten percent of the total amount borrowed (whichever is larger) made in equal monthly installments.

Inquiries should be addressed to: Pickett and Hatcher Educational Fund, Box 8169, Columbus, Georgia 31908. Telephone: (404) 327-6586

Optional Payment Plans

Parents who prefer to meet academic expenses out of monthly income rather than in large cash payments may make arrangements with the Tuition Plan, Incorporated.

Additional information can be obtained from: The Tuition Plan, Inc., Donovan Street, Concord, NH 03301. Toll-Free: 800-258-3640

DEADLINE FOR APPLICATIONS

All Student Aid Applications should be completed and returned to the Lee College Student Aid Office no later than April 15 of each year. Applications may be made at any time; however, because of a scarcity of funds, applications received by April 15 will be given priority.

Students meeting the above deadline will be given priority for aid. However, applications will continue to be accepted throughout the year with no assurance of funds being available after the above date.

For further information and descriptive brochures relative to any of these financial aid programs, contact: Director of Student Aid, Lee College, Cleveland, Tennessee 37311.

CAMPUS LIFE AND STUDENT ACTIVITIES

BILL BALZANO, Dean of Students
Larry Pemberton, Associate Dean of Students; Steve Sherman, Director of Counseling and Testing; Robert Sheppard, Campus Pastor; Randy Steele, Athletic Director; Hilda Andrews, Campus Nurse; Bill McAlpin, Chief of Security

CAMPUS LIFE AND STUDENT ACTIVITIES

The goal of Lee College is that we might be a Christian community . . . a place where people share their lives with one another and meet whatever needs are present: academic, spiritual, and social. Such a community calls its members into accountability for their actions, their theology, and their lifestyles. Our hope is that the college will be a place where one can find a true identity; a place to come back to; a special place in the here and now where one can belong.

This quest for Christian community is the foundation for the mission and purpose of Lee College, including its campus life and student activities. The services provided as well as the rules and regulations by which we live, evolve from the commitment to Christian community.

CHRISTIAN COMMITMENT

Lee College gives full allegiance to Jesus Christ as Lord and desires that each member of the college community grow in Christian discipleship. We take pride in our heritage of service in the Kingdom of God and in our affiliation with the Church of God. Based upon this commitment and this tradition, we provide a wide variety of opportunities for spiritual enrichment and service.

CHAPEL

The college is firmly committed to corporate worship and views chapel as an integrated and indispensable part of the learning experience. Chapel services are conducted during the week and on Sunday evenings. Twice a year, once in the fall and again in spring, a week is set aside for special convocation.

All students are required to attend chapel. Married students and students who live with parents or relatives are exempted from the Sunday evening chapel.

OPPORTUNITIES FOR CHRISTIAN SERVICE

Practical Christian service opportunities are provided through the offices of the Director of Christian Services and the Campus Pastor. Religious clubs and music groups conduct outreach ministries in the local community and in many areas throughout the nation and the world. Prayer groups and Bible Study groups are available for interested students.

FINE ARTS AND CULTURAL EVENTS

Each year the Fine Arts committee of the college brings to the campus a wide array of programs designed to enrich the student's cultural life. Included are concerts by professional entertainers, musical festivals, lectures, drama, film series, and art exhibits.

In addition, student organizations on campus sponsor special cultural events for the enjoyment of the campus. Among these special events are the Parade of Favorites, Homecoming Week, Sadie Hawkins Day, Derby Day.

SOCIAL LIFE

Consistent with its desire to develop the whole person Lee College offers a balanced program of social opportunities which provide social interaction for the entire student body. A number of events are underwritten by the Campus Events Fund, taken from student activity fees, and these may be attended without charge upon presentation of an identification card or student activity ticket.

The Student Center provides an attractive background for many activities, ranging from informal conversation to formal teas.

The Viking Den is a recreation area offering television, table tennis, table games, and a place for special meetings for student groups.

One of the most popular places on campus is the Snack Shop. It's a meeting place for lighthearted fellowship and short-order snacks.

ATHLETICS

To promote physical well-being Lee College encourages participation in various forms of athletics and outdoor recreation. Intramural sports for both men and women attract a large percentage of students who compete individually and as members of class, club, dormitory, or independent teams. The scenic mountains, forests, and lakes surrounding Cleveland are extremely popular for hikes, nature studies, and contemplation.

Lee College engages in intercollegiate athletic competition as a member of the Volunteer State Athletic Conference and as a member of the National Christian College Athletic Association. Lee College also competes in the basketball division of the National Association of Intercollegiate Athletics. Tennis, golf, and soccer are also available on an intercollegiate basis.

MUSIC PERFORMANCE ENSEMBLES

Music plays a vital role in every aspect of the Lee College experience. The music performance ensembles provide a creative and exciting outlet for those students possessing the interest and talent to participate.

For the instrumentalist the **Symphonic Band** provides the opportunity for continuing the high school band experience. **Lee Players** is a stage band performing a variety of popular music styles. **Handbell Choir** may be what rings your chimes, or you may wish to perform in a small instrumental ensemble.

For the vocalist, **Choral Union** performs the great oratorios as well as newly composed works for festival chorus. **Campus Choir, Ladies of Lee, Lee Singers** and **Evangelistics** provide a wide variety of opportunities to perform the best in choral music.

The choral ensembles have distinguished themselves through recordings and as guests during national conventions and on extended tours, including trips to Europe, the Orient, Latin America, and Russia. The Lee Singers have sung for American servicemen at home and abroad and have been highly acclaimed by music critics for their concert performances with symphony orchestras.

STUDENT ORGANIZATIONS

Lee College provides more than thirty students clubs and organizations designed to enhance the student's spiritual, intellectual, and social development. Membership in these groups is voluntary. Some have open membership, while others are invitation only. Among the various student organizations are the following:

Academic Clubs

Alpha Chi
Biological Sciences
HYPER—Health and P.E. Club
National Council of Teachers of Math
Kappa Omega Pi
Phi Beta Lambda
Phi Kappa Nu
Phi Sigma Alpha
Phi Alpha Sigma
Pi Delta Omicron
Pre-med Honor Society
Psychology Club
Sigma Delta Pi
Spanish Club
Student National Education Association

Religious Clubs
The Evangelistics
Ministerial Association
Missions Club
Pioneers For Christ
Summer Training and Evangelism Partners (STEP)
Training Association For Christian Teaching (TACT)

Social Service Clubs
Alpha Gamma Chi
Cheerleaders
Collegiate Republicans
Collegiate Sertoma
Delta Zeta Tau
International Club
Married Students Coalition
Organization of Lee College Historians
Phi Alpha Phi
Pi Kappa Pi
Sigma Nu Sigma
Upsilon Xi
Veterans Club

STUDENT PUBLICATIONS

Lee College student publications serve to inform, entertain, and promote understanding among the various publics of the college community. They reflect the college's mission and purpose and are in keeping with the doctrinal commitments of the sponsoring denomination.

The **Vindauga** is the college annual edited and published by the students.

ID CARDS

All students enrolled at Lee College are required to have a current student identification card. The card is issued during registration and is used for a number of college activities such as library use, cafeteria, campus events, and fine arts programs.

STUDENTS HOUSING

Lee College is primarily a residential campus. All single, non-resident students are required to live in college residence halls. Exceptions to this policy are made for United States Veterans, students who are divorced or widowed, and students who live with close relatives who are local residents and who are beyond typical college age. Close relatives are defined as: parents, grandparents, brothers, sisters, aunts, and uncles.

Room Reservations

Residence hall assignments are made by the Associate Dean of Students in following order of preference:

(1) Returning students who have applied for housing and who have paid a room deposit ($100) are assigned according to their classification on a first-come, first served basis.

(2) New students are assigned on a "first come first served basis" using the date their completed application and deposit is received.

(3) Room assignments within the residence hall are made by the Residence Director. An effort is made to assign roommates based on written mutual request on the housing application.

Married Student Housing

The college provides Carroll Courts for its married students. This apartment complex contains a number of one and two bedroom units. Applications for married student housing are available by contacting the Lee College Business Office.

GUIDANCE SERVICES

The Guidance program of Lee College is designed to support the entire program of the college, offering assistance to students, teachers, and administrators.

ORIENTATION

The orientation program is designed to acquaint each new student with college life and college personnel. During this time, the faculty advises new students as to class load and major areas of study and preparation.

An important part of new student orientation is the Christian College Experience, a one hour credit course that should be taken by all new students.

COUNSELING

A comprehensive program of counseling is offered in the Counseling and Testing Center under the supervision of a professional counselor.

All faculty members assist in the guidance program. They serve as advisors on academic and personal matters to the students assigned to them. When additional counseling is needed, the faculty advisor may refer the student to the appropriate counselor.

The Campus Pastor provides counseling on matters which are primarily of a spiritual nature. For matters of a more serious psychological nature, assistance is available from public agencies.

PLACEMENT

Limited vocational counseling and job placement services are available to students and alumni through the Office of Counseling and Testing. Graduating seniors must either file personal data sheets with this office or sign a waiver.

Pastors, school officials, and others desiring the services of college graduates are encouraged to report vacancies to the appropriate college personnel, and available persons are then recommended.

TESTING

The Office of the Director of Counseling and Testing coordinates a comprehensive standardized testing program designed to assist students in knowing more about themselves. Individual testing for purposes of counseling is available in the Counseling and Testing Center.

TUTORING SERVICES

Tutoring services are available to all students in need of additional assistance in any class.

Both the Title IV tutoring program and the general college tutoring services are available at the 1489 Church Street Special Services Center.

HEALTH SERVICES

The College maintains a Health Service staffed by a full-time registered nurse and provides limited medical and nursing care for mildly ill students. Services are available beginning with the first day of classes each semester. The College does not have a physician on the staff so seriously ill students are referred to one of the local physicians during the day or to the hospital emergency room at night.

The first objective of the Health Services is to give first aid to all students, and medical treatment on a limited basis with emphasis on the dormitory student who is away from home. No student is refused treatment, but local students who have a family physician are referred to him, unless the student presents a complaint of a very minor nature, or of an emergency nature needing immediate treatment. There are no "inpatient" beds or isolation facilities available on campus so students with a communicable disease are assisted in making arrangements to return home to recover.

Students with health problems requiring ongoing care are encouraged to contact the college nurse prior to registration so that arrangements can be made with one of the local physicians to provide medical supervision while the student is in the school.

PARKING

The college provides parking facilities for students who find it necessary to bring automobiles onto the campus. Each student who owns or operates an automobile on campus must register it with the Office of the Dean of Students, and must carry liability insurance. This includes non-resident students who commute to school. Upon payment of an automobile registration fee the student is entitled to park in an assigned area.

STUDENT CONDUCT

Lee College seeks to maintain an environment in which wholesome attitudes and proper conduct can flourish. The school is fully committed to serious educational goals, and welcomes only those students who in attitude, appearance and behavior indicate their desire for a quality education in a Christian environment.

Whenever any group is closely associated for the accomplishment of a definite purpose, rules and regulations are necessary. Lee College attempts to maintain equitable rules, developed with the participation of the student body and the college administration. Registration is held to be the student's written agreement to comply with the rules and regulations of the school.

The ideals of Christian character should be foremost in private deportment and all social relationships. Stealing, cheating, lying, smoking, drinking of alcoholic beverages, attending establishments of ill repute, petting, immorality, disrespect for school authorities, commission or conviction of a criminal offense will not be tolerated.

Students are subject to all school and dormitory regulations from the time they arrive on campus, whether they have registered or not. Students are also subject to these rules during holidays and between semesters, unless they are spending holidays at home.

ALUMNI OFFICE

The Lee College Alumni Association is currently being studied for revision in both structure and function. The alumni office has a full-time coordinator, serving as liasion between the college and the Alumni Task Force. The purpose of the Task Force is to write a new Constitution by May of 1988. The alumni office at Lee College serves all Lee College alumni, as well as maintains responsibility for Homecoming, ALUMNUS Magazine, and the Annual Alumni Fund Drive.

THE ALUMNI TASK FORCE

Danny R. Murray, Chairman
Jim Brewer, Co-Chairman
Raymond Conn, Co-Chairman
Roger Childers
Don Goff
Betty Moore
David Tilley
Ron Gilbert, Alumni Coordinator

DISTINGUISHED ALUMNUS AWARD

1960	Charles W. Conn
1961	James A. Cross
1962	J. H. Walker, Sr.
1963	R. E. Hamilton
1964	Charles R. Beach
1965	James A. Stephens
1966	Paul H. Walker
1967	David Lemons
1968	O. Wayne Chambers
1969	W. C. Byrd
1970	W. E. Johnson
1971	Dora P. Myers
1972	Ray H. Hughes, Sr.
1973	J. H. Walker, Jr.
1974	Odine Morse
1975	Bill Higginbotham
1976	Ralph E. Williams
1977	Jerry Lambert
1978	Charles Paul Conn
1979	Cecil B. Knight
1980	Bennie S. Triplett
1981	Zeno C. Tharp
1982	E. C. Thomas
1983	Paul L. Walker
1984	Robert White
1985	Lucille Walker
1986	R. Lamar Vest
1987	Billie Jones

DEPARTMENT OF BEHAVIORAL AND SOCIAL SCIENCES

WILLIAM SNELL, Chairperson
HISTORY: Professor Snell and Assistant Professor Rahamut; PSYCHOLOGY: Professor Conn, Assistant Professors Balzano and Goff, and Instructor Fisher; SOCIOLOGY: Professor Lee, Associate Professor M. Dirksen, Assistant Professor Mundy, Instructor Smith.

DEPARTMENT OF BEHAVIORAL AND SOCIAL SCIENCES

Geography
History
Political Science
Psychology
Sociology

The Department of Behavioral and Social Sciences offers majors in history, psychology, sociology, and social science. The Bachelor of Arts curricula in history, psychology, and sociology are designed to give a solid foundation in these disciplines preparatory to either graduate studies or a wide variety of careers for which these human sciences are appropriate. The Bachelor of Science curricula in history, psychology, sociology, and social science are designed to prepare secondary school educators.

MAJORS

The Department of Behavioral and Social Sciences offers the following degree curricula: The Bachelor of Arts in **History,** the Bachelor of Science in **History,** the Bachelor of Arts in **Psychology,** the Bachelor of Science in **Psychology,** the Bachelor of Arts in **Sociology,** the Bachelor of Science in **Sociology,** and the Bachelor of Science in **Social Science,** with an emphasis in history. The Bachelor of Arts curricula requires a foreign language, while the Bachelor of Science requires the professional education sequence.

HISTORY

The history major must complete thirty-six (36) hours of history. The Bachelor of Arts candidate is advised to pursue a minor of his choice, whereas the Bachelor of Science candidate shall take six hours of social science electives outside the discipline of history.

The following courses are required to complete the Bachelor of Arts degree in history: History 111-112, History 211-212, History 411, and twenty-one hours of electives in history.

The following courses are required to complete the Bachelor of Science degree in history: History 111-112, History 211-212, History 411, twenty-one hours of electives in history, six hours of social science electives outside the disciplines, and the professional education courses.

PSYCHOLOGY

The psychology major must complete thirty-six (36) hours of psychology. The general objective of psychology is to enable the student to develop an understanding of that body of knowledge which concerns human behavior, and to apply such knowledge to his own life as well as to his relations with others. An important part of such instruction is the development of a scientific attitude toward further exploration of human behavior. The Bachelor of Arts program is recommended for students interested in a career in psychology, including college teaching, research, psychological testing, counseling, or clinical practice. The Bachelor of Science in psychology provides a foundation for a career as a school guidance counselor or a teacher of psychology and sociology at the secondary level.

Psychology 211 is a General Education Core requirement and the prerequisite for all other psychology courses. The following additional courses are required for the Bachelor of Arts in Psychology: Psychology 212, 302, 321, 341, 401, 421, 422, twelve hours of electives in psychology and Biology 292.

The following courses are required for the Bachelor of Science in Psychology: Psychology 212, 302, 312, 321, 330, 341, 442, 451, one course in developmental psychology (309, 310, or 311), six hours of electives in psychology, Sociology 212, either Sociology 200 or 320, three hours of electives in sociology, Biology 292, and the education courses.

SOCIOLOGY

The sociology major must complete thirty-six (36) hours of sociology. The sociology curriculum is designed to help the student understand the structure of society and the social forces which influence his behavior. The program aims to acquaint the student with the development of sociology as a field and with the relationships among the various social and behavioral science disciplines. It is designed to prepare students for graduate study in sociology or social work as well as to provide a foundation for such professional schools as seminary, law school, or public administration. The Bachelor of Arts in Sociology is the appropriate degree for a wide range of para-professional positions in social work and administrative areas, and in public relations, civil service, public and private research, and human service organizations. The Bachelor of Science curriculum provides, in addition to these career possibilities, certification to teach high school sociology and psychology and a foundation for a career in school social work.

The following courses are required to complete a Bachelor of Arts in Sociology: Sociology 211-212, either Sociology 321-322 or Sociology 461, and sufficient electives in sociology to complete the thirty-six hour major.

The following courses are required to complete a Bachelor of Science in Sociology: Sociology 211-212, Psychology 212, 330, six hours in psychology, Sociology 321-322 or 461, and sufficient electives in sociology to complete the thirty-six hour requirement. The professional education sequence is also required.

SOCIAL SCIENCE

Students who desire certification to teach various social studies courses in high school may wish to acquire the broad area major, Bachelor of Science in Social Science. The student will select an emphasis in history and will be advised by the history faculty. Under Tennessee requirements, the graduate from this program will be certified to teach any of the social sciences (history, economics, geography, political science, psychology, and sociology).

The following courses are required to complete the Bachelor of Science in Social Science with an emphasis in history: History 111-112, History 211-212, History 411, three hours of electives in history, Economics 311-312, Geography 311-312, Political Science 211-212, Anthropology 250, Psychology 330, and Sociology 211-212.

OFFICIAL ACCEPTANCE AS MAJOR

Requirements for acceptance of a student in the Department of Behavioral and Social Sciences are:

1. Official acceptance at Lee College.
2. At least a 2.0 overall grade point average.

MINORS

The Department of Behavioral and Social Sciences offers minors in anthropology, history, psychology, sociology, social science and human services. A minimum of eighteen hours is required for a minor in anthropology, history, psychology, or sociology and at least twenty-four hours for a minor in social science or human services.

The Human Services minor (24 credit hours) is intended to be a pre-professional sequences of courses that will prepare students for employment in human services agencies, or prepare them for graduate work in social work or counseling. Psychology/Sociology majors may count six hours of these courses toward the required 36 hours in their major. The required courses are as follows: Sociology 212, Psychology 302, Sociology 311, Sociology 312, Psychology 451, Psychology 452, Psychology/Sociology 412, Psychology/Sociology 413.

SUGGESTED CURRICULA

BACHELOR OF ARTS IN HISTORY

FRESHMAN YEAR

Course	Hours
Bible 101-102	6
English 101-102, or 102-103, or 103-350	6
Physical Education Activity	2
History 111-112	6
Art 111 or Music 111 or 311	2
Lab Science	8
Elective	2
	32

SOPHOMORE YEAR

Course	Hours
Theology 230	3
Literature 201, 202, 211, 212, 311, 312, 321, 322	4
Sociology 211	3
Psychology 211	3
History 211-212	6
Foreign Language 111-112	6
Electives	8
	33

JUNIOR YEAR

Course	Hours
Religion Electives	6
Mathematics	3
Foreign Language 211-212	6
History Electives	12
Electives	6
	33

SENIOR YEAR

Course	Hours
Theology 331	3
History 411	3
History Electives	9
Electives	17
	32

BACHELOR OF SCIENCE IN HISTORY (with teacher certification)

FRESHMAN YEAR

Course	Hours
Bible 101-102	6
English 101-102, or 102-103, or 103-350	6
History 111-112	6
Physical Education Activity	2
Art 111 or Music 111 or 311	2
Lab Science	8
Elective	2
	32

SOPHOMORE YEAR

Course	Hours
Theology 230	3
Psychology 211	3
Sociology 211	3
History 211-212	6
Religion Elective	3
Education 199	3
Literature 201, 202, 211, 212, 311, 312, 321, 322	4
Electives in Health, Physical Education, or Home and Family Living	4
Electives	3
	32

JUNIOR YEAR

Course	Hours
Education 201	2
Mathematics	3
Religion Electives	3
Education 316	3
History Electives	15
Social Science Electives	6
	32

SENIOR YEAR

Course	Hours
Theology 331	3
History 411	3
History Electives	3
Psychology 312	3
Education 420	2
Education 412	2
Education 441-442	8
Electives	6
	30

BACHELOR OF ARTS IN PSYCHOLOGY

FRESHMAN YEAR

Course	Hours
English 101-102, or 102-103, or 103-350	6
Biology 112	4
Bible 101-102	6
History 111, 112, 211, 212	6
Mathematics	3
Art 111, or Music 111 or 311	
Physical Education Activity	2
Elective	3
	32

JUNIOR YEAR

Course	Hours
Foreign Language 211-212	6
Psychology 321	3
Psychology 302	3
Psychology 341	3
Psychology Electives	6
Religion Electives	3
Electives	9
	33

SOPHOMORE YEAR

Course	Hours
Theology 230	3
Literature 201, 202, 301, 302, 311-312, or 321-322	4
Psychology 211-212	6
Foreign Language	6
Electives	4
Sociology 211	3
Biology 292	4
Religion Elective	3
	33

SENIOR YEAR

Course	Hours
Theology 331	3
Psychology 401	3
Psychology 421	3
Psychology 422	3
Psychology Electives	6
Electives	14
	32

BACHELOR OF SCIENCE IN PSYCHOLOGY (with teacher certification)

FRESHMAN YEAR

Course	Hours
English 101-102, or 102-103, or 103-350	6
Biology 112	4
Bible 101-102	6
History 111-112 or 211-212	6
Mathematics	3
Music 111 or 311, or Art 111	2
Physical Education	2
Elective	2
	31

JUNIOR YEAR

Course	Hours
Education 316	3
Religion Electives	3
Education 201	3
Psychology 341	3
Psychology 302	3
Psychology 330	3
Psychology 309, 310 or 311	3
Psychology 321	3
Sociology 200 or 320	3
Psychology 312	3
Electives	3
	33

SOPHOMORE YEAR

Course	Hours
Theology 230	3
Literature 201, 202, 301, 302, 311-312, or 321-322	4
Psychology 211-212	6
Education 199	3
Religion Elective	3
Sociology 211-212	6
Biology 292	4
Electives in Health, Physical Education, or Home and Family Living	4
	33

SENIOR YEAR

Course	Hours
Elective	2
Psychology 442	3
Psychology 451	3
Psychology Electives	6
Sociology Elective	3
Theology 331	3
Education 420	2
Education 412	2
Education 441	4
Education 442	4
	32

BACHELOR OF SCIENCE IN SOCIAL SCIENCE (with emphasis in history)

FRESHMAN YEAR

Course	Hours
Bible 101-102	6
English 101-102, or 102-103, or 103-350	6
Elective	4
Physical Education Activity	2
History 111-112	6
Lab Science	8
	32

JUNIOR YEAR

Course	Hours
Mathematics 111 or 121	3
Geography 311-312	6
Economics 311-312	6
Religion Electives	6
Education 316	3
History Elective	3
Elective	3
Education 201	3
	33

SOPHOMORE YEAR

Course	Hours
Art 111 or Music 111 or 311	2
Theology 230	3
Sociology 211	3
Psychology 211	3
History 211-212	6
Education 199	3
Literature 201, 202, 301, 302, 311, 312	4
Political Science 211-212	6
Health and P.E.	4
	34

SENIOR YEAR

Course	Hours
Theology 331	3
History 411	3
History Elective	3
Psychology 312	3
Education 420	2
Education 412	2
Education 441-442	8
Psychology 330	3
Anthropology 250	3
Electives	1
	31

BACHELOR OF ARTS IN SOCIOLOGY

FRESHMAN YEAR

Course	Hours
Physical Education Activity	2
English 101-102, or 102-103, or 103-350	6
Bible 101-102	6
Foreign Language 111-112	6
Lab Science	8
Art 111 or Music 111 or 311	2
Elective	2
	32

JUNIOR YEAR

Course	Hours
Sociology 321-322 or Sociology 461	4-6
Sociology Electives	9-11
Religion Elective	3
Mathematics	3
Electives	12
	33

SOPHOMORE YEAR

Course	Hours
History 111, 112, 211, 212	6
Literature 201, 202, 301, 302, 311, 312, 321, 322	4
Foreign Language 211-212	6
Sociology 211-212	6
Psychology 211	3
Theology 230	3
Religion Elective	3
Elective	2
	33

SENIOR YEAR

Course	Hours
Sociology Electives	15
Theology 331	3
Electives	14
	32

BACHELOR OF SCIENCE IN SOCIOLOGY (with teacher certification)

FRESHMAN YEAR

Course	Hours
Bible 101-102	6
English 101-102, or 102-103, or 103-350	6
Physical Education Activity	2
History 111, 112, 211, 212	6
Art 111 or Music 111 or 311	2
Education 199	3
Lab Science	8
	33

JUNIOR YEAR

Course	Hours
Psychology 330	3
Psychology 312	3
Education 316	3
Sociology 321-322 or Sociology 461	4-6
Sociology Electives	8
Religion Elective	3
Psychology Elective	3
Electives in Health, Physical Education, or Home and Family Life	4
	32

SOPHOMORE YEAR

Course	Hours
Theology 230	3
Literature 201, 202, 301, 302, 311-312 or 321, 322	4
Sociology 211-212	6
Psychology 211-212	6
Electives	5
Education 201	3
Religion Elective	3
Mathematics	3
	33

SENIOR YEAR

Course	Hours
Sociology Electives	15
Theology 331	3
Education 420	2
Education 412	2
Education 441	4
Education 442	4
Electives	2
	32

COURSE OFFERINGS

ANTHROPOLOGY

250. CULTURAL ANTHROPOLOGY — **Three hours credit**

An introduction to various aspects of culture including material, social, economic, esthetic, political, religious, and linguistic factors.

312. HUMAN GEOGRAPHY — **Three hours credit**

A study of the occupations of hunting, fishing, grazing, forest industries, mining, agriculture, manufacturing, transportation, and trade. Offered Spring Semester.

351. CULTURE AND PERSONALITY — **Three hours credit**

Survey of the approaches to the interrelation between the personality system and the sociocultural environment with emphasis on mental disorder and cultural change. Prerequisites: Sociology 211, Psychology 211.

354. INTERCULTURAL COMMUNICATIONS — **Three hours credit**

See Department of Language Arts.

355. ASIAN HISTORY AND CULTURE — **Three hours credit**

A survey of Asian Civilization from ancient times to present, with special emphasis on changes in centuries-old forms of social, economic, and political organizations.

360. INTRODUCTION TO LINGUISTICS — **Three hours credit**

See Department of Language Arts.

370. SOCIAL AND CULTURAL CHANGE — **Three hours credit**

Study of past, present and future changes in social structures and cultural patterns. A cross-cultural/comparative approach will be used to examine such topics as modernization, industrialization, cultural ecology, world systems, revolutions, economic development, information society and robotics.

405. COMMUNICATION IN CULTURE — **Three hours credit**

This course is designed to explore the theoretical and practical aspects of human communication within culture. Both critical and institutional approaches will be studied. Specific areas will include the critical function of language, relationships between interpersonal communication and media, media values, and mediated reality within societies in both developed and underdeveloped countries.

410,420,430. PEOPLES AND CULTURES OF A SELECTED REGION — **Three hour credit**

A broad investigation of the cultural unity and diversity of a selected region, its peoples, culture areas, and traditions. This course is designed to give students a general knowledge of a selected region, i.e., Latin America, American Southwest, Central Asia-China, Appalachia, through the use of ethnological, archaeological, and historial material including topics on village organization, technological change, urbanization, religious systems and social relations. Prerequisite: Anthropology 250 or Sociology 211.

GEOGRAPHY

311. INTRODUCTION TO GEOGRAPHY **Three hours credit**

The physical world, regional similarities and differences, and the settlements of mankind. Offered Fall Semester.

312. HUMAN GEOGRAPHY **Three hours credit**

A study of the occupations of hunting, fishing, grazing, forest industries, mining, agriculture, manufacturing, transportation, and trade. Offered Spring Semester.

HISTORY

Note: History 111-112, 211-212 are prerequisites to all upper division history courses.

111. SURVEY OF WESTERN CIVILIZATION **Three hours credit**

From man's earliest history to 1600 A.D. A general survey of the economic, religious, cultural, and political development of western civilization. Offered Fall Semester.

112. SURVEY OF WESTERN CIVILIZATION **Three hours credit**

A continuation of History 111, from 1600 A.D. to the present. Offered Spring Semester.

211. AMERICAN HISTORY **Three hours credit**

A history of the American people and their relationship to the world, with special emphasis on the United States and its development to the Civil War. Offered Fall Semester.

212. AMERICAN HISTORY **Three hours credit**

A continuation of History 211, from the Civil War to the present. Offered Spring Semester.

230. CURRENT AFFAIRS **One hour credit**

A weekly discussion of social, economic, and political trends. Offered Fall Semester.

231. CURRENT AFFAIRS **One hour credit**

A continuation of History 230. Offered Spring Semester.

301. HISTORY OF COLONIAL AMERICA **Three hours credit**

The development of America to 1789. Offered Fall Semester, even years.

302. THE EARLY NATIONAL PERIOD OF THE UNITED STATES **Three hours credit**

The development of America from 1789 to the Compromise of 1850. Offered Spring Semester, odd years.

310. MODERN EUROPE **Four hours credit**

A study of Europe from 1800 to the present. Emphasis will be placed on the role of the Industrial Revolution, nationalism, imperialism, and the background of World War I.

312. HUMAN GEOGRAPHY **Three hours credit**

A study of the occupations of hunting, fishing, grazing, forest industries, mining, agriculture, manufacturing, transportation, and trade. Offered Spring Semester.

323. HISTORY OF CHRISTIANITY **Three hours credit**

See Department of Bible and Christian Ministries.

324. HISTORY OF CHRISTIANITY **Three hours credit**

See Department of Bible and Christian Ministries.

332. RELIGION AND CULTURE **Three hours credit**

An historical study of the problematic relationship between the Christian religion and the varying positions and practices which have evolved in the Christian Church as a result of the church's double wrestle with its Lord and with the culture of the society with which it lives in symbiosis. Prerequisites: Theology 230 and Sociology 211.

342. THE REFORMATION **Three hours credit**

A study of the political, economic, religious, and cultural development of the Reformation period. Offered Spring Semester, even years.

350. HISTORY OF LATIN AMERICA **Three hours credit**

A study of the exploration, discovery, settlement, development, and independence of Latin America, with special emphasis on the social, cultural, political, economic, and religious contributions.

355. ASIAN HISTORY AND CULTURE **Three hours credit**

A survey of Asian Civilizations from ancient times to present, with special emphasis on changes in centuries-old forms of social, economic, and political organizations.

399. HONORS INDEPENDENT STUDY **One-Four hours credit**

An independent study supervised by three faculty members that provides the student who qualifies under the honors guidelines the opportunity to pursue a special topic of his choice.

410. THE EMERGENCE OF MODERN AMERICA **Three hours credit**

A study of the United States from 1850 to 1900. Offered Fall Semester, even years.

411. RECENT AMERICAN HISTORY **Three hours credit**

A study of the economic, social, political, and cultural history of the United States since 1900. Special attention will be given to current problems in the Near and Far East. Offered Spring Semester, odd years.

421. HISTORY OF THE SOUTH **Three hours credit**
A study of the economic, social, political, and cultural development of the South. Offered Spring Semester.

422. TENNESSEE HISTORY **Three hours credit**
This course is a survey of the political, economic, and social aspects of Tennessee's development from the earliest times to present.

451. CULTURAL AND INTELLECTUAL HISTORY OF THE UNITED STATES **Three hours credit**
A consideration of prominent intellectual systems in American history from Puritanism to progressivism, and their contributions to the molding of national character. Offered Fall Semester, even years.

452. HISTORY OF REFORM MOVEMENTS IN THE UNITED STATES **Three hours credit**
A historical analysis of the various reform movements in the United States and their influence upon the corporate national life. Offered Spring Semester, odd years.

480/490. SEMINAR IN HISTORY **Three hours credit**
An intensive study of selected topics, including research in the materials of history and the writing of analytical reports.

POLITICAL SCIENCE

211. AMERICAN GOVERNMENT **Three hours credit**
A survey of the structure and operation of government in the United States at all levels—national, state, and local. Offered Fall Semester.

212. AMERICAN GOVERNMENT **Three hours credit**
A continuation of Political Science 211. Offered Spring Semester.

230. SOCIAL AND ECONOMIC ISSUES BEFORE THE COURT **Three hours credit**
A study of the changes being wrought through the judicial process as to rights of the poor, the young, the activist, the student, the debtor, the consumer, the conscientious objector, and the non-white; such complex issues are examined as the following: fundamental liberties, the criminally accused, family matters, morality, consumer rights, environmental pollution, sex discrimination, and political representation.

PSYCHOLOGY

200. COURTSHIP, MARRIAGE AND THE FAMILY **Three hours credit**
An introductory study of dating, courtship, and marriage, preparation for marriage; the selection of marriage partner, the roles of members of the family, family rituals, and patterns of interaction.

211. GENERAL PSYCHOLOGY **Three hours credit**
A study of the fundamental principles of human activities, including the aims and methods of psychology, the relative contributions of heredity and environment to intelligence and individual differences, the origin and development of the individual; his emotions, motives, personality; the study of learning, memory, observation, and thinking. Prerequisite to all other courses in psychology.

212. ADVANCED GENERAL PSYCHOLOGY **Three hours credit**
Continuation of General Psychology 211.

301. HISTORY AND SYSTEMS OF PSYCHOLOGY **Three hours credit**
Development of psychological thought from the early Greeks to the present with the major emphasis being placed upon theoretical explanations of human behavior which have emerged in the last 100 years. Prerequisite: Psychology 211.

302. PERSONALITY THEORY **Three hours credit**
A study of the significance of theory in scientific inquiry and an examination of the major approaches to the study of personality, its dynamics, development, and treatment.

309. DEVELOPMENTAL PSYCHOLOGY **Three hours credit**
An introductory course in developmental psychology, emphasizing an overview of important developmental theories and research, discussion of the peculiar problems, research designs, and methodologies of the area. Students should emerge from the course with a knowledge of developmental research and an awareness of the importance of the developmental tradition in the broader field of psychology. Prerequisites: Psychology 211 and 212.

310. CHILD PSYCHOLOGY **Three hours credit**
Origin and principles of behavior in infancy and childhood; physical, intellectual, social, emotional, and language development in the normal child. Prerequisite: Psychology 211.

311. ADOLESCENT PSYCHOLOGY **Three hours credit**
Physical, intellectual, social and emotional development and principles of behavior of the adolescent.

312. EDUCATIONAL PSYCHOLOGY **Three hours credit**
A study of the teacher in his task of developing the ability of the student in his courses. A study of the psychological foundations for learning and the procedures by which learning is accomplished, the evaluation of these procedures and the learning products. Prerequisite: Psychology 211.

318. PSYCHOLOGY OF IDENTITY **Three hours credit**
A study of contemporary post-adolescent personality development, organized around Erikson's fifth and sixth stages, with emphasis on middle adult outcomes of the post-adolescent identity crisis. Prerequisites: Psychology 211 and 212.

321. BEHAVIORAL STATISTICS **Three hours credit**
Frequency distributions and their graphical representation; measures of central tendency, dispersion, skewness, kurtosis; descriptive measures of relationship, normal distribution and elementary probability. Prerequisite: Psychology 211 or Sociology 211.

330. SOCIAL PSYCHOLOGY **Three hours credit**
A study of the relationships between individual behavior and the social environment. Special emphasis is placed on personality development and adjustments. Prerequisite: Psychology 211 and Sociology 211.

341. PSYCHOLOGY OF LEARNING **Three hours credit**
Emphasis is upon the investigation of experimental research in the theories of learning as related to animal and human research. Topics for discussion range from simple forms of conditioning to the more complex cognitive behavior represented in verbal learning and concept acquisition. Prerequisites: Psychology 211 and 212.

351. EMOTIONAL HEALTH AND INTERCULTURAL MINISTRIES **Two hours credit**
A consideration of the psychological aspects of ministry in an intercultural setting, including the phenomenon of culture shock, family adjustments, collegial relationships, and cross-cultural counseling.

390. PSYCHOLOGY, SOCIOLOGY, AND CHRISTIAN FAITH **Three hours credit**
This course explores the potentials for and problems of a distinctively Christian behavioral science, emphasizing the need for individual integration of one's behavioral science perspective into his/her own experiences of Christian discipleship. The most prominent traditional (i.e., nontheistic) views of religion from the literature of secular psychology and sociology are critically reviewed, and an alternative model of integration offered. Prerequisites: Psychology 211, Sociology 211, Theology 230.

399. HONORS INDEPENDENT STUDY **One-Four hours credit**
An independent study supervised by three faculty members that provides the student who qualifies under the honors guidelines the opportunity to pursue a special topic of his choice.

401. ABNORMAL PSYCHOLOGY **Three hours credit**
Examination of the various kinds of behavior abnormalities found in our modern society. A study of the causes, development, prevention, and treatment of abnormal behavior. Prerequisite: Psychology 211.

412. HUMAN SERVICES PRACTICUM I **Three hours credit**
Supervised field work involving placement of student in a human services agency for practical experience. Prerequisite: Sociology 311 and 312, Psychology 451.

413. HUMAN SERVICES PRACTICUM II **Three hours credit**
Supervised field placement of student in a human services setting for practical experience. Prerequisite: Psychology/Sociology 412 and Psychology 452.

421. EXPERIMENTAL PSYCHOLOGY **Three hours credit**
An introductory course in Experimental Psychology. Emphasis is on the fundamental basis of research including study of the principles of design, statistical concepts and problem solving. Prerequisites: Psychology 211 and 321.

422. SENIOR SEMINAR **Three hours credit**
A research workshop providing graduating seniors with opportunity to plan and execute individual undergraduate research. Students also review and evaluate research representing a wide range of psychological topics. Majors with senior academic standing.

430. PHYSIOLOGICAL PSYCHOLOGY **Three hours credit**
A course designed to give an overview of physiological psychology with specific emphasis on the brain and its functions, and to show how biology influences different areas of human experience such as emotions, learning, and madness.

442. TESTS AND MEASUREMENTS **Three hours credit**
A study of the techniques for securing diagnostic and achievement data that will, through group and individual testing, give the teacher or counselor a better basis for directing his educational and guidance efforts. Prerequisites: Psychology 211 and 321.

451. THEORIES OF COUNSELING **Three hours credit**
A general survey designed to acquaint the student with the underlying principles, the major theories, and the methods commonly employed in individual counseling. Prerequisites: Psychology 211 and 302.

452. TECHNIQUES OF COUNSELING **Three hours credit**
A course that deals with becoming and being a counselor by examining the various agencies, styles, techniques, problems and categories of counseling. Prerequisite: Psychology 451.

489/490. CURRENT ISSUES IN PSYCHOLOGY **Three hours credit**
A course designed to introduce current trends in psychological theory and research which are too new or too highly specialized to be covered in traditional curricular offerings. Three topics are selected to be covered each year, with a different member of the psychology faculty lecturing on that topic for five weeks.

SOCIOLOGY

200. COURTSHIP, MARRIAGE AND THE FAMILY **Three hours credit**
An introductory study of dating, courtship, and marriage, preparation for marriage; the selection of a marriage partner, the roles of members of the family, family rituals and patterns of interaction.

210. CRISIS INTERVENTION COUNSELING **Two hours credit**
A survey of principles and techniques of telephone counseling. Designed especially to prepare non-professionals for crisis intervention based on Christian values within the limits of telephone contact.

211. GENERAL SOCIOLOGY **Three hours credit**

Introduction to sociological concepts, social structures, forces, processes, and products. Note: Sociology 211 is a prerequisite for all sociology courses except 200.

212. SOCIAL PROBLEMS **Three hours credit**

A study of major contemporary social problems, their nature, bases, consequences, and alternative solutions. Required of all students majoring in sociology or social science.

250. CULTURAL ANTHROPOLOGY **Three hours credit**

An introduction to various aspects of culture including material, social, economic, esthetic, political, religious, and linguistic factors.

311. INTRODUCTION TO HUMAN SERVICES **Three hours credit**

A study designed to promote understanding of and stimulate student interest in human services by exploring the nature, roles, values and responsibilities of "people helpers."

312. SOCIAL WORK METHODS **Three hours credit**

A study of techniques, methods, and procedures of social work. Prerequisite: Sociology 311.

320. THE FAMILY **Three hours credit**

A study of the origin and ethnology of the family, background of the modern American family, social changes and the family roles of members of the family, problems of family life.

321. BEHAVIORAL STATISTICS **Three hours credit**

Frequency distributions and their graphical representation; measures of central tendency, dispersion, skewness, kurtosis; descriptive measures of relationship, normal distribution and elementary probability.

322. SOCIAL RESEARCH METHODS **Three hours credit**

Methods and techniques of research in the social sciences, including methods of collecting, analyzing and presenting data. Prerequisite: Sociology 321.

330. SOCIAL PSYCHOLOGY **Three hours credit**

Social basis of human behavior and interaction, and factors which underlie the processes of socialization. Special emphasis is placed on personality development and adjustment. Prerequisites: Psychology 211 and Sociology 211.

340. GERONTOLOGY **Three hours credit**

An analysis of aging as a social process in modern mass society. Areas included are the theories of the process of aging; the social problems of being old, *i.e.,* economics, crime, victimization, medical care, and housing; and the experience of death and dying. Prerequisite: Sociology 211.

351. CULTURE AND PERSONALITY **Three hours credit**

Survey of the approaches to the interrelation between the personality system and the socio-cultural environment with emphasis on mental disorder and cultural change. Prerequisites: Sociology 211, Psychology 211.

370. SOCIAL AND CULTURAL CHANGE **Three hours credit**

Study of past, present and future changes in social structures and cultural patterns. A cross-cultural/comparative approach will be used to examine such topics as modernization, industrialization, cultural ecology, world systems, revolutions, economic development, information society and robotics. Prerequisite: Sociology 211.

390. PSYCHOLOGY, SOCIOLOGY, AND CHRISTIAN FAITH **Three hours credit**

This course explores the potentials for and problems of a distinctively Christian behavioral science, emphasizing the need for individual integration of one's behavioral science perspective into his/her own experiences of Christian discipleship. The most prominent traditional (i.e., nontheistic)) views of religion from the literature of secular psychology and sociology are critically reviewed, and an alternative model of integration offered. Prerequisites: Psychology 211, Sociology 211, Theology 230.

399. HONORS INDEPENDENT STUDY **One-Four hours credit**

An independent study supervised by three faculty members that provides the student who qualifies under the honors guidelines the opportunity to pursue a special topic of his choice.

410. MINORITIES **Three hours credit**

The significance of minorities in American society with introduction to, sociological theory of, and interpretation of dominant-minority relations. Prerequisite: Sociology 212.

412. HUMAN SERVICES PRACTICUM I **Three hours credit**

Supervised field work involving placement of student in a social welfare agency for practical experience. Prerequisite: Sociology 311 and 312, Psychology 451.

413. HUMAN SERVICES PRACTICUM II **Three hour credit**

Supervised field placement of student in a human services setting for practical experience. Prerequisite: Psychology/Sociology 412 and Psychology 452.

420. THE URBAN COMMUNITY **Three hours credit**

The form and development of the urban community; the growth, development and problems of cities; the metropolitan region and social characteristics of fringe and suburban areas; sustenance organization, demographic, geographic and technological variables.

430. SOCIAL ORGANIZATION **Three hours credit**

A study of structure and function of groups and an analysis of both the formal and informal organization.

440. CRIMINOLOGY **Three hours credit**

A study of the problems, theory, cause, control, statistics, prevention and treatment of criminal behavior.

450. MEDICAL SOCIOLOGY **Three hours credit**

An analysis of health, illness, and the health professions and institutions from a socio-cultural perspective. Topics will include social epidemiology, health attitudes and behavior, mental health, the socialization of health professionals, the organization of health care, and patient-professional relationships.

460. POLITICAL SOCIOLOGY **Three hours credit**

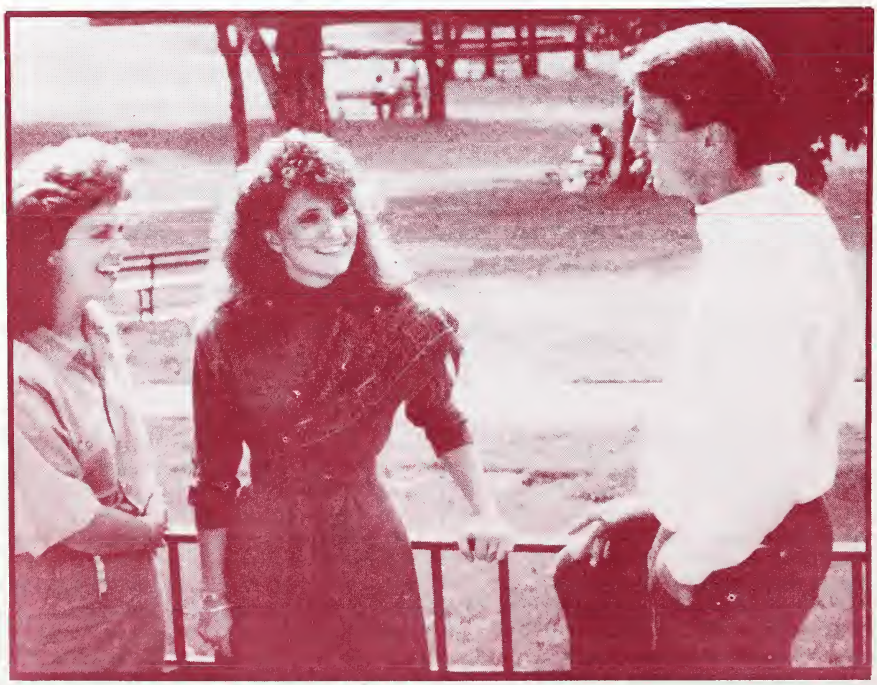
Study of the social bases of political phenomena, including electoral processes, institution of government, power structures, and political ideologies.

461. HISTORY OF SOCIOLOGICAL THEORY **Four hours credit**

A review of the works of major social theorists and the impact of their ideas on current sociological thought. Emphasis is placed on the contributions of various schools of sociological theory in the nineteenth and the twentieth-century period.

480/490. SEMINAR IN SOCIOLOGY **Three hours credit**

An intensive study of selected topics, including research in the materials of sociology and the writing of analytical reports.



DEPARTMENT OF BIBLE AND CHRISTIAN MINISTRIES

JOHN SIMS, Chairperson
BIBLICAL EDUCATION: Professors Bowdle (on leave)and Sims, Associate Professors Boone, and Daffe; Assistant Professors Herron, Simmons and Jackson; CHRISTIAN EDUCATION: Professor Baldree, Assistant Professor Bowers; INTERCULTURAL STUDIES: Associate Professor George.

DEPARTMENT OF BIBLE AND CHRISTIAN MINISTRIES

Bible
Biblical Language
Christian Education
Church History
Intercultural Studies
Pastoral Studies
Philosophy
Theology

The Department of Bible and Christian Ministries came into being in 1984 as a result of the combining of the former department of Bible and Theology and the department of Christian Education. The new department is larger in scope and is designed to coordinate the preparation previously offered in both areas. The department offers majors in Biblical Education, Christian Education, and Intercultural Studies.

OFFICIAL ACCEPTANCE AS MAJOR

Requirements for acceptance of a student as a major and/or minor in the Department of Bible and Christian Ministries are:

1. **The completion of 45 semester hours and junior classification.**
2. **A 2.0 grade point average in the courses taken in the Department as well as a 2.0 overall grade point average.**
3. **The student who transfers 45 hours or more may be officially accepted into the department after the completion of 12 semester hours at Lee provided he has a grade point average of 2.0 in the courses taken in the Department as well as an overall 2.0 grade point average.**
4. **The student's conduct and character must be generally acceptable.**

BACHELOR OF ARTS IN BIBLICAL EDUCATION

The Biblical Education major consists of: Bible—Old Testament 101, three semester hours; Bible—New Testament 102, three semester hours; Theology 230, three semester hours; 331, three semester hours; 333-334, six semester hours; Bible—New Testament 402, three semester hours; Pauline Epistles elective, three semester hours, and electives in direct Bible study, eight semester hours, of which at least four hours must be taken in Old Testament studies, for a total of thirty-two semester hours. The GPA in the major is computed from these courses.

The following ministerial courses are also required for a degree in Biblical Education: Christian Education 347, three semester hours; Church History 321, two semester hours; 323-324, six semester hours; Pastoral studies 261-262, four semester hours; 461-462, four semester hours; 464, three semester hours; Theology 101, 201, 301, 401, four semester hours.

BACHELOR OF SCIENCE IN BIBLICAL EDUCATION (with a Professional Sequence)

This major consists of: Bible—Old Testament 101, three semester hours; Bible—New Testament 102, three semester hours; Theology 230, three semester hours; 331, three semester hours; 333-334, six semester hours; Church History 323-324, six semester hours; Bible 402, three semester hours; 404, three semester hours; electives in direct Bible study, six semester hours, of which at least one course must be taken in Old Testament studies, for a total of thirty-six semester hours. The GPA in the major is computed from these courses.

In addition, all majors must take Theology 101, 201, 301, 401, Foundations for Ministry; four semester hours.

The Bachelor of Science degree in Biblical Education is designed to offer a combination of the Bible and Theology major with specific professional sequences. The basic major of this program is the Bible and Theology major. The professional sequences that may be combined with this major require a minimum of 24 semester hours of professional courses. The approved professional sequences in the religion field are Christian Education, Pastoral Studies, Intercultural Studies and Lay Leadership.

Other professional sequences (or minors) may be approved by consultation with the respective Department Chairpersons. Course descriptions for the professional courses are given under the respective department sections of the bulletin.

BACHELOR OF ARTS IN CHRISTIAN EDUCATION

The Bachelor of Arts with a major in Christian Education consists of thirty hours including: Christian Education 141, three semester hours; 241, four semester hours; 341, three semester hours; 342, three semester hours; 441, three semester hours; 445-446, two semester hours; 447-448, four semester hours; and electives, eight semester hours. The GPA in the major is computed from these courses.

In addition, all majors must take Theology 101, 201, 301, 401, Foundations for Ministry; four semester hours.

BACHELOR OF SCIENCE IN CHRISTIAN EDUCATION

The Bachelor of Science with a major in Christian Education consists of thirty-two hours including: Christian Education 141, three semester hours; 241, four semester hours; 341, three semester hours; 342, three semester hours; 441, three semester hours; 445-446, two semester hours; 447-448, four semester hours; two of the following five courses: 343, three semester hours; 348, three semester hours; 349, three semester hours; 442, two semester hours; 443, three semester hours. The GPA in the major is computed from these courses.

In addition, all majors must take Theology 101, 201, 301, 401, Foundations for Ministry; four semester hours.

The candidate for a Bachelor of Science in Christian Education must take a minor of eighteen hours or a professional sequence of twenty-four hours in one of the following areas: Business, Education, Intercultural Studies, Music, Physical Education, Psychology or Sociology; or take a thirty-hour sequence in Bible, Business, Elementary Education, Intercultural Studies or Music.

BACHELOR OF ARTS IN INTERCULTURAL STUDIES

The Bachelor of Arts in Intercultural Studies is designed to equip persons for ministry in the context of a culture other than their own, either in the United States or in foreign missions. The major consists of 36 hours, distributed as follows: ISP 253, three semester hours; ISP 254, three semester hours; ISP 354, three semester hours; SOC 350, three semester hours; COM 354, three semester hours; ISP 465, six semester hours; plus an additional 15 hours of courses listed under ISP course descriptions or from among the following courses: ENG 360, THEO 332, SOC 410, and PSY 351. The GPA in the major is computed from these courses. ISP majors also take 28 hours of Bible and Theology courses delineated by the department.

MINORS

A minor in religion consists of eighteen (18) semester hours, according to the following distribution: Religion Core courses, twelve semester hours, and religion electives, six semester hours.

The minor in Biblical language consists of: New Testament Greek 211-212, eight semester hours; New Testament Greek 311-312, six semester hours; and grammatical exegesis electives, four semester hours.

A minor in Christian Education consists of eighteen hours including Christian Education 141, three semester hours; 241, four semester hours; 341, three

semester hours; 342 or 441, three semester hours; 448, two semester hours; and electives, three semester hours.

A minor in Intercultural Studies consists of eighteen hours. A person who majors in Biblical Education and minors in Intercultural Studies may elect to take a modern foreign language instead of a biblical language.

Course requirements for the minor in Intercultural Studies are: Theology of Missions, ISP 354, three semester hours; Principles of Church Growth, ISP 253, three semester hours; Intercultural Communication, COM 354, three semester hours; and nine additional hours from the intercultural course listings in this catalog.

EVANGELICAL TEACHER TRAINING DIPLOMA

As a member of the Evangelical Teacher Training Association, Lee College is qualified to offer the ETTA's diploma in teacher training in church education. While the student is enrolled at Lee, he can meet requirements for the ETTA diploma as he meets his other requirements for graduation.

The ETTA diploma indicates that the holder is sufficiently proficient in Bible and Christian Education to qualify as an instructor of local church teachers in a leadership training program. It is recognized throughout the world by evangelical Christians. Over two hundred schools of higher learning and graduate seminaries belong to ETTA. The courses required for this award are: Bible, ten hours, and Christian Education, fourteen hours including the following courses: Principles of Teaching in Christian Education, Christian Education of Children or Youth, Educational Ministry of the Church or Christian Education in the Church, Intercultural Studies and Evangelism.

The student must make application for the diploma to the Chairperson of the Department of Bible and Christian Ministries at the beginning of the semester in which he plans to graduate. The cost for the diploma is $5.00.

THE TRANSFER STUDENT

Even though the transfer student could have acquired in another college the hours required in Bible and Theology in this Department, he is required to take Systematic Theology 333-334 and two semesters of book studies, one of which must be Romans and Galatians 402. If the student has had two semesters of Systematic Theology, he may retake it or take Theology of the Old Testament 337 and Theology of the New Testament 338 in lieu of it.

The transfer student should consult with the department chairman concerning the Foundation for Ministry course(s) he/she should take.

SUGGESTED SEQUENCE OF STUDY
BACHELOR OF ARTS IN BIBLICAL EDUCATION*

FRESHMAN YEAR

Course	Hours
Bible 101	3
Bible 102	3
Theology 101	1
English 101-102, or 102-103, or 103-351	6
Lab Science	8
History 111, 112, 211, 212	6
Physical Education Activity	2
Electives	3
	32

JUNIOR YEAR

Course	Hours
Theology 333-334	6
Church History 323-324	6
Pastoral Studies 261, 262	4
**Biblical Language	6
Theology 301	1
Theology 335	2
Electives in Direct Bible Study	4
Electives	3
	32

SOPHOMORE YEAR

Course	Hours
Literature 201, 202, 211, 212, 311, 312, 321, 322	4
**Biblical Language	8
Theology 201	1
Theology 230	3
Christian Education 347	3
Psychology 211	3
Art 111 or Music 111 or 311	2
Sociology 211	3
Mathematics	3
Electives	3
	33

SENIOR YEAR

Course	Hours
Church History 321	2
Bible 402	3
Pastoral Studies 461, 462	4
Pastoral Studies 464	3
Electives in Pauline Epistles: Bible 404, or Bible 302 and 304	3-4
Theology 331	3
Theology 401	1
Electives in Direct Bible Study	4
Electives	8
	33/34

*The non-ministerial student or the ministerial student pursuing the Bachelor of Arts degree in Biblical Education and planning to do graduate work in religion may, with proper authorization, make substitutions for pastoral-oriented courses, but the ministerial student may not make substitutions for Pastoral Studies 261 and 262.

The student anticipating seminary or graduate study in religion is urged to elect both Philosophy 241, Introduction to Philosophy, and Theology 435, Contemporary Theology. The Bachelor of Arts in Biblical Education is recommended for most pre-seminary students.

**The student who chooses a minor in Intercultural Studies may take a modern language in lieu of Greek.

BACHELOR OF SCIENCE IN BIBLICAL EDUCATION (with a Professional Sequence)

The following requirements must be met in order to graduate under this program:

1. Application for the Bachelor of Science degree in Bible and Theology with a professional sequence.
2. Application for admission to the department offering the professional sequence.
3. Completion of all General Education Core requirements.
4. Completion of the Bible and Theology courses and Religion Core listed below.
5. Completion of one of the professional sequences listed below.

BIBLE AND THEOLOGY

Course	Hours
Theology 101, 201, 301, 401	4
Theology 333-334	6
Church History 323-324	6
Bible 402	3
Bible 404	3
Bible Electives	6
	28

RELIGION CORE

Course	Hours
Bible—Old Testament 101	3
Bible—New Testament 102	3
Theology 230	3
Theology 331	3
	12

PROFESSIONAL SEQUENCE IN CHRISTIAN EDUCATION

Course	Hours
Christian Education 141	3
Christian Education 241 or 347	3-4
Christian Education 341	3
Two of the following: Christian Education 342, 441, 442, 445-446	5-6
Christian Education 448	2
Christian Education Electives	4-6
	24

PROFESSIONAL SEQUENCE IN PASTORAL STUDIES

Course	Hours
Pastoral Studies 161	2
Pastoral Studies 261-262	4
Pastoral Studies 461-462	4
Christian Education 347	3
Pastoral Studies 464	3
Intercultural Studies Elective	2
Pastoral Studies Elective	3
Pastoral Studies 365	3
	24

PROFESSIONAL SEQUENCE IN INTERCULTURAL STUDIES

Course	Hours
Intercultural Studies 354	3
Intercultural Studies 253	3
Intercultural Studies 254 or 451	3
Christian Education 241	4
Christian Education 341 or 348	3
Evangelism 161 or 363	2
Pastoral Studies 261, 262, 365, 465, 461, 462, 464	4
Elective	2
	24

PROFESSIONAL SEQUENCE IN LAY LEADERSHIP

Course	Hours
Pastoral Studies 161	2
Christian Education Electives	6
Pastoral Studies 352	3
Intercultural Studies Elective	2
Pastoral Studies 263	3
Pastoral Studies 365	3
Intercultural Studies and Church Ministries	5
	24

BACHELOR OF ARTS IN CHRISTIAN EDUCATION

FRESHMAN YEAR

Course	Hours
English 101-102, or 102-103, or 103-351	6
Bible 101-102	6
Theology 101	1
Lab Science	8
Christian Education 141	3
Art 111 or Music 111 or 311	2
Physical Education Activity	2
Electives	4
	32

JUNIOR YEAR

Course	Hours
Christian Education 341	3
Christian Education 342	3
Theology 301	1
Theology 337-338	4
Foreign Language	6
Psychology 211	3
Christian Education Electives	5
Religion Elective	3
Electives	5
	33

SOPHOMORE YEAR

Course	Hours
Literature 201, 202, 211, 212, 311, 312, 321, 322	4
Theology 201	1
Theology 230	3
History 111, 112, 211, 212	6
Foreign Language	6
Sociology 211	3
Christian Education 241	4
Mathematics	3
Elective	3
	33

SENIOR YEAR

Course	Hours
Christian Education 441	3
Christian Education 445-446	2
Christian Education 447-448	4
Theology 331	3
Theology 401	1
Christian Education Elective	3
Religion Electives	5
Electives	11
	32

BACHELOR OF SCIENCE IN CHRISTIAN EDUCATION

FRESHMAN YEAR

Course	Hours
English 101-102, or 102-103, or 103-351	6
Bible 101-102	6
Theology 101	1
Lab Science	8
Christian Education 141	3
Art 111 or Music 111 or 311	2
Mathematics	3
Physical Education Activity	2
Elective	2
	33

JUNIOR YEAR

Course	Hours
Christian Education 341	3
Christian Education 342	3
Theology 301	1
Theology 337-338 or 333-334	4-6
*Christian Education Electives	5
Religion Electives	3-5
Professional Sequence Electives	6
Electives	5
	32

*Christian Education 343, 348, or 443.

SOPHOMORE YEAR

Course	Hours
Literature 201, 202, 211, 212, 311, 312, 321, 322	4
Theology 201	1
Theology 230	3
History 111, 112, 211, 212	6
Psychology 211	3
Sociology 211	3
Christian Education 241	4
Professional Sequence Electives	6
Electives	3
	33

SENIOR YEAR

Course	Hours
Christian Education 441	3
Christian Education 445-446	2
Christian Education 447-448	4
Theology 331	3
Theology 401	1
Christian Education Electives	5
Religion Elective	3
Professional Sequence Electives	6
Electives	5
	32

BACHELOR OF ARTS IN INTERCULTURAL STUDIES

The following requirements must be met in order to graduate under this program:

1. Application for the Bachelor of Arts in Intercultural Studies.
2. Application for admission to the Intercultural Studies Program.
3. Succesful completion of 130 hours of studies, including 49 hours in the General Education Core, 36 hours in the major area, 28 hours of Bible and Theology, and 17 hours of elective studies. The 49-hours of General Education include 12 hours of a foreign language and the 36-hour major includes 6 hours credit for a summer practicum.

FRESHMAN YEAR

English Composition 101-102, or 102-103 or 103-351	6
Lab Science	8
Bible, O.T. and N.T. 101, 102	6
Theology 101	1
Art 111 or Music 111	2
Physical Education	2
Intro to Church Growth 253	3
Electives	4
	32

JUNIOR YEAR

Foreign Language	6
Psychology 211	3
Literature 201, 202, 211, 212, 311, 312	4
Theology 301	1
Bible 402	3
Cultural Anthropology 350	3
ISP major courses (2) 451, 352, 332, 320, 360, 410, 452	6
Electives	4
	30

SOPHOMORE YEAR

Theology 201	1
Christian Thought 230	3
History 111, 112 or 211, 212	6
Foreign Language	6
Sociology 211	3
Mathematics	3
Intercultural Comm 354	3
Bible/Theology electives	4
Electives	4
	33

SENIOR YEAR

Theology of Missions 354	3
History of Missions 254	3
ISP major courses (3) 451, 352, 332, 320, 360, 410, 452	9
Bible 206 or Theology 335	2
Christian Ethics 331	3
Theology 401	1
Bible/Theology electives	3
Electives	5
	29

Note: A 6-hour practicum in a culture other than the student's home culture must be taken after the sophomore year or junior year.

Students with significant cross-cultural experience may petition the Director for permission to substitute other courses for the practicum. Substitutions require the approval of the Department Chairperson and Program Director.

COURSE OFFERINGS

BIBLE—OLD TESTAMENT

101. OLD TESTAMENT SURVEY* **Three hours credit**

A study of the Old Testament, its translations, and historical background. This course is primarily a survey of Old Testament history and literature.

201. MAJOR PROPHETS **Two hours credit**

A brief study of the life and times of the major prophets. An outline study is made of each book, with some attention given to present-day and homiletic use.

*Bible 101, 102 and Theology 230 are prerequisites to 300 and 400 level courses in Bible and Theology.

203. MINOR PROPHETS **Two hours credit**

A brief study of the life and times of the minor prophets. An outline study is made of each book, with some attention given to present-day and homiletic use.

205. THE PSALMS **Two hours credit**

A sectional study of this Old Testament poetical book. Special attention is given to matters of background, outlining the Psalms and determining historical context and theology. The Hebrew text is consulted periodically for purposes of illustration and clarification.

301. DEUTERONOMY **Two hours credit**

A detailed study of Deuteronomy. Special emphasis will be given to the place of the book in the Pentateuch, the use of it by Jesus and the early Church, and the Jewish rabbinic interpretations of the book.

303. WISDOM LITERATURE **Two hours credit**

A study of the Old Testament books generally recognized as wisdom books: Proverbs, Ecclesiastes, and Job. Consideration will be given to the relation of these books to the Old Testament as a whole and their individual theological and ethical thrusts.

398. HISTORICAL GEOGRAPHY AND ARCHAEOLOGY OF THE BIBLE **Three hours credit**

A travel-study program in Israel designed to provide the student with an on-the-scene study opportunity to correlate Biblical and historical materials with Palestinian sites. Lectures presume a working knowledge of the Biblical text. Priority will be given to graduating seniors in the Department of Bible and Christian Ministries, but the travel seminar is open to other college students, faculty, and friends of the college as space allows.

401. INTERTESTAMENTAL PERIOD **Three hours credit**

A study of the history and literature of the intertestamental period leading up to the first advent of Christ. In addition to the apocryphal books, the Qumran scrolls will be read and discussed and their significance for the New Testament period considered. Permission of the Instructor required for the non-Biblical Education major.

BIBLE—NEW TESTAMENT

102. NEW TESTAMENT SURVEY* **Three hours credit**

A study of the intertestamental period and the development of the Gospels with attention given to the life and teaching of Christ, continuing with Acts through Revelation. Special attention is given to the early-development period of the Christian church.

202. SYNOPTIC GOSPELS **Three hours credit**

A course designed to look at the interrelatedness of the Gospels of Matthew, Mark and Luke.

204. GOSPEL OF JOHN **Two hours credit**

An expository study in which attention is given to the theological significance of the book, noting especially Christ's deity and humanity, signs, death, and resurrection. Johannine authorship is discussed and some comparisons will be made with the Synoptic Gospels.

206. ACTS **Two hours credit**

A sectional study of this historical narrative, emphasizing the life of the early Church, the work of the Holy Spirit, and the life and labors of Paul. The Greek text is consulted periodically for purposes of illustration and clarification.

302. PRISON EPISTLES **Two hours credit**

An expository study of the Epistles to the Ephesians, Colossians, Philemon, and Philippians. Date, authorship and the occasions of the writing of these epistles are briefly considered but the major part of the course is devoted to their meaning and relevance.

304. PASTORAL EPISTLES **Two hours credit**

An expository treatment of the Epistles to Timothy and Titus, supplemented with appropriate exegetical material. Special attention given to the position, qualifications, and office of both the elder and the deacon.

306. HEBREWS **Two hours credit**

A verse by verse study of this doctrinal Epistle; special attention is given to matters of background and outlining, with constant reference to the Old Testament structure; the Greek text is consulted periodically for purposes of illustration and clarification.

402. ROMANS AND GALATIANS **Three hours credit**

A comparative, expository and theological study of the Epistles to the Romans and Galatians with emphasis on the cardinal Christian doctrines as formulated in these documents. A study of the influences of both Judaism and Hellenism on the cultural and religious scene in the first century A.D.

404. I AND II CORINTHIANS **Three hours credit**

An expository and theological study of I and II Corinthians. Special attention given to the doctrinal and practical issues faced in the early Christian community in the Hellenistic world, taking into account the cultural and religious environment.

406. GENERAL EPISTLES **Two hours credit**

An English Bible book study in I and II Peter, James, Jude, and the Johannine Epistles. Primary emphasis placed on an inductive study of the contents of each book.

408. REVELATION **Three hours credit**

A study of the book of Revelation with appropriate consideration of Daniel and other apocalyptic passages. Special attention is given to the Christology of the book.

*Bible 101, 102 and Theology 230 are prerequisites to 300 and 400 level courses in Bible and Theology.

BIBLICAL LANGUAGE

211. NEW TESTAMENT GREEK **Four hours credit**

A basic vocabulary and grammar study of New Testament Greek with some drills in simple Greek reading. Course consists primarily of drills in vocabulary and grammar with an introduction to its use.

212. NEW TESTAMENT GREEK **Four hours credit**

A continuation of Biblical Language 211 with more attention to syntax and reading.

311. NEW TESTAMENT GREEK **Three hours credit**

A continuation of Biblical Language 212. Special attention given to regular verbs and reading, special drills in handling and identifying irregular verbs and reading drills.

312. NEW TESTAMENT GREEK **Three hours credit**

A continuation of Biblical Language 311. A course in reading New Testament Greek, beginning with the simpler portions of the New Testament and an introduction to more difficult portions of the New Testament.

417. GRAMMATICAL EXEGESIS OF GALATIANS **Two hours credit**

An exegetical study from the Greek, with emphasis on the grammar of the text in ascertaining its meaning.

418. GRAMMATICAL EXEGESIS OF JAMES **Two hours credit**

A study of this practical epistle from the Greek text, with special attention given to matters of interpretation and elements of advanced grammar.

CHRISTIAN EDUCATION

141. SURVEY OF CHRISTIAN EDUCATION **Three hours credit**

An introduction to the fundamental concepts of Christian education—Biblical foundation, historical backgrounds, basic principles, objectives, and methods. Consideration is also given to current problems, trends and vocational opportunities.

143. DEAF COMMUNICATION SKILLS **Two hours credit**

Most current material available of teaching techniques on manual communication. A collection of drill material on fingerspelling, dactylology. (For advanced courses, see Department of Elementary Education.)

241. EDUCATIONAL MINISTRY OF THE CHURCH **Four hours credit**

A study of the basic principles and practices of organizing, administering, and supervising a balanced program of Christian education. All the educational agencies of the church will be included. The functions of the board of Christian education and the role of church workers will be considered including the work of the director of Christian education. Three lectures and two laboratory periods per week.

248. VACATION BIBLE SCHOOL **Two hours credit**

A course which will consider opportunities, plans, policies, materials, and methods of conducting a Vacation Bible School. It is planned to help the student conduct a V.B.S. during the summer. Students will prepare one complete set of V.B.S. materials.

300. RELIGION COLLOQUY **One hour credit**

Weekly discussion of selected topics to be continued throughout the semester. Not open to freshmen.

321. MUSIC IN CHRISTIAN EDUCATION **Two hours credit**

A course designed to instruct the student in integrating music into all church activities, developing music in churches through the church music school and the multiple choir systems. Graded music is studied for use in Sunday schools, vacation Bible schools, etc.

341. PRINCIPLES OF TEACHING IN CHRISTIAN EDUCATION **Three hours credit**

The relation of the teaching-learning process to Christian education. How to study the Bible and teach it to individuals in relationship to their interests and needs. Observations and practice teaching are required.

342. CHRISTIAN EDUCATION OF CHILDREN **Three hours credit**

A study of the characteristics, interests, and needs of children under twelve years of age; emphasis on the organization, administration, methods and materials of the children's division of the church.

343. MULTISENSORY EDUCATION **Three hours credit**

A presentation, demonstration, and discussion of various types of audiovisual methods. Preparation, application and evaluation of multi-sensory aids will be given; includes the use and care of equipment.

344. SOCIAL RECREATION **Three hours credit**

A study of the qualifications of recreation leaders and of the organization and promotion of recreational activities for all age groups; emphasis on socials, crafts, and summer camp activities.

346. CHURCH LIBRARIES **Three hours credit**

A survey of church library services for printed and audiovisual media. Laboratory experiences in the preparation of varied types of materials for circulation.

*Bible 101, 102 and Theology 230 are prerequisites to 300 and 400 level courses in Bible and Theology.

347. THE PASTOR AND CHRISTIAN EDUCATION **Three hours credit**

A workshop-type course in which the organizing concept is that of the congregation as a people of God engaged in educational ministries. Consideration of local church agencies for and other means of Christian education, with emphasis on the pastor's role in the teaching ministry. In addition to theory sessions, each student will participate in a small group which all conduct educational enterprises. Open only to students with majors in Biblical Education or with permission of the Department Chairperson.

348. PRINCIPLES OF LEADERSHIP **Three hours credit**

A study of basic concepts of leadership with special emphasis on volunteer leadership. A program for discovering, recruiting, and developing leaders will be surveyed, especially for leadership at the local church level.

349. THE CHRISTIAN DAY SCHOOL **Three hours credit**

This course will consider how to plan, organize, and implement a Christian Day School in a local church.

350. CHRISTIAN DAY SCHOOL ADMINISTRATION **Three hours credit**

A study of the principles of organization and administration of a Christian Day School. Prerequisite: Christian Education 349.

365. PRACTICUM IN CHRISTIAN EDUCATION **Three hours credit**

In this practicum the student will cary out an intensive field experience in Christian Education. A total of 200 hours of work in a local church, or another Christian education situation approved by the Department Chair, is required. Prerequisites: Major in Christian Education, completion of eighteen hours in the major, and junior classification or permission of the professor. (May substitute for 445-446, Field Work in Christian Education.)

441. CHRISTIAN EDUCATION OF YOUTH **Three hours credit**

A study of the characteristics and needs of adolescents—junior high, senior high and older youth. Consideration given to the development of a sound, practical Christian education program that will win and hold young people. Emphasis placed upon preparation and presentation of youth worship services.

442. CHRISTIAN EDUCATION OF ADULTS **Two hours credit**

A course to introduce students to the characteristics and expanding needs of young, middle, and older adults in a continuing program of adult Christian education. Special emphasis placed on the role of parents and the home in Christian education.

443. HISTORY AND PHILOSOPHY OF CHRISTIAN EDUCATION **Three hours credit**

A brief survey of the historical roots of Christian Education including Hebrew, Greek, and Roman systems. Christian education is then traced from the beginning of the Christian era through the Sunday school movement to recent developments. Concurrently, religious and secular educational philosophies will be compared. Designed to aid students to form a biblical philosophy of Christian Education. Prerequisites: Christian Education 141-241, or 345.

445-446. FIELD WORK IN CHRISTIAN EDUCATION **One hour credit**

An observation and participation course in the Christian education program of a local church. Field workers are required a minimum of one hour service and one seminar hour per week. Enrollment restricted to juniors or seniors who are majoring or minoring in Christian Education.

447. SEMINAR IN CHRISTIAN EDUCATION **Two hours credit**

A comprehensive survey of the field of Christian Education for the purpose of correlation and integration of the subjects of the major field. Reading, special assignments, reports, discussions, and individual research projects. Open only to seniors with majors or minors in Christian Education.

448. SEMINAR IN CHRISTIAN EDUCATION **Two hours credit**

An independent study and research course which supplements and expands upon other Christian education courses according to the interests and needs of the individual students. Open only to seniors with majors or minors in Christian Education.

CHURCH HISTORY

321. CHURCH OF GOD HISTORY AND POLITY **Two hours credit**

A history of the Church of God and a scriptural study of church government with an emphasis on the organizational structure of the Church of God.

323. HISTORY OF CHRISTIANITY **Three hours credit**

A study of the Christian Church from the apostles to the present age. Special emphasis will be given to the major reform movements of the church.

324. HISTORY OF CHRISTIANITY **Three hours credit**

A continuation of Church History 323. Church History 323-324 may be taken toward fulfilling the history requirements in the Department of Behavioral and Social Sciences.

342. THE REFORMATION **Three hours credit**

A study of the political, economic, religious, and cultural development of the Reformation period.

EVANGELISM

161. PERSONAL EVANGELISM — **Two hours credit**

A study of the basic principles of personal evangelism. Special attention is given to the particular problems confronted in personal soul-winning. Considerable Scripture memorizing is required.

363. CONTEMPORARY EVANGELISM — **Two hours credit**

A study of various contemporary concepts of evangelism related to the local and general church. Designed to acquaint the student with the total outreach program of the church through its various Christian ministries.

INTERCULTURAL STUDIES

253. PRINCIPLES OF CHURCH GROWTH — **Three hours credit**

A survey of the theological, sociological, and statistical dimensions of the church growth movement as they relate to evangelism, church development and Christian education.

254. HISTORY OF MISSIONS — **Three hours credit**

A history of Christian missions, including that of the Church of God.

320. URBAN MINISTRIES — **Two hours credit**

A study of the problems and opportunities related to the church in the modern city, including urban characteristics, the church and social service agencies, and implications for church growth and church planting.

352. CONTEMPORARY WORLD RELIGIONS — **Three hours credit**

A study of the history and teachings of the major non-Christian religions of the world with an attempt to relate them to their cultural background.

354. THEOLOGY OF MISSIONS — **Three hours credit**

An introduction to the study of missions with a stress upon what the Bible teaches about the plan of God for the propagation of the Gospel, from Genesis to Revelation.

360. AREA STUDIES — **Two or Three hours credit**

Directed study of the culture and the secular and ecclesiastical history of a certain geopolitical area, with specific attention to the missions work of the Church of God.

410. CHURCH PLANTING — **Three hours credit**

A study of the theological, sociological and practical dimensions of starting new churches, including the development of a strategy for beginning a church.

451. PRINCIPLES AND PRACTICES OF MISSIONS — **Three hours credit**

A practical study of mission work, including a detailed study of the Church of God mission policies.

452. THEOLOGICAL EDUCATION BY EXTENSION — **Three hours credit**

A study of the concept of theological education by extension, including its history, objectives, methodology, and the preparation and use of programmed instruction materials.

465. INTERCULTURAL STUDIES PRACTICUM — **Six hours credit**

A guided ten-week service experience in a culture other than the student's own in the U.S.A. or abroad, planned and supervised by the faculty of the Intercultural Studies program in connection with one of the following church agencies: Church of God World Missions, Cross-Cultural Ministries, or General Department of Youth and Christian Education.

Intercultural Studies is an interdisciplinary major which requires and recommends subjects in other academic areas. The following courses comprise part of the Intercultural Studies offerings. Course descriptions are found in the appropriate academic sections of this catalog. These courses do not count toward the 18-hour religion requirement.

COM 354	Intercultural Communication
ENG 360	Introduction to Linguistics
SOC 250	Cultural Anthropology
SOC 410	Minorities
PSY 451	Counseling

PASTORAL STUDIES

261. INTRODUCTION TO PREACHING — **Two hours credit**

A study of the contemporary pulpit, with a special emphasis on the theology of preaching. Assigned readings, recorded sermons, and interviews with preachers, discussed and evaluated by the class, culminating in the student's preparation and delivery from an assigned text.

262. THE MINISTRY OF PREACHING — **Two hours credit**

A workshop in sermon construction and delivery. Special attention will be given to those elements of craftsmanship, style, and theological understanding, basic to persuasive preaching. Students will preach and participate in feedback with fellow students and the instructor. Prerequisite: Pastoral Studies 261.

263. THE CHRISTIAN LAYMAN — **Two hours credit**

A consideration of the basic role of the layman's participation in church life; the biblical and theological mandates on which such action is based; development of critical conceptions upon which relevant and realistic action by laymen can be organized.

351. PASTORAL PSYCHOLOGY **Three hours credit**

Dynamic principles of personality adjustment and maladjustment as these apply to the work of the pastor. Prerequisite: Psychology 211.

352. THE CHURCH AND SOCIAL PROBLEMS **Three hours credit**

A consideration of the church's role and function in the light of history and with special reference to the rapidly changing aspects of human need and social resources. Emphasis will be on the church's involvement in the emerging problems in American life. Prerequisite: Sociology 211.

363. EXPOSITORY PREACHING **Three hours credit**

The problems and methods of expository preaching will be explored, and selected passages studied with a view to discussing and using their exegetical and expository values.

365. PRACTICUM IN PASTORAL STUDIES **Three hours credit**

A practicum in which the student has supervised field experience in evangelism or pastoral leadership. A total of 200 hours of work in the local church is required. Prerequisites: Major in Bible, completion of eighteen hours in the major, and junior classification or permission of the professor.

461. THE PASTORAL MINISTRY **Two hours credit**

A study of a pastor's principal leadership function in the church and community. It will include a study of the practical, everyday problems faced in administering the total program of the church.

462. THE PASTORAL MINISTRY **Two hours credit**

A continuation of Pastoral Studies 461. Prerequisite: Pastoral Studies 461.

464. PASTORAL COUNSELING **Three hours credit**

The pastoral practice of counseling: its context, attitudinal orientation, techniques and procedures, and essential information. Prerequisites: Psychology 211 and Pastoral Studies 461, 462.

465. PRACTICUM **Three hours credit**

A continuation of Pastoral Studies 365. The experience is largely confined to the area of vocational choice—either Christian Education, Pastoral Studies, or Missionary Education. A total of 200 hours of work in the local church is required. Prerequisite: Major in Division of Religion and junior classification.

466. PRINCIPLES OF CHURCH BUSINESS ADMINISTRATION **Three hours credit**

A course which will seek to relate the principles of business and the church in such areas as the following: budgeting, buying property, selling property, building construction, building and grounds maintenance, office management and denominational records and reporting.

PHILOSOPHY

241. INTRODUCTION TO PHILOSOPHY **Three hours credit**

A survey of the types of philosophy (the chief schools and movements) and the basic problems of philosophical thought. Emphasis placed on modern philosophical trends and their treatment of the basic quests within man.

THEOLOGY

101. FOUNDATIONS FOR MINISTRY **One hour credit**

A philosophical and theological introduction, treating the calling to and the preparation for ministry. Open to freshmen only. Required of all majors in the department. Non-Bible majors who are ministerial students may be allowed to take this course with the permission of the department chairman, but this course does not fulfill the 18 hour religion requirement for non-majors.

201. FOUNDATIONS FOR MINISTRY **One hour credit**

A study of the biblical and classical Christian disciplines and their relationship to effective contemporary ministry. Open to sophomores only. Required of all majors in the department. Non-Bible majors who are ministerial students may be allowed to take this course with the permission of the department chairman, but this course does not fulfill the 18 hour religion requirement for non-majors.

230. CHRISTIAN THOUGHT* **Three hours credit**

An introduction to the general field of Christian thought with emphasis on the biblical doctrines of the Triune God, of man, of salvation, of the Church and of the Scriptures.

300. RELIGION COLLOQUY **One hour credit**

Weekly discussion of selected topics to be continued throughout the semester. Not open to freshmen.

301. FOUNDATIONS FOR MINISTRY **One hour credit**

An historical introduction, treating changing concepts of ministry from the early church to the present day. Open to Juniors only. Required of all majors in the department. Non-Bible majors who are ministerial students may be allowed to take this course with the permission of the department chairman, but this course does not fulfill the 18 hour religion requirement for non-majors.

331. CHRISTIAN ETHICS **Three hours credit**

A study of values, and their influence on social and individual behavior. Special emphasis placed on the development of Christian values, congruent with the teachings of Christ, and the application of these values to everyday living. Prerequisite: Theology 230.

332. RELIGION AND CULTURE **Three hours credit**

A historical study of the problematic relationship between the Christian religion and Western culture. The specific topics for the course vary, but the general intent is to clarify the Christian's role and responsibility in living out his faith in the world. Various positions and practices are discussed which have been set forth in the Christian Church as a result of the Church's double wrestle with its Lord and the cultural society in which it lives.

333. SYSTEMATIC THEOLOGY **Three hours credit**

An advanced study of Theology from a philosophical and biblical standpoint. The course consists of a study of the doctrine of God—His being and works; the doctrine of man—his original state and state of sin; and the doctrine of Christ—His person, states and offices.

334. SYSTEMATIC THEOLOGY **Three hours credit**

A continuation of Theology 333; consisting of a study of soteriology, ecclesiology, the sacraments and eschatology. Prerequisite: Systematic Theology 333.

335. PERSON AND WORK OF THE HOLY SPIRIT **Two hours credit**

A study of the doctrine of the Holy Spirit with emphasis upon the Spirit's relationship to Christ. The work of the Holy Spirit in relation to other fundamental doctrines will also be considered (e.g. creation, salvation, ecclesiology, eschatology, etc.). Special attention will be focused on the work of the Holy Spirit as teacher, helper, discipler, and on the experience of Spirit baptism with the initial evidence of glossolalia. Some attention will be given to the meaning of "living in the Spirit" and spiritual gifts.

337. THEOLOGY OF THE OLD TESTAMENT **Three hours credit**

An exegetical, historical study of the theology of the Old Testament, emphasizing God, man, and the interrelation between the two.

338. THEOLOGY OF THE NEW TESTAMENT **Three hours credit**

An exegetical, historical study of the theology of the New Testament, with special attention given to Pauline, Johannine, Petrine and Jewish-Christian formulations thereof.

401. FOUNDATIONS FOR MINISTRY **One hour credit**

A practical basic course designed to deepen the students understanding of relationships within the church structure. Open to Seniors only. Required of all majors in the department. Non-Bible majors who are ministerial students may be allowed to take this course with the permission of the department chairman, but this course does not fulfill the 18 hour religion requirement for non-majors.

433. SCIENCE AND THE BIBLE **Two hours credit**

A comparative study of related scientific and theological ideology with emphasis upon areas of apparent discrepancy. Through lecture, research papers and guided class discussion, an attempt is made to demonstrate the necessity and possibility of harmonizing scientific and biblical truth. Prerequisite: Biology 111 or 112.

434. CHRISTIAN APOLOGETICS **Two hours credit**

An introduction to the Christian strategy for setting forth the truthfulness of the Christian faith and its right to the claim of the knowledge of God. Some attention is given to the history of apologetics, but the primary focus is upon current apologetical problems (e.g. the problem of evil, biblical criticism, harmonizing scientific and biblical truth, etc.) with which the student is expected to grapple. Especially recommended for juniors and seniors who anticipate graduate work.

435. CONTEMPORARY THEOLOGY **Three hours credit**

A study of the major men, movements, and issues in contemporary religious thought and an evaluation of these in the light of conservative evangelical Christianity. The course seeks to clarify the structure and method of contemporary theological thinking, and it explores the relationship between contemporary religious thought and the broader intellectual and cultural context of modern life. Especially recommended for juniors and seniors who anticipate graduate work.

450. DIRECTED STUDY IN RELIGION **One to four hours credit**

A study of an approved aspect of biblical-theological inquiry in which the student contracts with the director of the study concerning course requirements, evaluation procedure, and course credit. Open only to juniors and seniors in the major.

*Bible 101, 102 and Theology 230 are prerequisites to 300 and 400 level courses in Bible and Theology.

DEPARTMENT OF BUSINESS

EVALINE ECHOLS, Chairperson
BUSINESS & CIS: Assistant Professors Echols, Burns, and Thompson; Instructors Harris and Jasso

DEPARTMENT OF BUSINESS

Accounting
Business Administration
Business Education
Computer Information Systems
General Business
Office Administration

The Department of Business offers programs of study designed to prepare men and women for positions of leadership by imparting to them the ethical and philosophical principles upon which our society and our economy rest and by equipping them with the knowledge and skills needed to assume useful places in business, government, the teaching profession and the community at large.

MAJORS

The Department of Business offers the Bachelor of Science degree with majors in Accounting, Business Administration, Computer Information Systems, Business, and a Bachelor of Arts Degree in Business.

The student majoring in Accounting shall complete a minimum of thirty-six hours in accounting and related courses plus eighteen hours of professional preparation courses.

The student majoring in Business Administration shall complete a minimum of forty-two hours in business and eighteen hours of related courses.

The student majoring in Computer Information Systems shall complete a minimum of thirty hours in Computer Information Systems, plus twenty-seven hours of professional preparation courses.

The student majoring in Business shall select an emphasis from the areas of General Business, Office Administration, or Business Education and shall complete no less than thirty hours of business courses. The business professional core consisting of Accounting 241-242, Business 101, 303, CIS 101, and Economics 311-312 must be completed by all students majoring in Business.

ACCOUNTING MAJOR*

The following courses are required for the Bachelor of Science degree with a major in Accounting: Accounting 241-242, 341-342, 343, 344 or 345, 410; 440, 450, or 490, Business 303-304, 341, and 407. In addition, students majoring in Accounting must complete the following professional preparation courses: Economics 311-312, Political Science 211, Business 305, 351, and 409.

BUSINESS ADMINISTRATION MAJOR*

The following courses are required for the Bachelor of Science degree with a major in Business Administration: Business 101, 303, 304, 305, 341, 345, 351, 407, 409, 461, 498, Accounting 241, 242, CIS 101, Economics 311, 312, Political Science 211, and nine hours of approved electives. The following courses may be taken as approved electives: Business 420, 460, 453, Accounting 343, CIS 431, or Economics 301.

COMPUTER INFORMATION SYSTEMS MAJOR*

The following courses are required for the Bachelor of Science degree with a major in Computer Information Systems: CIS 101, 201, 202, 230, 311, 312, 450; and nine hours of approved electives in CIS courses. The following courses may be taken as approved electives: CIS 210, 220, 320, 330, 411, 412, 421, 422, 431, 432. CIS 211 may be taken as a general core elective, but does not meet the requirements for a CIS elective. In addition, students majoring in Computer Information Systems must complete the following professional preparation courses: Accounting 241-242; Business 305, 341, 407, 409, 420; and Economics 311-312.

GENERAL BUSINESS EMPHASIS

The following courses are required for the Bachelor of Science in Business with a

*Mathematics 111 is the required mathematics course for students majoring in Accounting, Business Administration and Computer Information Systems.

general business emphasis: Accounting 242, Business 304, 305, 341, 351, 407, 409, CIS 101, Political Science 211-212, and nine hours of approved electives in business courses.

OFFICE ADMINISTRATION EMPHASIS

The following courses are required for the Bachelor of Science in Business with an office administration emphasis: Accounting 241-242, Business 112, 131-132, 304, 310, 331, 341, 351, 451, 452, and CIS 220, 221.

BUSINESS EDUCATION EMPHASIS

The following courses are required for the Bachelor of Science in Business with a Business Education Emphasis: Accounting 241-242, Business 101, 111 or 112, 141, 303, 351, Economics 311-312, Computer Information Systems 101, and 6 hours from the following:

Business 305—Principles of Business Management
341—Business Statistics
409—Principles of Marketing
(2 areas must be represented in these six hours.)

In addition to the above required courses, candidates for graduation will be required to meet certification requirements in Basic Business and at least one of the following areas: Accounting, Data Processing, or Office Technology.

Basic Business

Business 304—Business Law
Business 407—Business Finance
Economics 301—Consumer Economics

Accounting

6 hours of Accounting above Accounting 242

Data Processing

Math 111—Algebra
6 hours of any CIS courses to include one of the following:
CIS 210—Basic Computer Programming
or
CIS 211—Fortran Programming
or
CIS 201—Applications Program Development I

Office Technology

BUS 112—Intermediate Typewriting
BUS 310—Advanced Typewriting
CIS 220—Introduction to Word Processing
CIS 221—Advanced Word Processing and Records Management
BUS 452—Office Procedures
and one of the following course sets:
BUS 132—Shorthand Dictation
BUS 331—Shorthand Speed Development
or
CIS 330—Office Automation
BUS 453—Office Management

With the completion of the above programs the graduate would be certified to teach the following courses:

Basic Business

Consumer Mathematics (Business Arithmetic)
Business Communication (Business English)
General Business
Business Law
Principles of Economics
Consumer Economics
Business Management Principles

Accounting

Consumer Mathematics (Business Arithmetic)
Business Communication (Business English)
Accounting (Bookkeeping)
Recordkeeping

Data Processing
- Consumer Mathematics (Business Arithmetic)
- Business Communication (Business English)
- Computer Literacy
- Introduction to Computers
- Data Processing

Office Technology
- Consumer Mathematics (Business Arithmetic)
- Business Communication (Business English)
- Typewriting
- Office Procedures
- Keyboarding
- Word Processing
- Office Management

OFFICIAL ACCEPTANCE AS MAJOR

Requirements for acceptance of a student as a major in the Department of Business are:

1. The completion of at least 58 semester hours of college work.
2. The attainment of at least a 2.0 overall grade point average.
3. The attainment of at least a 2.0 grade point average in courses taken in Business.
4. Transfer students must earn at least six hours in Business while in residence at Lee College.

MINOR

A minor in business is offered consisting of eighteen hours of business courses, or 15 hours of business courses and 3 hours of political science. The minor must include Business 101, Accounting 241 and Economics 311.

A minor in Computer Information Systems is offered consisting of eighteen hours of the following required courses: CIS 101, 201, 202, 230, plus six hours CIS electives.

TWO-YEAR PROGRAM

The Business Department offers a two-year program for those students who do not plan to continue beyond the second year in college. It is designed to impart an understanding of fundamental business principles and at the same time to offer the degree of specialization which will afford the student immediate employment opportunities in the business community. The Secretarial Science curriculum provides intensive training in secretarial practice and office procedures, whereas the General Commerce course of study offers a broader and more flexible preparation for careers in business as well as serving as a foundation for continuing education. Sixty-four semester hours are required, of which not less than twenty-seven hours shall be in business courses. The two-year program is not a degree program; however a certification of completion is provided upon the request of those completing the program.

SUGGESTED CURRICULA

BACHELOR OF SCIENCE IN ACCOUNTING

FRESHMAN YEAR

Course	Hours
History 111, 112, 211, 212	6
English 101-102, or 102-103, or 103-305 or 103-350	6
Lab Science	8
Mathematics 111	3
Bible 101-102	6
Art 111 or Music 133 or 311	2
Physical Education Activity	1
	32

JUNIOR YEAR

Course	Hours
Accounting 341-342	6
Accounting 343	3
Business 305	3
Business 303-304	6
Business Statistics 341	3
Physical Education Activity	1
Theology 331	3
Religion Elective	3
Electives	4
	32

SOPHOMORE YEAR

Course	Hours
Literature 201, 202, 302, 311, 312 321, 322	4
Accounting 241-242	6
Political Science 211	3
Economics 311-312	6
Psychology 211	3
Sociology 211	3
Theology 230	3
Religion Electives	3
CIS 101	3
	34

SENIOR YEAR

Course	Hours
Accounting 410	3
Accounting 440, 450, or 490	3
Business 351	3
Accounting 344 or 345	3
Business 407	3
Business 409	3
Electives	14
	32

BACHELOR OF SCIENCE IN COMPUTER INFORMATION SYSTEMS

FRESHMAN YEAR

Course	Hours
History 111, 112, 211, 212	6
English 101-102, or 102-103, or 103-305, or 103-350	6
Lab Science	8
CIS 101	3
Math 111	3
Bible 101-102	6
Art 111, Music 133, 311	2
	34

JUNIOR YEAR

Course	Hours
CIS 311, 312	6
Business 341	3
Economics 311, 312	6
Theology 331	3
CIS Electives	3
Religion Electives	3
Electives	6
Business 305	3
	33

SOPHOMORE YEAR

Course	Hours
Literature 201, 202, 301, 311, 312, 321, 322	4
Accounting 241-242	6
CIS 201, 202	6
Theology 230	3
CIS 230	3
Sociology 211	3
Psychology 211	3
Physical Education Activity	2
Religion Elective	3
	33

SENIOR YEAR

Course	Hours
Business 420	3
Business 407	3
Business 409	3
CIS 450	3
CIS Electives	6
Electives	12
	30

BACHELOR OF SCIENCE IN BUSINESS (With General Business Emphasis)

FRESHMAN YEAR

Course	Hours
History 111, 112, 211, 212	6
English 101-102, or 102-103, or 103-305, or 103-350	6
Lab Science	8
Business 101	3
Mathematics	3
Bible 101-102	6
	32

JUNIOR YEAR

Course	Hours
Business 303-304	6
Business 341	3
Economics 311, 312	6
Theology 331	3
CIS 101	3
Religion Electives	3
Electives	6
Business 305	3
	33

SOPHOMORE YEAR

Course	Hours
Literature 201, 202, 301, 302, 311, 312 321, 322	4
Accounting 241-242	6
Political Science 211-212	6
Theology 230	3
Art 111, or Music 133 or 311	2
Sociology 211	3
Psychology 211	3
Physical Education Activity	2
Religion Elective	3
	32

SENIOR YEAR

Course	Hours
Business 351	3
Business 407	3
Business 409	3
Business Electives	9
Electives	15
	33

BACHELOR OF ARTS IN BUSINESS (With General Business Emphasis)

FRESHMAN YEAR

Course	Hours
History 111, 112, 211, 212	6
English 101-102, or 102-103 or 103-305, or 103-350	6
Lab Science	8
Business 101	3
Mathematics	3
Bible 101-102	6
	32

JUNIOR YEAR

Course	Hours
Business 303-304	6
Business 341	3
Economics 311-312	6
Theology 331	3
CIS 101	3
Religion Electives	3
Foreign Languarge Electives 211-212	6
Business 305	3
	33

SOPHOMORE YEAR

Course	Hours
Literature 201, 202, 301, 302, 311, 312, 321, 322	4
Accounting 241-242	6
Foreign Language Electives, 111-112	6
Theology 230	3
Art 111, or Music 111 or 311	2
Sociology 211	3
Psychology 211	3
Physical Education Activity	2
Religion Elective	3
	32

SENIOR YEAR

Course	Hours
Business 351	3
Business 407	3
Business 409	3
Business Electives	9
Political Science 211-212	6
Electives	9
	33

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

FRESHMAN YEAR

Course	Hours
Business 101	3
Bible 101-102	6
English 101-102, or 102-103, or 103-305, or 103-350	6
Lab Science	8
History 111, 112, 211, 212	6
Math 111	3
	32

JUNIOR YEAR

Course	Hours
Business 303-304	6
Business 351	3
Business 341	3
Economics 311-312	6
Business 305	3
Theology 331	3
Religion Elective	3
Business 345	3
Sociology 211	3
	33

SOPHOMORE YEAR

Course	Hours
CIS 101	3
Literature 201, 202, 301, 302, 311, 312, 321, 322	4
Accounting 241-242	6
Political Science 211	3
Theology 230	3
Physical Educational Activity	2
Art 111, or Music 111, or 311	2
Psychology 211	3
Regligion Elective	3
Electives	3
	32

SENIOR YEAR

Course	Hours
Business 461	3
Business 407	3
Business 409	3
Buiness 498	3
Electives	9
Business Electives	9
Math 390	3
	33

BACHELOR OF SCIENCE IN BUSINESS (Business Education Emphasis)

FRESHMAN YEAR

Course	Hours
English 101-102, or 102-103, or 103-305, or 103-350	6
Lab Science	8
Business 101	3
History 111, 112, 211, 212	6
Bible 101-102	6
Education 111	3
	—
	32

JUNIOR YEAR

Course	Hours
Mathematics 121 or 111	3
Economics 311-312	6
Business 303-304	6
Education 316	4
Theology 331	3
Psychology 312	3
Business 351	3
Religion Elective	3
Business 111 or 112	3
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	34

SOPHOMORE YEAR

Course	Hours
Art 111 or Music 111 or 311	2
Literature 201, 202, 301, 311, 312, 321, 322	4
Sociology 211	3
Accounting 241-242	6
Psychology 211	3
Theology 230	3
Physical Education Activity	2
Education 201	3
Business 141	3
Religion Elective	3
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	32

SENIOR YEAR

Course	Hours
Education 420	2
Education 411	2
Education 441-442	8
Health and Physical Education	4
CIS 101	3
Economics 301	3
Business 407	3
Business Electives	8
	—
	33

BACHELOR OF SCIENCE IN BUSINESS (Office Administration Emphasis)

FRESHMAN YEAR

Course	Hours
English 101-102, or 102-103, or 103-350	6
Mathematics	3
Business 101	3
Lab Science	8
*Business 112	3
Bible 101-102	6
Art 111 or Music 111 or 311	2
Physical Education Activity	1
	—
	32

JUNIOR YEAR

Course	Hours
**Business 310	3
Business 303-304	6
Economics 311-312	6
Psychology 211	3
Sociology 211	3
Business 331	3
Business 341	3
Theology 331	3
Religion Elective	3
	—
	33

SOPHOMORE YEAR

Course	Hours
Literature 201, 202, 301, 311, 312, 321, 322	4
History 111, 112, 211, 212	6
Business 131-132	6
Theology 230	3
Physical Education Activity	1
Accounting 241-242	6
Religion Elective	3
CIS 101	3
	—
	32

SENIOR YEAR

Course	Hours
Business 351	3
CIS 220, 221	6
***Political Science 211-212	6
***Business 305	3
Business 451	3
Business 452	3
Electives	9
	—
	33

*Students who have completed one year of typewriting in high school should enroll in Business 112.
**Students who have completed two years of typewriting in high school should enroll in Business 310.
***Recommended electives.

TWO-YEAR PROGRAM—SECRETARIAL SCIENCE

FIRST SEMESTER

Course	Hours
Business 101	3
English 101, 102, 103	3
Business 111, 141, or CIS 101	3
Bible 101	3
Physical Education Activity	1
Business 131	3
	16

SECOND SEMESTER

Course	Hours
English 102, 103, 350	3
Business 141	3
Business 112	3
Business 132	3
Bible 102	3
Physical Education Activity	1
	16

THIRD SEMESTER

Course	Hours
Business 310	3
Business 331	3
Accounting 241	3
Business 351	3
Economics 311	3
Religion Elective	2
	17

FOURTH SEMESTER

Course	Hours
Religion Elective	3
Business 452	3
Accounting 242	3
CIS 220	3
Economics 312	3
	15

TWO-YEAR PROGRAM—GENERAL COMMERCE

FIRST SEMESTER

Course	Hours
English 101, 102 or 103	3
Business 141	3
Business 101	3
Business 111 or CIS 101	3
Bible 101	3
Physical Education Activity	1
	16

SECOND SEMESTER

Course	Hours
English 102 or 103	3
Business 307	3
Psychology 211	3
Bible 102	3
Physical Education Activity	1
Sociology 211	3
	16

THIRD SEMESTER

Course	Hours
Accounting 241	3
Economics 311	3
Political Science 211 or History 211	3
Business 303	3
Religion Elective	2
Business 351	3
	17

FOURTH SEMESTER

Course	Hours
Accounting 242	3
Economics 312	3
Business 304	3
Political Science 212 or History 212	3
Business 409	3
Religion Elective	2
	17

COURSE OFFERINGS

ACCOUNTING

241. PRINCIPLES OF ACCOUNTING **Three hours credit**

An introductory study of accounting principles and procedures with emphasis on financial accounting.

242. PRINCIPLES OF ACCOUNTING **Three hours credit**

A continuation of Accounting 241 in which emphasis is placed on managerial accounting. Prerequisite: Accounting 241.

341. INTERMEDIATE ACCOUNTING **Three hours credit**

A detailed study of the theory and practice of financial accounting and reporting with emphasis on current assets, current liabilities, investments, plant and equipment, and their related revenues and expenses. Prerequisite: Accounting 242 with a grade of C or better.

342. INTERMEDIATE ACCOUNTING **Three hours credit**

A continuation of Accounting 341 with emphasis on long-term liabilities, stockholders' equity, and special problems and topics relating to accounting. Prerequisite: Accounting 341 with a grade of C or better.

343. COST ACCOUNTING **Three hours credit**

A detailed study of accounting for management including cost-profit-volume relationships, inventory costing methods, budgeting, standard costing, direct costing, capital budgeting, and other contemporary cost problems. Prerequisite: Accounting 242.

344. FEDERAL INCOME TAX: INDIVIDUALS **Three hours credit**

A study of the federal laws governing taxation of individuals with concentration in the preparation of tax forms.

345. FEDERAL INCOME TAX: PARTNERSHIPS AND CORPORATIONS **Three hours credit**

A study of the federal laws governing taxation of partnerships and corporations with concentration in the preparation of tax forms.

410. AUDITING **Three hours credit**

A course introducing the fundamental concepts of auditing with an emphasis on understanding audit methodology through the conceptual framework of audit program design. The public accounting environment, the audit report, professional ethics, and related matters are studied. Prerequisite: Accounting 342.

440. ADVANCED ACCOUNTING **Three hours credit**

An advanced study into the problems of accounting for partnerships, business combinations, governmental units, and non-profit organizations as well as other issues encountered by accountants. Prerequisite: Accounting 342.

443. ADVANCED COST ACCOUNTING **Three hours credit**

An advanced study of accounting for management, focusing on the use of accounting information in managerial decisions, performance evaluation, and cost control. Prerequisite: Accounting 343.

450. CPA REVIEW AND ADVANCED PROBLEMS **Three hours credit**

A capstone course in professional accounting problems providing comprehensive review of principles, theory and applications. The course is designed to integrate the concepts and techniques the student has previously acquired in the areas of Accounting Applications, Theory, Auditing and Business Law. Prerequisites: Accounting 342, 343.

490. SENIOR RESEARCH SEMINAR **Three hours credit**

A seminar and course of directed studies dealing with specialized topics related to accounting, business and economics selected on the basis of research value and the interests and needs of the student. Prerequisite: Accounting 342.

COMPUTER INFORMATION SYSTEMS (CIS)

101. INTRODUCTION TO COMPUTER-BASED SYSTEMS **Three hours credit**

An overview of computer information systems. This survey course introduces computer hardware, software, procedures, systems, and human resources and explores their integration and application in business and in other segments of society. The fundamentals of computer problem solving and programming in a higher-level programming language are discussed and applied.

201. APPLICATIONS PROGRAM DEVELOPMENT I **Three hours credit**

An introduction to computer programming in a business environment. Emphasis on the fundamentals of structured program design, development, testing, implementation, and documentation of common business oriented applications using COBOL. Prerequisite: CIS 101.

202. APPLICATIONS PROGRAM DEVELOPMENT II **Three hours credit**

A continuation of CIS 201. Emphasis on structured methodology of program design, development, testing, implementation, and documentation of common business-oriented applications using COBOL. Includes coverage of sequential and random access files and processing techniques and development of programs and systems of programs for batch and interactive environments. Prerequisite: CIS 201.

210. BASIC COMPUTER PROGRAMMING **Three hours credit**

An intermediate presentation of the principles of program design and computer programming using the BASIC language. Prerequisite: CIS 101.

211. FORTRAN PROGRAMMING **Three hours credit**

A study of Fortran programming language with emphasis on solutions to business problems in which access to the computer via terminals is utilized. Prerequisites: Mathematics 111, Mathematics 121, or one year of high school algebra and CIS 101.

220. INTRODUCTION TO WORD PROCESSING **Three hours credit**

An introduction to word processing concepts with hands on experience on the microcomputer. Prerequisite: Business 111.

221. ADVANCED WORD PROCESSING AND RECORDS MANAGEMENT **Three hours credit**

A study of word/information processing and records management in the electronic office, with hands-on experience on the microcomputer and minicomputer. Prerequisite: CIS 220.

230. SYSTEMS ANALYSIS METHODS **Three hours credit**

Overview of the system development life cycle. Emphasis on current system documentation through the use of both classical and structured tools/techniques for describing process flows, data flows, data structures, file designs, input and output designs and program specifications. Prerequisite: CIS 201.

311. STRUCTURED SYSTEMS ANALYSIS AND DESIGN **Three hours credit**

Advanced study of structured systems development. Emphasis on strategies and techniques of structured analysis and structured design for producing logical methodologies for dealing with complexity in the development of information systems. Prerequisite: CIS 202, and CIS 230.

312. DATABASE PROGRAM DEVELOPMENT **Three hours credit**

Introduction to application program development in a database environment with an emphasis on loading, modifying and querying the database using a host language (COBOL). Prerequisite: CIS 311.

320. SOFTWARE AND HARDWARE CONCEPTS **Three hours credit**

A survey of technical topics related to computer systems with emphasis on the relationships between hardware architecture, system software, and applications software. Prerequisite: CIS 202.

330. OFFICE AUTOMATION **Three hours credit**

Office information and decision support systems are examined as emerging and critical elements in business data and information systems. Emphasis is given to information processing considerations at the systems level, including analysis and management of support activities such as data and records management, electronic filing and retrieving systems, word processing, micro and reprographics, and (tele-)communications. Prerequisite: CIS 230.

411. ADVANCED DATABASE CONCEPTS **Three hours credit**

Investigation and application of advanced database concepts including Database Administration, database technology and selection and aquisition of database management systems. Prerequisite: CIS 312.

412. DISTRIBUTED DATA PROCESSING **Three hours credit**

The features of centralized, decentralized and distributed systems will be examined. The impact of distributed systems on the business enterprise will be exposed via the medium of case studies. Prerequisite: CIS 312.

421. INFORMATION SYSTEMS PLANNING **Three hours credit**

An introduction to the financial, technical and strategic information systems planning processes. Emphasis on the relationship of the information systems planning process to the overall business goals, policies, plans, management style and industry condition. Prerequisite: CIS 311.

422. INFORMATION RESOURCE MANAGEMENT **Three hours credit**

A seminar course providing a broad overview of the information systems management function. The course emphasizes information systems management, with particular attention on planning, organizing and controlling user services and managing the computer information systems development process. Prerequisite: CIS 311.

431. DECISION SUPPORT SYSTEMS **Three hours credit**

An analysis of the highest level of information support systems which serve the manager user. Prerequisite: CIS 101.

432. EDP AUDIT AND CONTROLS **Three hours credit**

An introduction to the fundamentals of EDP auditing. Emphasis on EDP controls, types of EDP audits, and concepts and techniques used in EDP audits. Prerequisite: CIS 312.

450. APPLIED SOFTWARE DEVELOPMENT PROJECT **Three hours credit**

Application of computer programming and systems development concepts, principles and practices to a comprehensive system development project. A team approach is used to analyze, design and document realistic systems of moderate complexity. Prerequisites: CIS 311 and CIS 312.

BUSINESS

101. INTRODUCTION TO BUSINESS **Three hours credit**

A survey of the various fields of business designed to acquaint the student with the basic principles and practices involved in the interrelated functions of business and to point out career possibilities.

111. BEGINNING TYPEWRITING **Three hours credit**

A beginning course with emphasis upon techniques and building speed with control. It includes an introduction to letter writing and tabulation. No credit is given if the student has had one year or more of typewriting in high school.

112. INTERMEDIATE TYPEWRITING **Three hours credit**

This course continues emphasis on speed and accuracy building in typing business letters, envelopes, tabulated reports, manuscripts, and business forms. Prerequisite: Business 111 or equivalent, or special permission.

131. SHORTHAND THEORY **Three hours credit**

This course presents the theory of Gregg Shorthand. Reading and writing of shorthand outlines, and transcription are emphasized.

132. SHORTHAND DICTATION **Three hours credit**

This course is a review of Gregg shorthand theory, dictation, and transcribing skills with emphasis on speed building and mailable transcripts. Prerequisite: Business 131 or equivalent, or special permission.

141. BUSINESS MATHEMATICS **Three hours credit**

A course in mathematics related to business and finance. Includes interest computation, discounts, annuities, amortization, depreciation, and bonds.

303. BUSINESS LAW **Three hours credit**

A study of the principles of law most frequently involved in business transactions with emphasis in the Uniform Commercial Code, including Contracts, Bailments, Sales, and Government Regulation. A basic aim is to develop techniques in the analytical, decision-making capacity of the students.

304. BUSINESS LAW **Three hours credit**

Continuation of Business 303. Includes Commercial Paper, Partnerships, Corporations, Agency, Employment, and Secured Transactions.

305. PRINCIPLES OF BUSINESS MANAGEMENT **Three hours credit**

A study of the managerial process which emphasizes the management functions of planning, organizing, decision-making, and controlling with an integration of the concepts of the behavioral sciences as applied to managing people in organizations.

310. ADVANCED TYPEWRITING **Three hours credit**

This course is designed to develop speed and accuracy in typewriting. Problems and projects are used to simulate office situations. Prerequisite: Business 112 or equivalent, or special permission.

331. SHORTHAND SPEED DEVELOPMENT **Three hours credit**

The basic purpose of this course is to develop speed and accuracy in taking dictation and preparing mailable transcripts. Dictation involves vocabularies related to particular types of businesses and professions. Machine transcription is introduced. Prerequisite: Business 132 or special permission.

341. BUSINESS STATISTICS **Three hours credit**

A study of statistical analysis and business decision theory. The topics covered include decision making under uncertainty, sampling, probability concepts, statistical inference, classical statistical decision theory, and the economics of decision rules. Prerequisite: Mathematics 111 or 121.

345. QUANTITATIVE METHODS

A further study of statistical and quantitative techniques used in business decision making. Quantitative techniques and business applications include but are not limited to the following: hypothesis testing, forecasting, linear programming, PERT, CPM, queuing models and inventory models. Prerequisite: Business 341. Math 342 recommended.

351. BUSINESS COMMUNICATIONS **Three hours credit**

A study of the principles, practices, and mechanics of writing effective business letters and reports. Prerequisite: English 102.

399. HONORS INDEPENDENT STUDY **One to four hours credit**

An independent study supervised by three faculty members that provides the student who qualifies under the honors guidelines the opportunity to pursue a special topic of his choice.

407. BUSINESS FINANCE **Three hours credit**

A study of the nature and scope of business finance. Emphasis is on sources and costs of short-term and long-term financing, financial analysis and interpretation, capital budgeting, and debt structure. Prerequisite: Accounting 242 and Business 341.

409. PRINCIPLES OF MARKETING **Three hours credit**

A study of the principles and methods of marketing including the activities utilized in the movement of goods and services from producer to consumer while addressing governmental and consumer relationships. The course investigates the processes of product development, promotion, distribution, and pricing.

420. ORGANIZATIONAL BEHAVIOR **Three hours credit**

Emphasis is placed on process and content theories of motivation, job satisfaction, organizational structure, organizational climate, social systems and quality of work life. Prerequisite: Business 305 or permission of instructor.

451. SHORTHAND DICTATION AND TRANSCRIPTION **Three hours credit**

This course emphasizes further development of dictation and transcription skills from shorthand and machine dictation. Prerequisite: Business 331 or equivalent, or special permission.

452. OFFICE PROCEDURES **Three hours credit**

This course is a study of the proper role of the office employee in facilitating managerial operations including: human relations, information retrieval systems, handling correspondence, arranging schedules and itineraries, using communication media effectively, and the simplification of office tasks.

453. ADMINISTRATIVE OFFICE MANAGEMENT **Three hours credit**

Management of human resources and administrative services. Focuses on increased productivity by integration of office technologies. Prerequisite: Business 305, Principles of Management or permission from instructor.

460. PERSONNEL MANAGEMENT **Three hours credit**

Theory and practices relative to the management of people. Major attention is devoted to the basic personnel processes that are involved in the recruitment, training, and maintenance of human resources. Prerequisite: 405.

461. PRODUCTION OPERATION MANAGEMENT **Three hour credit**

Fundamental concepts, models and techniques of operations n the business firm. Materials cover development and control of the system's output (goods, services, and ideas), the transformation process (flows, facilities, and operating centers), and the system's inputs (materials, time, and energies). Prerequisites: Business 305 and Business 341.

490. SENIOR RESEARCH SEMINAR **Three hours credit**

A seminar and course of directed studies dealing with specialized topics related to accounting, business and economics selected on the basis of research value and the interests and needs of the student.

498. BUSINESS POLICY AND STRATEGIC MANAGEMENT **Three hours credit**

A course designed to give the student the opportunity to develop conceptual skills needed by higher managerial levels. Emphasis is placed on the integration and application of subject matter with accounting, finance, management, marketing, economics, and statistics. The primary tool will be the analysis of business case studies.

ECONOMICS

301. CONSUMER ECONOMICS **Three hours credit**

An investigation of consumer behavior and of the different markets where consumer purchases of goods and services occur. The economic, legal, political, and social aspects of consumerism will also be explored.

311. PRINCIPLES OF ECONOMICS **Three hours credit**

A study of the principles and problems associated with the production, exchange, and use of wealth. Offered Fall Semester.

312. PRINCIPLES OF ECONOMICS **Three hours credit**

A continuation of Economics 311. Offered Spring Semester.

351. MONEY AND BANKING **Three hours credit**

A study of the economics concerned with the nature, history and functioning of money-creating institutions.

DEPARTMENT OF EDUCATION

MORRIS P. RIGGS, Chairperson
ELEMENTARY EDUCATION: Associate Professors Harmeson and Lemons, Assistant Professor Murray; SECONDARY, HEALTH AND PHYSICAL EDUCATION: Professors Bilbo, Butler, Christenbury, Riggs, and Vaught; Assistant Professors Higginbotham and Souther; Instructors Rathbone and Wickam

DEPARTMENT OF EDUCATION

Elementary Education
Secondary Education
Health and Physical Education

The Education Department offers majors in Elementary Education and Health and Physical Education. In addition, the Department offers professional education courses required in the major areas of certification, (Grades 7-12). This includes the following areas: Bible, Biology, Business Education, Chemistry, English, French, Natural Science, History, Mathematics, Psychology, Social Studies, Sociology, Spanish, Music Education in Grades K-12, Health and Physical Education in Grades K-12, and Special Education, K-12. Only those students who will meet certification requirements in one of the above-mentioned areas will be admitted to the Teacher Education Program.

MAJORS

ELEMENTARY EDUCATION

The following courses are required for the Bachelor of Science degree in Elementary Education with certification in grades 1-8. English 101-102, or 102-103, or 103-350, Education 300, and Speech 211. In the area of health, physical education, and family living, the following courses are required: Physical Education, three activity courses; Health 353 and 354, and Physical Education 346.

In the area of humanities, the following courses are required: Literature, six semester hours, Art 111 and Music 111, Psychology 211, and eighteen semester hours in Religion including Bible 101-102, and Theology 230 and 331.

Students also must complete the following Natural Science courses: Laboratory Science, eight hours, Physical Science, four hours, for a total of twelve hours.

Social Studies requirements include: History 211, 212; Sociology 211 and Geography 311. Mathematics 201 and 202 are required.

Professional courses for the Bachelor of Science degree include: Education 199, 201, 299, 310, 316, 346, 399, 403, 406, 407, 408, 409, 435, 436, and electives to complete 130 hours. Those students desiring certification for teaching in Kindergarten must also complete Ed. 410, 4 semester hours and Ed. 430, 3 semester hours. All students must satisfy the media lab and 60 clock hours of professional laboratory requirement which is a part of the course requirements for Ed. 199, 299, and 399.

SECONDARY EDUCATION

The Department offers the professional courses required for teacher certification in secondary education. Students in Secondary Education with teacher certification are required to complete the professional courses and special requirements, as well as the requirements for a major in a content area. The combination leads to either a Bachelor of Science or Bachelor of Arts degree.

In order to receive a degree with teacher certification, each student must complete the general education core requirements, the requirements for a major in a subject-matter field, at least twenty-four hours of professional education courses, course requirements, and the special requirements.

The general education core requirements which must be completed are: Art 111, 251-252, 2 hours, or Music 111, 311, 2 hours; English 101-102, or 102-103, or 103-350; Laboratory Science, eight hours; Mathematics, three

semester hours; History, six hours; Literature, four hours; Sociology 211; Psychology 211; Religion, eighteen hours including Bible 101, 102, Theology 230, and 331.

The courses to be completed for the subject-matter major are determined by the department in which the specific major is found.

The twenty-seven hours of professional education courses include the following: Education 199, 201, 299, 312, 316, 399, 420, 441, 442, and the appropriate methods and laboratory courses. Language Arts majors must also take an additional Reading course.

The special requirements are: six hours in Health, Physical Education and Family Living which includes two Physical Education Activity courses already in the general education core requirements; sixty clock hours of pre-professional experience which is a part of course requirements for Ed. 199, 299, and 399 and the Media Laboratory or Education 343.

In addition to the required courses listed, the student must take a sufficient number of electives for a total of 130 credit hours for graduation.

A student electing to receive the degree of Bachelor of Arts must complete the requirements in the chosen major for this degree.

HEALTH AND PHYSICAL EDUCATION

In order to receive a Bachelor of Science degree in Health and Physical Education with Teacher certification, K-12, a student must complete the general education core requirements, at least twenty-four hours of prescribed professional education courses, special requirements, and the required courses contained in the major field.

The general education core courses which are required are: Art 111, 251-252, two hours, or Music 111, 311, two hours; English 101-102, or 102-103, or 103-350; Biology 111, Biology 112, eight hours; Mathematics, three hours; History 111, 112, 211, 212, six hours; Psychology 211; Sociology 211; Literature, four hours;and Religion, eighteen hours including Bible 101, 102, and Theology 230 and 331.

The thirty-two hours of prescribed professional education courses to be completed are: Education 199, 201, 299, 310 or 312, 316, 346, 356, 399, 416, 420, 435, and 441.

The special requirements are sixty clock hours of pre-professional experience which is a part of Ed. 199, 299, or 399, in the public school, and participation in the Media Laboratory or Education 343.

The following courses must be completed for a major in Health and Physical Education: Health 291, 292, 353, 354, 355; Physical Education 101, 102, 103, 104, 105, 109, 112, 113, three hours; Physical Education 106 or 107, 115, 116, 117, 118, 341, 342, 361, 441, and 444.

In addition to the required courses listed, the student must take a sufficient number of electives for a total of 130 credit hours for graduation.

For a Bachelor of Arts degree with a major in Health and Physical Education 12 hours in a foreign language must be included in the program.

SPECIAL EDUCATION

Elementary and Secondary Education majors may also be certified in General Special Education by completing the following courses: Education 316, 334, 335, 344, 406, 408, 417, 418, 424, and 451; and Physical Education 342. This certification must be in the form of an add-on endorsement.

SUGGESTED SEQUENCE OF STUDY

BACHELOR OF SCIENCE DEGREE IN ELEMENTARY EDUCATION (with teacher certification, 1-8)

FRESHMAN YEAR

Course	Hours
English 101-102, or 102-103, or 103-350	6
Physical Education Activity	3
Art 111 and Music 111	4
Bible 101-102	6
Lab Science	8
Education 199	2
Speech 211	3
	32

JUNIOR YEAR

Course	Hours
Physical Education 346	3
Education 300	3
Health 353	2
Health 354	3
Education 310	3
Theology 331	3
Sociology 211	3
Education 316	3
Education 299	2
Religion Elective	3
Geography 311	3
Elective	1
	32

SOPHOMORE YEAR

Course	Hours
Mathematics 201-202	6
Literature 201, 202, 301, 302, 311, 312, 321, 322	6
Physical Science 112	4
Education 201	3
Psychology 211	3
Theology 230	3
Religion Elective	2
History 211-212	6
Education 299	2
	35

SENIOR YEAR

Course	Hours
Education 403	2
Education 406	2
Education 407	3
Education 408	2
Education 409	2
*Education 410-430	7
Education 435-436	8
Education Elective: Education 405, Music 290	2
Electives	3-10
	31

*Kindergarten teachers only.

BACHELOR OF SCIENCE DEGREE IN ALL MAJORS (with teacher certification, Grades 7-12)

FRESHMAN YEAR

Course	Hours
English 101-102, or 102-103, or 103-350	6
Art 111 or Music 111, 311	2
Lab Science	8
Education 199	2
Physical Education Activity	2
History 111, 112, 211, 212	6
Bible 101-102	6
Electives	1
	33

JUNIOR YEAR

Course	Hours
Health, Physical Education, Family Living Electives	4
Religion Elective	3
Education 312	3
Theology 331	3
Subject Matter Area	15
Electives	3
Education 399	2
	33

SOPHOMORE YEAR

Course	Hours
Literature 201, 202, 301, 302, 311, 312, 321, 322	4
Education 201	3
Psychology 211	3
Mathematics	3
Theology 230	3
Subject Matter Area	8
Sociology 211	3
Religion Elective	3
Education 299	2
	32

SENIOR YEAR

Course	Hours
Special Methods	2
Education 420	2
Education 441-442	8
Education 316	3
Electives	5
Subject Matter Area	12
	32

BACHELOR OF SCIENCE OR BACHELOR OF ARTS DEGREE IN HEALTH AND PHYSICAL EDUCATION (with teacher certification, Grades K-12)

FRESHMAN YEAR

Course	Hours
English 101-102, or 102-103, or 103-350	6
Art 111 or Music 111, 311	2
Education 199	2
History 111, 112, 211, 212	6
Bible 101-102	6
Physical Education 115	1
Physical Education 106 or 107	1
Physical Science	4
Sociology 211	3
Physical Education Activity Electives	2
	33

JUNIOR YEAR

Course	Hours
Psychology 312	3
Health 355	2
Education 399	2
Physical Education 341	3
Physical Education 342	2
Health 353	2
Health 354	3
Physical Education 352	2
Education 201	3
Education 316	3
Theology 331	3
Religion Elective	3
Electives	2
	33

SOPHOMORE YEAR

Course	Hours
Physical Education 116	1
Biology 112	4
Literature 201, 202, 301, 302, 311, 312, 321, 322	4
Education 299	2
Psychology 211	3
Health 291	3
Physical Education 117	1
Physical Education 118	1
Health 292	4
Theology 230	3
Religion Elective	3
Mathematics	3
Elective	1
	33

SENIOR YEAR

Course	Hours
Physical Education 356	2
Physical Education 361	3
Physical Education 441	2
Physical Education (Biology) 444	3
Education 346	3
Education 416	2
Education 420	2
Education 435 and 441	8
Electives	6
	31

COURSE OFFERINGS

EDUCATION (GENERAL)

143. DEAF COMMUNICATION SKILLS — **Two hours credit**

Most current materials available of teaching techniques on manual communication. A collection of drill materials on fingerspelling, or dactylology. May be taken for Christian Education credit. Offered Fall Semester.

144. ADVANCED DEAF COMMUNICATION SKILLS — **Two hours credit**

A manual for learning sign language in sentence form. It is designed to teach sign language in the easiest, fastest, and most practical way. Offered Spring Semester.

199. INTRODUCTION TO THE TEACHING PROFESSION — **Two hours credit**

This course consists of two 2-hour blocks of laboratory assignments in the public schools each week for ten weeks and a 50-minute seminar each week for the entire semester. The course is designed to provide a general survey of the education profession. Required for Teacher Education majors. Offered each semester.

201. HISTORICAL, PHILOSOPHICAL, AND SOCIOLOGICAL FOUNDATIONS OF AMERICAN EDUCATION — **Three hours credit**

To provide an understanding of the significance of the influence of historical, philosophical, and sociological factors and trends on modern educational theory and practice; and ability to integrate these factors in the interpretation of recent trends in school administration, materials and methods of instruction, the needs of the pupil and of society. To provide a broad cultural background for participation in professional and education activities. Prerequisite: Psychology 211. Offered each semester.

234. AMESLAN DEAF COMMUNICATIONS — **Three hours credit**

To present the American Sign Language (Ameslan), the deaf language for social and informal conversation. This includes the English idioms made into the language of signs, sign language idioms in sign language syntax, and the grammatical aspects of Ameslan. Prerequisites: Education 143, Deaf Communication Skills, or Education 144, Advanced Deaf Communication Skills. Offered Spring Semester.

299. CLASSROOM MANAGEMENT SEMINAR **Two hours credit**

This course consists of two 2-hour blocks of observation each week and one seminar session per week. The focus is classroom management. General principles as well as specific theories are presented. Required for all education majors. Should be taken as a second semester sophomore or junior. Prerequisite Education 199. Offered each semester.

302. PUBLIC EDUCATION RELIGION STUDIES **Three hours credit**

How to plan, organize and implement religion studies in public schools. Offered Fall Semester.

316. THE EXCEPTIONAL CHILD **Three hours credit**

An introduction to special education. The course will seek to explore techniques and procedures for working with the exceptional child. Offered each semester. (Required of all education majors.) Prerequisite: Admission to Teacher Education.

320, 321, 322, 323. TEACHER APPRENTICE PRACTICUM **Three hours credit each**

Pre-professional participation in local area schools and on-campus seminars. The student is assigned to a cooperating teacher with whom he works and does eight hours of observation per week. One day per week the student participates in a seminar with the college professional staff, public school personnel and other students. Meets requirement for pre-professional experience (40 hours). Prerequisite: Admission to Teacher Education. Offered each semester.

334. EDUCATION OF THE MENTALLY RETARDED **Two hours credit**

A survey of definitions, classifications, etiology and prevalence of children with mental retardation. Educational delivery systems, curriculum and instructional techniques are also studied. Prerequisite: Admission to Teacher Education. Offered Spring Semester.

335. EDUCATION OF THE GIFTED, TALENTED AND CREATIVE **Two hours credit**

Characteristics and special needs of the gifted individual are studied. Definitions, identification procedures and educational provisions are considered. Prerequisite: Admission to Teacher Education. Offered Spring Semester.

343. MULTI-SENSORY EDUCATION **Three hours credit**

A presentation, demonstration, and discussion of various types of audiovisual methods. Preparation, application and evaluation of multi-sensory aids will be given; includes the use and care of equipment. May be taken for Religion credit. Offered Spring Semester.

344. INSTRUCTIONAL ALTERNATIVES FOR EXCEPTIONAL CHILDREN **Two hours credit**

Alternatives to segregated special education services and interface between regular and special education. Prerequisite: Admission to Teacher Education. Offered Spring Semester.

349. THE CHRISTIAN DAY SCHOOL **Three hours credit**

How to plan, organize, and implement a Christian Day School. May be taken for Christian Education credit. Offered Fall Semester.

350. CHRISTIAN DAY SCHOOL ADMINISTRATION **Three hours credit**

A study of the principles of organization and administration of a Christian Day School. Prerequisite: Christian Education 349. May be taken for Christian Education credit. Offered Fall Semester.

365. SPECIAL PROBLEMS IN EDUCATION **One-Three hours credit**

Designed specifically for the upper division student in the field of education; learning the techniques of problem solving; conducting research and study on an individual and/or group basis. Prerequisite: Admission to Teacher Education and permission from the Director of Teacher Education.

399. PRE-STUDENT TEACHING SEMINAR **Two hours credit**

This course consists of two 2wo-hour blocks of observation each week and one seminar session per week. The focus is instructional management and instructional interaction. Required for all education majors. Should be taken semester before teaching. Prerequisite: Admission into the Teacher Education Program. Offered each semester.

418. NATURE AND CHARACTERISTICS OF CHILDREN WITH LEARNING AND BEHAVIORAL DISORDERS **Three hours credit**

Introduction to learning and behavioral disorders; identification of learning disabled children and behaviorally disordered children; techniques, strategies, and approaches and activities for the education of these children. Prerequisite: Admission to Teacher Education. Offered each Fall Semester.

424. DIAGNOSTIC PRESCRIPTIVE TEACHING AND PRACTICUM **Three hours credit**

Approaches involving identifications and the use of diagnostic test materials to assess functional levels of ability of the handicapped child followed by specific developmental or remedial recommendation consistent with ability level. Emphasis on matching deficit to appropriate program or technique which will yield optimum results. Prerequisite: Admission to Teacher Education. Offered Fall Semester.

ELEMENTARY EDUCATION

300. CHILDREN'S LITERATURE **Three hours credit**

A survey of books and stories according to the educational development of children. Required of all elementary education majors. Prerequisite: Admission to Teacher Education. Offered each semester.

310. CHILD PSYCHOLOGY **Three hours credit**

Origin and principles of behavior in infancy and childhood; physical, intellectual, social, emotional, and language development in the normal child. Prerequisite: Admission to Teacher Education. Offered each semester.

311. ELEMENTARY SCHOOL CURRICULUM **Three hours credit**

A planning and laboratory course in curriculum design. Attention to the aims and programs of elementary schools. Students work on curriculum projects according to their particular interests. Required for certification in Georgia. Offered Spring Semester.

346. TEACHING PHYSICAL EDUCATION IN THE ELEMENTARY SCHOOL **Three hours credit**

A study of the elementary school physical education curriculum and methods of their place in the total school program. A part of the semester is devoted to practical experiences with games and rhythms. Open to juniors. Prerequisite: Admission to Teacher Education. Offered each semester.

403. TEACHING LANGUAGE ARTS IN THE ELEMENTARY SCHOOL **Two hours credit**

Effective methods and materials for teaching communication skills in the elementary schools and the importance of the language arts components in the education of elementary students. Prerequisite: Admission to Teacher Education and Student Teaching. Offered each semester.

405. TEACHING MUSIC IN THE ELEMENTARY SCHOOL **Two hours credit**

Course open to all qualified students. Fundamentals of music and the teachings of music from the kindergarten to sixth grade. Additional emphasis on the Orff and Kodaly methods. Methods of teaching and supervised observation of music teachers in the elementary school. May be taken as an education elective for Elementary majors. Prerequisite: Admission to Teacher Education. Offered each semester.

406. TEACHING MATHEMATICS IN THE ELEMENTARY SCHOOL **Two hours credit**

Effective methods and materials for teaching mathematics in the elementary school. Prerequisite: Admission to Teacher Education and Student Teaching. Offered each semester.

407. TEACHING SCIENCE AND SOCIAL STUDIES IN THE ELEMENTARY SCHOOL **Three hours credit**

Effective methods, materials, and the new programs in teaching Science and Social Studies. The significance of social studies combined with the importance of science in the education of elementary students. Prerequisite: Admission to Teacher Education. Offered each semester.

408. SKILLS FOR TEACHING READING **Two hours credit**

The basic skills of readiness for reading, sight vocabulary, phonics, context clues, structural analysis and comprehension emphasized. Various study skills such as listening, following directions, outlining, and critical reading also included. Prerequisite: Admission to Teacher Education. Offered each semester.

409. STRATEGIES FOR TEACHING READING **Two hours credit**

Contemporary approaches for teaching reading and strategies for classroom organization, evaluation of performance, providing for individual differences, and involving parents in the reading program. Prerequisite: Admission to Teacher Education and admission to Student Teaching. Offered each semester.

410. TEACHING IN THE KINDERGARTEN **Four hours credit**

Emphasis is placed on the methods, materials, and equipment for teaching in a kindergarten program. This course is required for certification in kindergarten. Three lectures and one laboratory period per week. Prerequisite: Admission to Teacher Education. Offered Fall Semester.

417. MATERIALS AND METHODS OF TEACHING SPECIAL EDUCATION **Two hours credit**

Emphasis on relevant methods and materials to meet the needs of exceptional children. Prerequisite: Admission to Teacher Education. Offered Spring Semester.

419. TEACHING REMEDIAL READING **Three hours credit**

This course will seek to acquaint the prospective teacher with a variety of methods for approaching remedial problems. A course in corrective reading, but not technical or diagnostic in its principal thrust. Prerequisite: admission to Teacher Education. Offered each Fall Semester.

430, 431. STUDENT TEACHING IN THE KINDERGARTEN **Three hours credit each**

Senior students are assigned to selected teachers in the local kindergartens under the general supervision of a college coordinator. Required weekly seminars dealing with problems encountered in student teaching; fundamentals of classroom management; the keeping of records and reports. Ordinarily student teaching in the kindergarten occurs from 7:45 a.m. to 1:30 p.m. during the first five and one-half weeks of the professional semester. Prerequisite: admission to Teacher Education and Admission to Student Teaching.

435, 436, 437. STUDENT TEACHING IN THE ELEMENTARY SCHOOL **Four hours credit each**

Senior students are assigned to selected teachers in local elementary schools under the general supervision of a college coordinator. Required weekly seminars dealing with problems encountered in student teaching; fundamentals of classroom management; the keeping of records and reports. Schedules must permit contact with the same classroom situation five days a week. A minimum of 320 clock hours with approximately fifty percent of responsible participation and actual teaching. Prerequisite: admission to Teacher Education, Admission to Student Teaching and completion of methods courses.

451, 452. STUDENT TEACHING IN SPECIAL EDUCATION **Two hours credit each**

Special education students of senior status will be assigned to selected local schools to work with special education students under the direction of a qualified special education teacher. Prerequisite: Admission to Teacher Education and completion of method courses.

SECONDARY EDUCATION

312. EDUCATIONAL PSYCHOLOGY **Three hours credit**

A study of the teacher in his task of developing the ability of the student in his courses. A study of the psychological foundations for learning and the procedures by which learning is accomplished, the evaluation of these procedures and the learning products. Prerequisite: Psychology 211 and admission to Teacher Education. Offered each semester.

356. SCHOOL HEALTH INSTRUCTION **Two hours credit**

This course is designed to introduce methods and techniques needed to teach health in the elementary and secondary schools. For education majors only. Prerequisite: Admission to Teacher Education.

411. THE TEACHING OF BUSINESS, GRADES 7-12 **Two hours credit**

This course is designed to help business teachers develop techniques and locate materials which will enable them to be more effective teachers of business subjects. Students will be helped individually to resolve particular problems through research, group discussions, and demonstrations. Includes 60 clock hours of laboratory experience. Offered Fall Semester. Prerequisite: Admission to Teacher Education and Student Teaching.

412. THE TEACHING OF SOCIAL STUDIES, GRADES 7-12 **Two hours credit**

A survey of the principal methods, techniques, and problems of teaching the social studies on the secondary level. Students demonstrate various teaching methods and techniques and a survey of available materials is made. Includes 60 clock hours of laboratory experience. Prerequisite: Admission to Teacher Education and Student Teaching. Offered Spring Semester.

413. THE TEACHING OF LANGUAGE, GRADES 7-12 **Two hours credit**

The organization and use of appropriate materials, methods, and techniques as related to the teaching of languages in secondary schools, with emphasis on each student's language area. Includes 60 clock hours of laboratory experience. Offered Spring Semester. Prerequisite: Admission to Teacher Education and Student Teaching.

414. THE TEACHING OF MUSIC, GRADES 7-12 **Two hours credit**

Open to all qualified students. Junior and senior high school methods, both choral and instrumental. Supervised observation of teaching in the secondary school. Includes 60 clock hours of laboratory experience. Offered Fall Semester. Prerequisite: Admission to Teacher Education and Student Teaching.

415. THE TEACHING OF SCIENCE AND MATHEMATICS, GRADES 7-12 **Two hours credit**

A preliminary survey of major theories and practices of instruction in American secondary schools; aims, materials, teaching methods, learner activities, and evaluation procedures in the sciences and mathematics disciplines; how these relate to the program of the school. Includes 60 hours of laboratory experience. Offered Spring Semester. Prerequisite: Admission to Teacher Education and Student Teaching.

416. THE TEACHING OF PHYSICAL EDUCATION, GRADES 7-12 **Two hours credit**

A detailed study of the physical education curriculum and methods for Grades 7-12. Includes principles, objectives and construction of curriculum plans, unit plans, lesson plans, and methods for physical education. Includes 60 clock hours of laboratory experience. Offered Spring Semester. Prerequisite: Admission to Teacher Education and Student Teaching.

420. TEACHING READING IN THE CONTENT AREAS **Two hours credit**

This course is designed to acquaint the prospective secondary teacher with effective teaching strategies and materials for teaching reading skills which are required for success in each of the content areas. Offered every semester. Prerequisite: admission to Teacher Education and Student Teaching.

441, 442, 443. STUDENT TEACHING, GRADES 7-12 **Four hours credit each**

Seniors or advanced level junior students are assigned to selected teachers in local secondary schools under the general supervision of a college coordinator. Required weekly seminar dealing with problems encountered in student teaching; fundamentals of classroom management; the keeping of records and reports. Schedules must permit contact with the same classroom situation five days a week. Minimum of 320 clock hours with approximately fifty percent of responsible participation and actual teaching. Prerequisite: Admission to Teacher Education and Student Teaching; completion of methods courses and Education 420.

PHYSICAL EDUCATION

101. BEGINNING BOWLING **One hour credit**

Designed to teach the basic skills and techniques of bowling using the shadow bowling technique. Offered each semester. This course is designed only for beginners.

102. BEGINNING TENNIS **One hour credit**

Designed to teach the non-player the basic skills of tennis through the use of the backboard and court practice. This course is designed only for beginners. Offered each semester.

103. BEGINNING GOLF **One hour credit**

Introduces the fundamentals of golf and stresses the importance of individual skill development rather than course play. This course is designed only for beginners. Offered each semester.

104. BEGINNING RACQUETBALL **One hour credit**

Theory and practice of skills in racquetball. Offered each semester.

105. RECREATIONAL SPORTS—ARCHERY, BADMINTON, TABLE TENNIS, SOFTBALL, VOLLEYBALL, SOCCER **One hour credit**

Designed to teach basic rules and techniques so students can enjoy the activities during leisure hours. Offered each semester.

106. BEGINNING AQUATICS AND MOVEMENT EXERCISES **One hour credit**

Introduction to basic swimming skills and experience movement exercises through the use of ropes, balls, and wands. Offered Fall Semester.

107. INTERMEDIATE AQUATICS AND MOVEMENT EXERCISES **One hour credit**

Continuation of Physical Education 106 with an emphasis on advanced stroke and diving development. Prerequisite: Physical Education 106 or consent of instructor. Offered Spring Semester.

109. BEGINNING SKIING **One hour credit**

The purpose of this course is to acquaint and instruct the student in the skills and techniques of skiing. Offered Spring Semester only. Designed only for beginners.

110. INTERMEDIATE SKIING **One hour credit**

Continuation of Physical Education 109 or permission from instructor. Offered Spring Semester only.

112. INTERMEDIATE TENNIS **One hour credit**

Greater depth with the strategy of course play, more detail and perfection of the skill and emphasis on tournament play. Prerequisite: Physical Education 102 or permission from instructor. Offered each semester.

113. INTERMEDIATE GOLF **One hour credit**

Greater depth with the strategy of course play, more detail and perfection of the skill and emphasis on tournament play. Prerequisite: Physical Education 103 or permission from instructor. Offered Fall Semester.

115. BASIC CONCEPTS OF PHYSICAL FITNESS **One hour credit**

This course is designed to teach the basic principles of physical fitness such as cardiovascular endurance, weight control, strength, flexibility, and stress management. Offered Fall Semester.

116. GYMNASTICS **One hour credit**

Introduces the fundamentals of Gymnastics and stresses the importance of safety and strength development. Balance beam, uneven bars, vaulting, and floor exercises will all be covered in this course. Offered Fall Semester.

117. RHYTHMIC ACTIVITIES **One hour credit**

This course is designed to teach the use of the body as an instrument for rhythmic movement. For Elementary and Physical Education majors only. Offered Spring Semester.

118. EDUCATIONAL GAMES AND TRADITIONAL SPORTS **One hour credit**

A survey of educational games that can be used as developmental games in the elementary school setting, and a review of traditional sports in physical education with emphasis on skills, rules, and actual playing experience. Offered Fall Semester.

122. ADVANCED BASKETBALL **One hour credit**

An activity course designed to serve varsity basketball team members who actually participate in the intercollegiate sport.

123, 222, 223, 322, 323, 422, 423. ADVANCED BASKETBALL **One hour credit**

A continuation of P.E. 122.

341. FOUNDATIONS, ADMINISTRATION AND SUPERVISION OF PHYSICAL EDUCATION **Three hours credit**

It is the aim of this course to acquaint the student with the history and principles of physical education. Prerequisite: Admission to Teacher Education. Offered Spring Semester only.

342. TEACHING ADAPTIVE PHYSICAL EDUCATION **Two hours credit**

A curriculum study and development of sports, exercises, and class organization as modified for special students. Prerequisite: Admission to Teacher Education. Offered Fall Semester only.

352. SUBSTANCE USE AND ABUSE **Two hours credit**

A study in the basic principles of drug action, side effects, and toxic effects. Implications for the health education professional will be emphasized. Prerequisite: Admission to Teacher Education. Offered Fall Semester.

355. SCHOOL HEALTH SERVICES **Two hours credit**

This course includes methods of organizing and implementing health measures in schools and relating them to other community agencies; it also includes techniques for determining health status through screening processes; the detection of remedial defects and follow up for correction; the promotion of health through environment and special health services; sanitation in the home, school and community as it affects the student. It is designed for education majors. Prerequisite: Admission to Teacher Education. Offered Spring Semester.

361. KINESIOLOGY **Three hours credit**

Review of basic anatomy, primarily the muscular system; relationship of the fundamental laws of physics to human movement; mechanical principles of skill instruction and analysis. Prerequisite: Biology 292 and Admission to Teacher Education. Offered Fall Semester only.

441. TESTS AND MEASUREMENTS IN PHYSICAL EDUCATION **Two hours credit**

This course is designed to assist future teachers in understanding the place, types, and importance of measurement in the teaching process. Prerequisite: Admission to Teacher Education. Offered Fall Semester only.

444. PHYSIOLOGY OF EXERCISE **Three hours credit**

This course is designed to provide the essential physiological background that is necessary for an understanding of the human response to exercise. Prerequisite: P.E. 361 and Admission to Teacher Education. Offered Spring Semester only.

460. CARE AND PREVENTION OF ATHLETIC INJURIES **Three hours credit**

This course will introduce the student to the theory and practice of massage, bandaging, taping, and caring for athletic injuries. Offered Spring Semester only.

HEALTH

291. PRINCIPLES OF NUTRITION **Three hours credit**

Study of food and its relationship to the well-being of the animal body with emphasis upon metabolism, nutritive value and quantitative requirements of food at different age and development levels. The selection and eating of foods at different economic, social, and cultural levels is also studied. Three lectures per week. Offered Fall Semester. Prerequisite: Biology 112.

292. HUMAN ANATOMY AND PHYSIOLOGY **Four hours credit**

Fundamental principles of human anatomy and physiology. Lecture and laboratory are mostly devoted to the various organ systems and their interrelationships. Two lectures and two laboratory periods per week. Prerequisite: Biology 112. Chemistry 111-112 recommended. Offered each semester.

353. SAFETY AND FIRST AID **Two hours credit**

The nature and causes of accidents, safety measures for the prevention of common accidents in the home, school, industry, transportation, and recreation. Offered each semester.

354. PERSONAL AND COMMUNITY HEALTH **Three hours credit**

This course is related to the health of the whole community, such as, sanitation of the water supply, occupational health hazards, food control, health agencies, and their work, and a study of most major communicable and infectious diseases. Personal health includes the general study of the body organs, systems, functions, and mental health; however, it is primarily a study of those habits and practices which result in buoyant personal health. Offered each semester.

TEACHER EDUCATION PROGRAM

JIMMY W. BILBO, Director

TEACHER EDUCATION

The prevailing purpose of the Teacher Education Program is to prepare dedicated and competent teachers. The specific objectives are to provide (1) a broad general background in liberal education, (2) a thorough preparation in a specific academic discipline, (3) professional preparation including an understanding of the responsibilities and procedures of effective teaching, and (4) a perception of teaching as an area of Christian service.

All students who desire to prepare for teaching are required to apply and be accepted for admission to the Teacher Education Program. This application is to be filed during the first semester of the sophomore year, or when the student is enrolled in Education 201, but prior to enrolling in the upper division education courses. Deadlines for COMPLETED application (ALL DATA SUBMITTED) are November 1 for taking advanced courses for the Spring Semester, and April 1 for the Fall Semester. Application forms may be obtained in the office of the Director of Teacher Education, third floor of the Administration Building. Students may not enroll in upper division professional courses required for certification without admission to the Teacher Education Program.

OFFICIAL ACCEPTANCE TO THE TEACHER EDUCATION PROGRAM

The following criteria must be met by all students applying for admission to the Teacher Education Program:

1. General
   —Satisfactory score on the Advisor's Rating Index.

2. Academic Achievement
   a. Complete 30 hours in general education plus Education 199, and Speech 211, for an Elementary Major.
   b. Have a 2.5 average for all courses completed.
   c. Have a 2.5 average in the major courses completed.
   d. Have a 2.5 average in the professional education course(s) completed.
   e. Have no grades below "C" in the professional education courses.

3. Personal-Social-Physical Status
   a. Satisfactory ratings from the College Health Services.
   b. Completion of the Omnibus Personality Inventory (OPI) and Institute for Personality and Ability Testing (IPAT).
   c. Satisfactory scores on the Pre-Professional Skills Test.
   d. A recommendation from three full-time professors who are well acquainted with the student.
   e. Statement from the Dean of Students concerning disciplinary status.
   f. Pass the hearing test.

4. Communication
   a. Have a 2.0 average in English Composition and Speech.
   b. Submit handwritten theme entitled "Why I Want to Be a Teacher" to accompany application for admission.

ADMISSION TO STUDENT TEACHING

Lee College has entered into cooperative agreements with the Cleveland City School System, the Bradley County School System, and several other school systems to place student teachers in selected schools. Students who register for Student Teaching should register simultaneously for a cluster of four or six hours of professional education courses with laboratory experiences. This cluster is completed in six weeks by attending class five days a week. The remainder of the semester is spent with cooperating teachers in the public school systems.

Student teachers are required to attend the public school on a schedule similar to that followed by the cooperating teachers. A minimum of 320 clock hours of observation and responsible participation is required of each student. The student teacher must complete the student teaching semester. There is no provision for early completion of the experience. Student teaching carries eight semester hours credit. In addition to the tuition charge, there is a laboratory fee of twenty-five dollars for each course of student teaching taken. This fee is payable at the time the student actually registers for the course and not when formal application is made.

Application for Student Teaching must be filed by April 1 for the Fall Semester and November 1 for the Spring Semester. Application must be filed the semester preceding the one in which the student plans to do his student teaching. Application forms may be obtained in the office of the Director of Teacher Education, Room 308 of the Administration Building.

For admission to the professional semester, including Student Teaching, the student must have fulfilled the following requirements:

1. Full admission to the Teacher Education Program (i.e., all conditions relative to admission satisfied and **maintained**).
2. Satisfactory completion of the professional foundation courses—Education 201 and either Psychology 310 for elementary majors or Psychology 312 for secondary majors. A 2.5 GPA in the professional courses is required.
3. Be prepared (prerequisites, etc.) to register for the special methods courses and Education 420 for secondary students and Education 403, 406, 409 for elementary students, before engaging in student teaching.
4. Satisfactory completion of at least 80 percent of course work in the teaching area (major).
5. Satisfactory evaluation of pre-professional experience (60 clock hours). Education 320, Teacher Apprentice Practicum may be taken in lieu of 40 clock hours of observation.
6. Recommendation from major professor.
7. Member of SNEA (MENC for music students) during senior year.

GRADUATION REQUIREMENTS

1. Satisfactory completion of required courses, lab experiences, and practicum.
2. Maintain the standards for admission to the program.
3. Pass the National Teachers Examination.

Completion of the specified courses in the Teacher Education Program does not guarantee a recommendation for Certification and/or a teaching position.

DEPARTMENT OF LANGUAGE ARTS

ELLEN FRENCH, Chairperson

COMMUNICATION: Assistant Professor Reid and Instructor White; ENGLISH: Professors C. Dirksen and Woods, Associate Professors French and Lindsey, Assistant Professor J. Rahamut, and Instructor Putt; MODERN FOREIGN LANGUAGES: Professor C. Beach, Associate Professors E. Barrick and R. Barrick

DEPARTMENT OF LANGUAGE ARTS

Communication
English
French
German
Reading
Spanish

The communication curriculum is designed to provide a liberal education through special study of the arts and sciences of human communication, and to prepare students for career opportunities in business, education, government, media, and public relations.

The English curriculum is designed to prepare students for teaching English in secondary schools, for graduate work in English, and for professional fields.

The modern foreign languages curriculum is designed to prepare students to become secondary school teachers, to do graduate work in a foreign language, and to be equipped with language skills vital to mission work. A modern language laboratory permits students to listen to native experts, to record their own pronunciations, and then to make comparisons.

The reading curriculum is designed to assist students with diagnosed reading deficiencies and to develop their reading abilities in areas such as vocabulary and comprehension.

MAJORS

The Department of Language Arts offers the Bachelor of Arts degree with majors in **Communication, English,** and **Modern Foreign Languages** and a Bachelor of Science degree with a major in **Communication** (with teacher certification).

The student majoring in Communication shall complete a minimum of thirty-six hours in communication and communication related courses.

The student majoring in English shall complete a minimum of thirty hours in English courses, exclusive of English 101-102, or 102-103, or 103-305, 350. 351.

The student majoring in Modern Foreign Languages shall complete a minimum of thirty-six hours; courses required will depend on the option chosen (see below).

COMMUNICATION

The following courses are required for the completion of a Bachelor of Arts degree in Communication: Communication 105, 200, 201, 203, 211, 300, 321 or 441, 351 and 499, in addition to upper division electives to comprise a minimum of eighteen hours in upper division courses for a minimal total of thirty-six hours. For the completion of a Bachelor of Science degree in Communication, a student must complete the preceding requirements, plus the requirements for teacher certification.

Communication-related courses include Business 351—Business Communications; English 350—Non-Fiction Writing; English 360—Introduction to Linguistics; and other courses related to communication as approved by advisor and Language Arts Department Chairperson.

ENGLISH

The following courses are required for the completion of a Bachelor of Arts degree in English: (a) at least 3 semester hours from the following group of courses: 301, 302, 415, 421, 431, 441; (b) at least 3 semester hours from the following

group of courses: 311, 312, 405; (c) at least 3 semester hours from the following courses: 321, 322; (d) English 410; (e) English 482—majors must pass the departmental grammar exam before enrolling in 482; (f) at least 24 semester hours of English courses numbered at the 300 or 400 level (including the required courses above); and (g) a sufficient number of additional courses to total at least 30 semester hours in the major.

In order to complete a Bachelor of Arts degree in English with teacher certification, a student must complete the preceding requirements plus at least one additional course in English literature; one additional course in American literature; either English literature 360 or 481; either English 203, 350 or 351; Literature for Adolescents 310; skills for Teaching Reading 408; and the professional education sequence.

MODERN FOREIGN LANGUAGES

A student majoring in Modern Foreign Languages must complete a minimum of thirty-six hours. The major has four options:

Option I, a concentration in French, with some competence in either German or Spanish; Option II, a concentration in Spanish, with some competence in either French or German; Option III, a reasonable spoken and written knowledge of a combination of two of the following languages—French, German, and Spanish; and Option IV, a concentration in either French or Spanish, with secondary emphasis in English (for non-native speakers of English who score 500 or below on the TOEFL).

For Options I, II, and IV, thirty-six hours are required: thirty-six hours in French or Spanish language and literature, six of which must be in class in upper division courses with twelve hours in the secondary language. English 099 or 100 may not be counted toward the secondary language requirement in Option IV. Of the twelve hours in English, nine must be taken in language studies. The student following Option IV would ultimately have a total of nine hours in English language plus the four hours of English literature for the core curriculum.

For Option III, thirty-six hours are required, with eighteen hours minimum in each of the two chosen languages.

Students preparing to teach French, German, or Spanish on the secondary level must take the professional education sequence and will be certified as follows: Option I, certification in French; Option II, certification in Spanish; Option III, certification in a combination of two languages—French and German, French and Spanish, or German and Spanish; and Option IV, certification in French or Spanish.

OFFICIAL ACCEPTANCE AS MAJOR

Requirements for acceptance of a student as a major and/or minor in the Language Arts Department are:

1. The completion of at least 45 semester hours, 12 of which must be completed at Lee College.
2. The attainment of a 2.0 overall grade point average in all college work.
3. The attainment of a 2.0 average in courses taken in the Language Arts Department.
4. The writing of a 500-word theme to demonstrate ability to write an acceptable paper.

MINORS

The Department offers courses for a minor in Communication, English, French, German, and Spanish.

The student minoring in Communication shall complete a minimum of eighteen

hours, including nine hours in upper division courses. Of the eighteen hours required for a minor, twelve hours must be in communication courses, and six hours in communication-related courses. Specific courses required are Communication 200 and English 350.

The student minoring in English shall complete a minimum of eighteen hours in English courses, exclusive of English 101-102, or 102-103, or 103, 305, 350, 351 including nine hours of upper division courses, plus three additional hours of studies in the English language (History of the English Language, Advanced Grammar, or English Grammar). Advanced Grammar is required for students who desire teacher certification.

The student minoring in a foreign language shall complete a minimum of eighteen hours in that language. A combination minor is offered with a requirement of at least twelve hours in each of two languages, for a total of twenty-four hours, including six hours of upper division courses for students who enter college with two units of high school foreign language credit.

Students with a previous knowledge of French, German, or Spanish may take a proficiency examination and receive up to fifteen hours in that language.

HONORS INDEPENDENT STUDY

Honors Independent Study is available in each discipline within the Department of Language Arts to students who (1) are juniors, (2) have an overall GPA of 3.1, (3) have a GPA of 3.4 within their major field, and (4) wish to pursue independent study within their major or minor field. See the course numbered 399 under each discipline.

SUGGESTED SEQUENCE OF STUDY
BACHELOR OF ARTS IN COMMUNICATION

FRESHMAN YEAR

Course	Hours
Physical Education Activity	2
Bible 101-102	6
English 101-102, or 102-103, or 103-350	6
Lab Science	8
Foreign Language 111-112	6
Communication 200	2
Communication 201	3
	33

SOPHOMORE YEAR

Course	Hours
Communication 203	3
Communication 105	1
Communication 211	3
Foreign Language 211-212	6
Theology 230	3
History 111-112, or 211-212	6
Mathematics	3
Art or Music	2
Religion Elective	3
English 201-202	4
	34

JUNIOR YEAR

Course	Hours
Theology 331	3
Communication 321 or 441	3
Communication Electives	12
Psychology 211, Sociology 211	6
Related Area/Minor or Electives	8
	32

SENIOR YEAR

Course	Hours
Religion Elective	3
Communication 351	3
Communication 499	3
Communication Elective	3
Related Area/Minor or Electives	21
	33

BACHELOR OF SCIENCE IN COMMUNICATION (with teacher certification)

FRESHMAN YEAR

Course	Hours
Physical Education Activity	2
Bible 101-102	6
English 101-102, or 102-103, or 103-350	6
Lab Science	8
Education 111	3
Art 111, or Music 111 or 311	2
Communication 200	2
Communication 201	3
	32

JUNIOR YEAR

Course	Hours
Theology 331	3
Religion Elective	3
Communication 321	3
Communication Electives	9
Psychology 211	3
Education 316	3
Education 408	2
Education 409	2
Related Area/Minor	6
	34

SOPHOMORE YEAR

Course	Hours
Communication 203	3
Communication 105	1
Communication 211	3
English 201-202	4
Theology 230	3
Sociology 200	3
History 111-112 or 211-212	6
Mathematics	3
Sociology 211	3
Physical Education or Health	1
Education 201	3
	33

SENIOR YEAR

Course	Hours
Communication 351 or 441	2
Communication 499	3
Communication Elective	6
Related Area/Minor or Electives	4
Religion Elective	3
Education 312	3
Education 420	2
Education 413	2
Education 441-442	8
	33

BACHELOR OF ARTS IN ENGLISH (without teacher certification)

FRESHMAN YEAR

Course	Hours
Physical Education Activity	2
Bible 101-102	6
English 101-102, or 102-103, or 103-305	6
Lab Science	8
Foreign Language 111-112	6
Art 111, or Music 111 or 331	2
Related Area/Minor or Elective	2
	32

JUNIOR YEAR

Course	Hours
Theology 331	3
English Electives	9
English 311, 312, 405	3
English 321, 322	3
Psychology 211, Sociology 211	6
Related Area/Minor or Electives	8
	32

SOPHOMORE YEAR

Course	Hours
English 301, 302, 415, 421, 431, 441	3
Foreign Language 211-212	6
Theology 230	3
History 111-112	6
Mathematics	3
Related Area/Minor or Electives	6
Religion Elective	3
English Elective	3
	33

SENIOR YEAR

Course	Hours
English 410	3
English 482	3
English Electives	6
Religion Elective	3
Related Area/Minor or Electives	18
	33

BACHELOR OF ARTS IN ENGLISH (with teacher certification)

FRESHMAN YEAR

Course	Hours
Physical Education Activity	2
Bible 101-102	6
English 101-102, or 102-103, or 103-350	6
Lab Science	8
Foreign Language 111-112	6
Art 111, or Music 111 or 311	2
Related Area/Minor or Elective	2
	32

JUNIOR YEAR

Course	Hours
Theology 331	3
Religion Elective	3
English 311, 312, 405	6
English 321, 322	3
English 410	3
Psychology 211	3
Education 201	3
Education 316	3
Education 408	2
English 203, 350, 351	3
Electives 2	
	34

SOPHOMORE YEAR

Course	Hours
English 301, 302, 415, 421, 431, 441	6
Foreign Language 211-212	6
Theology 230	3
Sociology 200	3
History 111-112	6
Mathematics	3
Education 111	3
Physical Education or Health	1
Sociology 211	3
	34

SENIOR YEAR

Course	Hours
Religion Elective	3
English 482	3
English 360, 481	3
Literature for Adolescents 310	2
Related Area/Minor or Elective	4
Education 312	3
Education 420	2
Education 413	2
Education 441-442	8
	30

BACHELOR OF ARTS IN MODERN FOREIGN LANGUAGES (Options I and II with teacher certification)

FRESHMAN YEAR

Course	Hours
Physical Education Activity	2
Bible 101-102	6
English 101-102, or 102-103, or 103-305,350,351	6
Lab Science	8
Foreign Language 111-112 (Primary)	6
Art 111, or Music 111 or 311	2
Related Area/Minor or Elective	2
	32

JUNIOR YEAR

Course	Hours
Foreign Language 300 or 400 Level (Primary)	6
Foreign Language 111-112 (Secondary)	6
Theology 331	3
Religion Elective	3
Psychology 211/Sociology 211	6
Related Area/Minor or Electives	8
	32

SOPHOMORE YEAR

Course	Hours
Foreign Language 211-212 (Primary)	6
Literature 201, 202, 301, 302, 311, 312, 321, 322	4
Theology 230	3
Religion Elective	3
History 111-112	6
Mathematics	3
Related Area/Minor or Elective	8
	33

SENIOR YEAR

Course	Hours
Foreign Language 300 or 400 Level (Primary)	6
Foreign Language 211-212 (Secondary)	6
Related Area/Minor or Electives	21
	33

(Option III without teacher certification)

FRESHMAN YEAR

Course	Hours
Foreign Language 111-112 (Primary)	6
Physical Education Activity	2
Bible 101-102	6
English 101-102, or 102-103, or 103-350	6
Lab Science	8
Art 111, or Music 111 or 311	2
Related Area/Minor or Elective	2
	32

JUNIOR YEAR

Course	Hours
Foreign Language 300 or 400 Level (Primary)	6
Foreign Language 211-212 (Secondary)	6
Theology 331	3
Religion Elective	3
Psychology 211/Sociology 211	6
Related Area/Minor or Electives	8
	32

SOPHOMORE YEAR

Course	Hours
Foreign Language 211-212 (Primary)	6
Foreign Language 111-112 (Secondary)	6
Theology 230	3
Religion Elective	3
Literature 201, 202, 301, 302, 311, 312, 321, 322	4
History 111-112	6
Mathematics	3
Related Area/Minor or Electives	3
	34

SENIOR YEAR

Course	Hours
Foreign Language 300 or 400 Level (Secondary)	6
Related Area/Minor or Electives	26
	32

(Option IV without teacher certification)

FRESHMAN YEAR

Course	Hours
Foreign Language 111-112	6
Bible 101-102	6
English 099, 100, 101, 102	12
History 111-112	6
Physical Education Activity	2
	32

JUNIOR YEAR

Course	Hours
Foreign Language 300 or 400 Level	6
Theology 331	3
Religion Elective	3
Psychology 211	3
Related Area/Minor or Electives	19
	34

SOPHOMORE YEAR

Course	Hours
Art 111, or Music 111 or 311	2
Foreign Language 211-212	6
Literature 201, 202, 301, 302, 311, 312, 321, 322	4
Theology 230	3
Religion Elective	3
Lab Science	8
Mathematics	3
Sociology 211	3
	32

SENIOR YEAR

Course	Hours
Foreign Language 300 or 400 Level	6
English 103, 120, 203, 350, 351, 360, 399, 481, 482	3
Related Area/Minor or Electives	22
	31

NOTE: Students in the Modern Foreign Languages program who wish to graduate **WITH CERTIFICATION** must complete the course requirements for certification listed in the Department of Education section of the catalog.

COURSE OFFERINGS

COMMUNICATION

105-106, 205-206, 305-306, 405-406. PUBLICATIONS LAB **One hour credit**

Laboratory course in student publications. Emphasis on writing, editing copy, writing headlines and designing/laying out pages of campus publications in addition to classroom exercises. Open to all students with consent of the instructor (communication majors and minors must take PUBLICATIONS LAB in conjuction with COMMUNICATION 203 NEWS WRITING).

200. INTRODUCTION TO HUMAN COMMUNICATION **Two hours credit**

A course providing a broad overview and understanding of communication. Included are a survey of the levels of communication (interpersonal, small group, organizational, public, and mass); a survey of the types of communication (speaking, writing, and nonverbal); and a survey of the field of communication (theory, speech and hearing science, oral interpretation, acting and play production, and speech education).

201. UNDERSTANDING THE MASS MEDIA **Three hours credit**

Basic instruction in the orgin, history, development, regulation and social responsibilities of the mass communication media and agencies. Appraisal of selected theoretical orientations relating to the mass media.

203. NEWS WRITING **Three hours credit**

Basics of news gathering and writing under deadline. Observation, interviewing and reporting for mass media. Requires enrollment in PUBLICATIONS LAB. Prerequisites: English 102, 25 words on typing test or equivalent grade in Beginning Typewriting. Required of all Communication majors and minors.

204. REPORTING **Three hours credit**

Methods of gathering and writing news, with emphasis on complex, specialized reporting in areas such as public affairs, government and the courts. Requires enrollment in PUBLICATIONS LAB. Prerequisite: Communication 203.

211. FUNDAMENTALS OF SPEECH **Three hours credit**

A course for beginners in the basic principles of speech directed toward the establishment of habits of good speech.

212. PUBLIC SPEAKING **Three hours credit**

A course in platform theory and practice for those who wish to develop fundamental skill in direct public address. Prerequisite: 211 or consent of instructor.

220. PARLIAMENTARY PROCEDURE **Two hours credit**

A study of the rules of procedure by which self-governing organizations transact business. Prerequisite: 211 or 212 or consent of the instructor.

230. INTRODUCTION TO BROADCASTING **Three hours credit**

An introduction to the history and structure of the public and commercial broadcasting industries. Discusses the operation of broadcasting on the local and national levels in news, programming, and sales. Examines radio, television, cable, satellite, electronic print, and new technologies.

300. ORAL INTERPRETATION **Three hours credit**

Techniques of reading prose, poetry, and drama aloud. Prerequisite: 211 or English 102.

301. COMMUNICATION PRACTICUM **One hour credit**

A course designed to provide practical experience in one or more of the main segments of the field of communication. The course is designed primarily for majors and minors in communication and for others who have a special interest or need in an area of communication. Prerequisite: English 102, Comm. 200, and consent of the instructor.

302. COMMUNICATION PRACTICUM **One hour credit**

A continuation of Communication 301. Prerequisites: English 102, Communication 200, and consent of the instructor.

310. EDITING AND PRODUCTION **Three hours credit**

Theory and practice of copy editing, headline writing, production processes, page design and layout. Prerequisite: Communication 203 or consent of the instructor.

311. ACTING AND PLAY PRODUCTION **Three hours credit**

Planned to meet the needs of the amateur producer in school and community. Fundamental principles of acting are included, such as training in voice, pantomime, and impersonations. Practical knowledge is given of stagecraft, scene-building, scene-painting, lighting, costuming, and make-up. Prerequisites: 211-212, or consent of instructor.

320. MULTI-IMAGE COMMUNICATION **Two hours credit**

An introduction to the process of preparing multi-image presentations with an emphasis on research and scripting.

321. VOICE AND DICTION **Three hours credit**

Designed to develop and improve the speaking voice. Background discussion and individual and group exercises and drills. Prerequisite: 211.

330. INTRODUCTION TO PUBLIC RELATIONS **Three hours credit**

Introduction to public relations for profit and non-profit organizations, with emphasis on analyzing organizational needs and relevant publics and practice with publicity techniques utilizing various mass media. Prerequisite: Communication 203 or consent of the instructor.

340. PRINCIPLES OF ADVERTISING **Three hours credit**

Advertising in society. Types and functions of advertising. Fundamentals of broadcast and publications advertising. Stress on communications aspects of advertising.

341. ARGUMENTATION AND DEBATE **Two hours credit**

The principles of argumentation and debate, analysis and discussion of current public questions, briefing, inductive and deductive reasoning, strategy and refutation, debates. Prerequisite: 211 or 212.

351. SMALL GROUP COMMUNICATION **Three hours credit**

Methods of procedure in committees, round table discussions, lecture forums, symposiums, panels, and other types of discussion.

354. INTERCULTURAL COMMUNICATION **Three hours credit**

A study of the relationship between communication and culture with emphasis on factors affecting the processes and quality of interpersonal communications between those of differing cultures and subcultures.

399. HONORS INDEPENDENT STUDY **One to Four hours credit**

An independent study supervised by three faculty members that provides the student who qualifies under the honors guidelines the opportunity to pursue a special topic of his choice.

401. COMMUNICATION PRACTICUM **One hour credit**

A continuation of Communication 301. Prerequisites: English 102, Communication 200, and consent of the instructor.

402. COMMUNICATION PRACTICUM **One hour credit**

A continuation of Communication 401. Prerequisites: English 102, Communication 200, and consent of the instructor.

410. MEDIA LAW AND ETHICS **Three hours credit**

Examination of the legal and ethical aspects of publishing and broadcasting, with emphasis on freedom of the press, the right to know, copyright, libel, privacy, and obscenity.

411. AMERICAN PUBLIC ADDRESS **Three hours credit**

A historical and critical study of legislative, legal, ceremonial, and sermonic address. Prerequisites: 211 and 212.

441. RADIO AND TELEVISION SPEECH **Three hours credit**

Microphone technique, voice problems, use of equipment, its care, capabilities and limitations. Backgrounds of the broadcasting and telecasting industries, their history, economy, structure, and regulations. Prerequisite: 211 or 212.

499. SEMINAR IN COMMUNICATION **Three hours credit**

A course to introduce the communication major or minor to the techniques and procedures of research in communication and their application in a major research project under the guidance of the teacher. For upper division majors and minors only.

ENGLISH LANGUAGE AND LITERATURE

099. ENGLISH AS A SECOND LANGUAGE **Three hours credit**

An individualized course in English comprehension, conversation, and composition for non-native speakers. English 099 is required of all non-native speakers scoring below 451 on the TOEFL (Test of English as a Foreign Language). Credit earned in this course will not count toward the six hour composition requirement and grading will be pass/fail. This course is offered for institutional credit only.

100. DEVELOPMENTAL ENGLISH **Three hours credit**

A course intended to aid students in gaining the basic skills necessary for success in English 101. This course will develop competency in writing by emphasizing grammar, punctuation, capitalization, appropriate sentence structure, pronoun usage, mechanical correctness, and levels of diction in the context of the short composition. English 100, Developmental English, will be required of all students scoring below 10 on the English section of the ACT or the equivalent on the SAT. Credit earned in this course will not count toward the six hour composition requirement and carries institutional credit.

101. BEGINNING ENGLISH COMPOSITION **Three hours credit**

An introduction to the conventions of standard written English leading to the mastery of sentence structure and short theme writing. English Composition 101 will be the entry level composition course for all students scoring between 10 and 17 on the English section of the ACT (American College Test) or the equivalent on the SAT (Scholastic Achievement Test).

102. INTERMEDIATE ENGLISH COMPOSITION **Three hours credit**

An introduction to the development of writing ability on the whole theme level with special attention to basic library research skills. English 102 is the entry level composition course for students scoring between 18 and 24 on the English section of the ACT (American College Test) or the equivalent on the SAT (Scholastic Achievement Test). It is the second semester English Composition course for students successfully completing English 101.

103. ADVANCED ENGLISH COMPOSITION **Three hours credit**

A study of advanced writing skills including library research writing and literary analysis. English 103 will be the second semester English Composition course for students entering with 102 and will be the entry level course for students with ACT (English section) scores of 24 or above or the equivalent on the SAT. English 103 may also be elected to fulfill three hours of the four hour literature requirement for students who have completed both 101 and 102.

120. ENGLISH GRAMMAR **Two hours credit**

Thorough review of formal grammar and grammatical usage which employs traditional terminology and which is designed for all students—major or non-major—whose pre-college backgrounds in English grammar are insufficient to enable them to master the skills of written expression or otherwise pursue satisfactorily their personal and professional development. No credit toward the English major. Offered Fall Semester.

201. ASPECTS OF LITERATURE **Two hours credit**

Aspects of literature, in the various genres, in both English and foreign languages (in translation), based, according to the individual class, on specific themes, on distinctive periods, on individual or types of authors, or on significant literary movements in the ancient literary forms (epic, saga, mythology, biblical masterpieces), the medieval, the modern, and/or the contemporary literary forms. Prerequisite: 102.

202. ASPECTS OF LITERATURE **Two hours credit**

A continuation of, the same as, or a variation on 201. Prerequisite: 102.

203. NEWS WRITING **Three hours credit**

Basics of news gathering and writing under deadline. Observation, interviewing and reporting for mass media. Requires enrollment in PUBLICATIONS LAB. Prerequisites: English 102, 25 wpm on typing test or equivalent grade in Beginning Typewriting.

300. ORAL INTERPRETATION **Three hours credit**

Techniques of reading prose, poetry, and drama aloud. Prerequisite: 102 or Communication 211.

301. ENGLISH LITERATURE **Three hours credit**

A survey of English Literature from Beowulf through the Age of Reason. Prerequisite: 102. Offered Fall Semester, odd years.

302. ENGLISH LITERATURE **Three hours credit**

A continuation of English 301 with a survey of English Literature from the Romantic Movement to the present. Prerequisite: 102. Offered Spring Semester, even years.

305. EXPOSITORY WRITING **Three hours credit**

Study and practice of the major forms of exposition at the level of the full-length essay, with emphasis on principles of traditional rhetoric and, particularly, style. Prerequisite: English 102.

310. LITERATURE FOR ADOLESCENTS **Two hours credit**

A survey of books and stories for the adolescent with emphasis on the use of literature in the junior and senior high school classrooms. Required for teacher certification in English.

311. AMERICAN LITERATURE **Three hours credit**

A survey of American Literature from the founding of the colonies to the Civil War. Prerequisite: 102. Offered Fall Semester, even years.

312. AMERICAN LITERATURE **Three hours credit**

A continuation of English 311 with a survey of American Literature from the Civil War to the present. Prerequisite: 102. Offered Spring Semester, odd years.

321. WORLD LITERATURE **Three hours credit**

A survey of World Literature with emphasis on Greek and Roman Classicism, Hebraism, Middle Ages, and the European Renaissance. Prerequisite: 102. Offered Fall Semester, odd years.

322. WORLD LITERATURE **Three hours credit**

A continuation of English 321 with emphasis on the English Renaissance, Neo-Classicism, Romanticism, and Modern Literature. Prerequisite: 102. Offered Spring Semester, even years.

350. NON-FICTION WRITING **Three hours credit**

A survey of the techniques of news, editorials, feature, technical and research writing with an emphasis on the preparation of materials for publication. Prerequisite: English 101-102. Offered Spring Semester.

351. CREATIVE WRITING **Three hours credit**

A study of the techniques of writing essays, fiction, and poetry with primary emphasis on the short story. Prerequisite: 102. Offered Fall Semester, odd years.

360. INTRODUCTION TO LINGUISTICS **Three hours credit**

An introduction to scientific language study including morphology, phonology, snytax, pragmatics, and the nature of language. Offered Spring Semester, odd years.

399. HONORS INDEPENDENT STUDY **One to Four hours credit**

An independent study supervised by three faculty members that provides the student who qualifies under the honors guidelines the opportunity to pursue a special topic of his choice.

405. THE AMERICAN NOVEL **Three hours credit**

The reading and in-class analysis of representative American novels with some attention to related literary history and with a written analysis of one additional novel by each student. Prerequisite: 201 or 202 or equivalent. Offered Spring Semester, even years.

410. SHAKESPEARE **Three hours credit**

A study of Shakespeare's histories, comedies, tragedies, and poetry. Prerequisite: 201 or 202 or equivalent. Offered Spring Semester, even years.

415. MILTON **Three hours credit**

A study of the major prose and poetry of John Milton, with major emphasis on **Paradise Lost.** Prerequisite: 201 or 202 or equivalent. Offered Fall Semester, even years.

421. RESTORATION AND EIGHTEENTH CENTURY LITERATURE **Three hours credit**

A study of the Restoration and eighteenth century poetry and prose, with emphasis on the works of Dryden, Pope, Swift, and Johnson. Prerequisite: 201 or 202 or equivalent. Offered Spring Semester, odd years.

431. ENGLISH ROMANTIC PERIOD **Three hours credit**

A study of the Romantic Movement with emphasis on the poetry of Blake, Wordsworth, Coleridge, Byron, Shelley and Keats, and on the essays of Lamb, Hazlitt, De Quincey, and Landor. Some attention will be given to the critical writing and letters of the period. Prerequisite: 201 or 202 or equivalent. Offered Fall Semester, even years.

441. VICTORIAN LITERATURE **Three hours credit**

A study of the Victorian poets with emphasis on the poetry of Tennyson, Browning, Arnold, and others. Prerequisite: 201 or 202 or equivalent. Offered Spring Semester, odd years.

451. MODERN LITERATURE **Three hours credit**

Selection and examination of representative authors. Prerequisite: 102 and 311 or 312. Offered Spring Semester, odd years.

481. HISTORY OF THE ENGLISH LANGUAGE **Three hours credit**

An introduction to the historical development of the English language from its Indo-European background through Old, Middle, and Modern English. Prerequisite: 102. Offered Spring Semester, even years.

482. ADVANCED GRAMMAR **Three hours credit**

A survey of modern theories of English grammar with time devoted to the study of traditional approaches. Prerequisite: 102. Offered Fall Semester.

499. RESEARCH SEMINAR **Three hours credit**

Mastery of the techniques and procedures of research in language and literature and their application in a major research project. For upper division English majors and minors only. Offered Fall Semester, even years.

FRENCH

111. ELEMENTARY FRENCH **Three hours credit**

A course for beginners which includes a study of the basic principles of the language through grammar, vocabulary building through readings from elementary texts, class drill in conversation and pronunciation, and aural-oral exercises in the language laboratory. No prerequisite.

112. ELEMENTARY FRENCH **Three hours credit**

A continuation of 111 with added emphasis on basic vocabulary building through increased graduated readings, more frequent use of the language in class, continued laboratory practice, and frequent dictation. Prerequisite: 111 or one year of the language in high school.

211. INTERMEDIATE FRENCH **Three hours credit**

An intensive review of grammar and verbs, pronunciation practice, dictation, aural-oral exercises in the language laboratory, and an emphasis on culture and thought through graded readings of novels and/or plays and selected readings from a number of the more prominent authors. An attempt is made to conduct a great deal of the class in French. Prerequisite: 112 or two years of the language in high school.

212. INTERMEDIATE FRENCH **Three hours credit**

A continuation of 211 with a review of phonetics and pronunciation and continued practice in conversation through an almost total use of French in class. Prerequisite: 211 or three years of the language in high school.

341. INTERMEDIATE CONVERSATION AND COMPOSITION **Three hours credit**

Conversation training, composition, grammar, phonetics, and oral reports in the language based on assigned readings. A course primarily for majors and minors in the foreign language, but others are not excluded. Prerequisite: 212 or four years of the language in high school. Offered Spring Semester, odd years.

399. HONORS INDEPENDENT STUDY — **One to Four hours credit**

An independent study supervised by three faculty members that provides the student who qualifies under the honors guidelines the opportunity to pursue a special topic of his choice.

441. FRENCH CIVILIZATION — **Three hours credit**

A history of literature and the arts correlated with geography and history of the country, including events of scientific, political, social, and economic significance. Texts written in and class conducted in the foreign language studied. Prerequisite: 212 or four years of the language in high school. Offered Spring Semester, even years.

461, 462, 463. READINGS IN FRENCH — **Three hours credit**

Supervised independent readings in the literature and language. For students who have completed 212 or equivalent and have at least a B average in all college work. May be repeated two times.

490, 491, 492. SEMINAR IN FRENCH — **Three hours credit**

An intensive study of selected topics in French language or literature, including research in the materials of French and the writing of an analytical paper. For upper division French majors and minors only. Offered Fall Semester, every year.

GERMAN

111. ELEMENTARY GERMAN — **Three hours credit**

A course for beginners which includes a study of the basic principles of the language through grammar, vocabulary building through readings from elementary texts, class drill in conversation and pronunciation, and aural-oral exercises in the language laboratory. No prerequisite.

112. ELEMENTARY GERMAN — **Three hours credit**

A continuation of 111 with added emphasis on basic vocabulary building through increased graduated readings, more frequent use of the language in class, continued laboratory practice, and frequent dictation. Prerequisite: 111 or one year of the language in high school.

211. INTERMEDIATE GERMAN — **Three hours credit**

An intensive review of grammar and verbs, pronunciation practice, dictation, aural-oral exercises in the language laboratory, and an emphasis on culture and thought through graded readings of novels and/or plays and selected readings from a number of the more prominent authors. An attempt is made to conduct a great deal of the class in the foreign language. Prerequisite: 112 or two years of the language in high school.

212. INTERMEDIATE GERMAN — **Three hours credit**

A continuation of 211 with a review of phonetics and pronunciation and continued practice in conversation through an almost total use of the foreign language in class. Prerequisite: 211 or three years of the language in high school.

399. HONORS INDEPENDENT STUDY — **One to Four hours credit**

An independent study supervised by three faculty members that provides the student who qualifies under the honors guidelines the opportunity to pursue a special topic of his choice.

461, 462. READINGS IN GERMAN — **Three hours credit**

Supervised independent readings in the literature and language. For students who have completed 212 or equivalent and have at least a B average in all college work.

READING

101. COLLEGE READING IMPROVEMENT — **Two hours credit**

This course is designed to improve the student's vocabulary and study skills, also to increase his comprehension level and reading rate. Prerequisite: Qualify for Title IV Special Services.

SPANISH

111. ELEMENTARY SPANISH — **Three hours credit**

A course for beginners which includes a study of the basic principles of the language through grammar, vocabulary building through readings from elementary texts, class drill in conversation and pronunciation, and aural-oral exercises in the language laboratory. No prerequisite.

112. ELEMENTARY SPANISH — **Three hours credit**

A continuation of 111 with added emphasis on basic vocabulary building through increased graduated readings, more frequent use of the language in class, continued laboratory practice, and frequent dictation. Prerequisite: 111 or one year of the language in high school.

211. INTERMEDIATE SPANISH **Three hours credit**
An intensive review of grammar and verbs, pronunciation practice, dictation, aural-oral exercises in the language laboratory, and an emphasis on culture and thought through graded readings of novels and/or plays and selected readings from a number of the more prominent authors. An attempt is made to conduct a great deal of the class in the foreign language. Prerequisite: 112 or two years of the language in high school.

212. INTERMEDIATE SPANISH **Three hours credit**
A continuation of 211 with a review of phonetics and pronunciation and continued practice in conversation through an almost total use of the foreign language in class. Prerequisite: 211 or three years of the language in high school.

341. INTERMEDIATE CONVERSATION AND COMPOSITION **Three hours credit**
Conversation training, composition, grammar, phonetics, and oral reports in the language based on assigned readings. A course primarily for majors and minors in the foreign language, but others are not excluded. Prerequisite: 212 or four years of the language in high school. Offered Fall Semester, odd years.

399. HONORS INDEPENDENT STUDY **One to Four hours credit**
An independent study supervised by three faculty members that provides the student who qualifies under the honors guidelines the opportunity to pursue a special topic of his choice.

441. SPANISH CIVILIZATION **Three hours credit**
A history of literature and the arts correlated with geography and history of the country, including events of scientific, political, social, and economic significance. Texts written in and class conducted in the foreign language studied. Prerequisite: 212 or four years of the language in high school. Offered Fall Semester, even years.

461, 462, 463. READINGS IN SPANISH **Three hours credit**
Supervised independent readings in the literature and language. For students who have completed 212 or equivalent and have at least a B average in all college work. May be repeated two times.

490, 491, 492. SEMINAR IN SPANISH **Three hours credit**
An intensive study of selected topics in Spanish language or literature, including research in the materials of Spanish and the writing of an analytical paper. For upper division Spanish majors and minors only. Offered Spring Semester, every year.

DEPARTMENT OF MUSIC AND FINE ARTS

DAVID HORTON, Chairperson

Professors Burns, Horton, and Powell; Associate Professor Gugler; Assistant Professors V. Horton, McCalister, Morehead, and Thomas; and Instructor Brownlee.

DEPARTMENT OF MUSIC AND FINE ARTS

Art
Applied Music
Church Music
Music Education

PURPOSE

The purpose of the Department of Music and Fine Arts is to provide the learning experiences, the worship experiences and the artistic and aesthetic experiences which will help prepare Lee College students for responsible Christian living in the modern world.

For the student who wishes to make music his profession, the department offers courses which will prepare him for a career in the ministry of music in either a leadership or a performance role, music education in either the public schools or the Christian Day School, or private studio teaching. These baccalaureate degree programs will prepare the student who desires advanced study in music for graduate level music study.

The Department of Music and Fine Arts believes that in order to be truly educated, each student must be familiar with the monumental artistic achievements of western civilization. Each student is offered the opportunity to become acquainted with some of the major aspects of music literature and to develop the listening skills necessary to understand and appreciate that literature. In the visual arts, the department offers interested students the opportunity to become aware of their heritage in the arts and of the role of the arts in today's society.

The department recognizes that music is not only an academic discipline, but it is also a performance art. Working with the Fine Arts Committee, the department endeavors to provide a well-rounded series of events which allows the college community to experience music from the artistic and aesthetic perspective. The department maintains a variety of musical ensembles which provide interested and talented students the opportunity to become acquainted with the performers' art. These ensembles add yet another dimension to the artistic and aesthetic experience.

As a department of a Christian college, the Department of Music and Fine Arts is intimately involved in the spiritual life of the campus. Through its faculty and students, the department takes a leading role in providing musical worship experiences in the college-wide chapel services. Courses are provided which are specifically designed to aid pastors, Christian Education students and others preparing for full-time Christian service. In addition, the department helps to sponsor workshops, seminars, and clinics for ministers of music, pastors, and church leaders in order to promote the ministry of music in the Church of God, our sponsoring denomination.

The Department of Music and Fine Arts believes that we have both the responsibility and the opportunity to bring a sense of celebration to our college community through the truly recreative art of music—a celebration of the creative gifts with which our Creator God has endowed man, and a celebration of the God of our Salvation through music that is both truly artistic and truly spiritual."

MAJORS

The Department of Music and Fine Arts offer the following degrees: Bachelor of **Music Education,** and Bachelor of Arts in **Music** with an emphasis in applied music or church music.

BACHELOR OF MUSIC EDUCATION (BME)

The following courses are required for the Bachelor of Music Education degree: Music Theory 141-142, 241-242*; Applied Music 180-481 (twelve hours); Performance Organization; Conducting 330 and 331 or 332; Instrumental Techniques (Introduction to Instrumental Music 290, Brass Techniques 291, Woodwind Techniques 292, String Techniques 293, Percussion Techniques 294), Music Survey 111, and Music History 311-312 for a total of forty hours for the general school music student and forty-five hours for the instrumental music student.

In addition, Music Education majors are required to take twenty-six hours in Professional Education courses including Education 111, 201, 310 or 312, 405, 414, 420, 435, 441, and 316.

*Instrumental Music applicants must elect two hours in Orchestration.

BACHELOR OF ARTS (B.A.)—CHURCH MUSIC EMPHASIS

The following music courses are required for the Bachelor of Arts degree with a major in music—Church Music emphasis: Music Theory 141-142, 241-242; Applied Music 180-481; Performance Organization (Ensemble); Conducting 330 and 331; Music History and Literature 133, 332, 333; and Church Music 322, 323, 421, 422, 425, for a total of fifty-three hours.

BACHELOR OF ARTS (B.A.)—APPLIED MUSIC EMPHASIS

The following music courses are required for the Bachelor of Arts degree with a major in music—Applied Music emphasis; Music Theory 141-142, and 241-242; Applied Music 180-481; Performance Organization (Ensemble); Conducting 330 and 331 or 332; Music History and Literature 133, 333-334; Pedagogy 482; and Performing Literature 483, for a total of forty-seven hours.

OFFICIAL ACCEPTANCE TO THE MAJOR

Students who wish to major or minor in music must take a placement examination in the fundamentals of music theory. They must also audition in their performance area. In order to be accepted into the major the student must show promise of developing the skills and abilities that will enable him to serve successfully as a performer, teacher, or minister of music. Any entrance deficiencies must be made up without credit during the first year.

ADMISSION TO UPPER DIVISION STUDY

Admission to the upper division will require a 2.0 overall average in all music courses as well as a minimum of a 2.0 grade point average overall at the completion of 58 semester hours. In addition, successful completion of the Sophomore Hearing—a special hearing before the full-time music faculty—is required of all music majors during their fourth semester of study.

The student who transfers 58 hours or more must have a minimum of a 2.0 grade point average in music as well as a minimum of a 2.0 grade point average overall, and he must audition before the full-time faculty for admission to the music major as an upper division student.

PERFORMANCE ENSEMBLES

Every student majoring in music will be required to participate in two performance ensembles during each semester of full-time attendance. Students whose principal applied medium is voice or keyboard will enroll in Choral Union as their basic ensemble, and they may elect any other ensemble. Students whose principal applied medium is a band/orchestral instrument will enroll in Sym-

phonic Band as their basic ensemble, and they may elect any other ensemble. Ensemble participation may be with or without credit. Students majoring in Music Education will not participate in a performance ensemble during their student teaching semester.

RECITAL REQUIREMENTS

All music majors are required to attend a minimum of twelve concerts and/or recitals during each semester of full-time attendance. The recital requirement for part-time students is prorated according to their hour load. Students off campus for student teaching are required to attend only six recitals in that semester.

Students majoring in music with an emphasis in applied music will present a full recital in the senior year. Students majoring in music education and students with an emphasis in church music present a partial recital program in the senior year.

TEACHER CERTIFICATION

The applicant for the Bachelor of Music Education degree may also apply for certification to teach music in Tennessee in Public School Music and/or Instrumental Music. The minimum requirement for certification in Tennessee includes twenty-four hours in Professional Education courses together with the following:

The applicant may apply for endorsement in School Music and/or Instrumental Music. The applicant for either endorsement in music shall offer a minimum core of music theory and harmony, twelve semester hours; applied music, twelve semester hours; conducting, two semester hours; history and appreciation, two semester hours, a minimum total of twenty-eight semester hours. The applicant for the School Music endorsement shall meet the core music requirements listed above, and shall offer two semester hours of appropriate methods and materials of teaching grades K-12, a minimum total of thirty-six semester hours. The applicant for Instrumental Music endorsement shall meet the core music requirements listed above, and shall offer two semester hours of instrumentation and orchestration and six semester hours of appropriate methods and materials of teaching and six semester hours in core, a minimum total of forty-two hours.

PIANO PROFICIENCY

All music majors are required to pass a proficiency examination in piano which includes such skills as sight-reading, improvisation, harmonization, transposition, scales and arpeggios.

MUSIC ORGANIZATIONS—KAPPA OMEGA PI

Kappa Omega Pi is the organization for music students which provides for educational opportunities outside the classroom, and to promote excellence in musicianship for the church music, music education and applied music major. Students elect officers of the club, thus insuring significant student input in the design of club activities.

Kappa Omega Pi is an "umbrella" organization for Music Educators National Conference, the National Association for Church Music Representatives, and various performance-oriented organizations. Meetings are held on a monthly basis. The group sponsors seminars, master classes, recitals, and field trips, and other programs. Music Education and Church Music students must demonstrate evidence of active membership in Kappa Omega Pi to be admitted to their practicum semester.

MINOR

The Department offers a minor in music consisting of eighteen credit hours. Courses comprising the eighteen hours of music for a minor normally are selected from the following areas: Music Theory, Applied Music, Performance Organization,

Conducting and/or Church Music. The student contemplating a minor in music should request an advisor from the Music Office.

SUGGESTED SEQUENCE OF STUDY
BACHELOR OF ARTS IN MUSIC—CHURCH MUSIC EMPHASIS

FRESHMAN YEAR

Course	Hours
English 101-102, or 102-103, or 103-350	6
Bible 101-102	6
Foreign Language	6
Music 141-142	8
Music 180-181	4
Music Ensemble	0
Music Recital	0
Music Survey 133	2
	—
	32

JUNIOR YEAR

Course	Hours
Laboratory Science	8
Music 333-334	4
Music 322	2
Applied Major 380-381	4
Music Ensemble	0
Music Recital	0
Psychology 211	3
Theology 331	3
*Religion Elective	2
Elective	2
Music 323	2
Sociology 211	3
	—
	33

SOPHOMORE YEAR

Course	Hours
Literature 201, 301-302, 311, 321-322	4
Foreign Language	6
Music 241-242	8
Theology 230	3
*Religion Elective	2
Applied Major 280-281	4
Music Ensemble	0
Music Recital	0
Physical Education	2
Elective	3
	—
	32

SENIOR YEAR

Course	Hours
History 111-112,	6
Mathematics	3
Religion Elective	2
Applied Major 480-481	4
Music 421	2
Music 422	3
Music 425	2
Electives	7
Music 330-331 or 332	4
Music Recital	0
Music Ensemble	0
	—
	33

BACHELOR OF ARTS IN MUSIC—APPLIED MUSIC EMPHASIS

FRESHMAN YEAR

Course	Hours
English 101-102, or 102-103, or 103-350	6
Physical Education Activity	2
Bible 101-102	6
Foreign Language 111-112	6
Music 141-142	8
Applied Major 180-181	4
Music Ensemble	0
Music Survey 133	2
	—
	34

JUNIOR YEAR

Course	Hours
Lab Science	8
Music 333-334	4
Applied Major	4
Theology 331	3
*Religion Elective	2
Psychology 211	3
Music Recital	0
Music Ensemble	0
Music 482	2
Elective	2
Sociology	3
	—
	31

SOPHOMORE YEAR

Course	Hours
Literature 201-202, 301-302, 311-312, 321-322	4
Foreign Language	6
Music 241-242	8
Theology 230	3
Religion Elective	2
Applied Major 280-281	4
Music Ensemble	0
Music Recital	0
*Religion Elective	2
Elective	2
	—
	31

SENIOR YEAR

Course	Hours
History 111-112,	6
Mathematics	3
Applied Major	4
Music Ensemble	0
Music Recital	0
Music 483	2
Theory Elective	4
*Religion Elective	2
Music 330-331 or 332	4
Electives	9
	—
	34

*Music 321 is a possible elective.

BACHELOR OF MUSIC EDUCATION DEGREE WITH ENDORSEMENT IN SCHOOL MUSIC (Vocal & General)

FRESHMAN YEAR

Course	Hours
English 101-102, or 102-103, or 103-350	6
Bible 101-102	6
Music 141-142	8
Music 133	2
Music 180-181	2
Music Ensemble	0
History 111-112,	6
Physical Education	2
	32

JUNIOR YEAR

Course	Hours
Music 380-381	4
Music Ensemble	0
Psychology 312	3
Education 201	3
Religion Electives	4
Music 290	2
Music 331	3
Music 333-334	4
Science 111-112	8
Sociology 211	3
	34

SOPHOMORE YEAR

Course	Hours
English 201-202, 301-302, 311-312, 321-322	4
Education 111	3
Psychology 211	3
Music 280-281	4
Music Ensemble	0
Music 241-242	8
Theology 230	3
*Religion Elective	2
Health Elective	2
Electives	4
Music 330	1
	34

SENIOR YEAR

Course	Hours
Music 480-481	2
Music Ensemble	0
Mathematics	3
Education 405 and 414	4
Theology 331	3
Education 435 and 441	8
Health Elective	2
Education 316	3
Education 420	2
Electives	5
	32

BACHELOR OF MUSIC EDUCATION DEGREE WITH AN INSTRUMENTAL MUSIC ENDORSEMENT

FRESHMAN YEAR

Course	Hours
English 101-102, or 102-103, or 103-350	6
Bible 101-102	6
Music 141-142	8
Music 133	2
Music 180-181	2
Music Ensemble	0
History 111-112,	6
Physical Education	2
	32

JUNIOR YEAR

Course	Hours
Music 380-381	4
Music Ensemble	0
Psychology 312	3
Education 201	3
Health Electives	2
Music 441	2
Music 330 and 332	4
Music 333-334	4
Science 111-112	8
Music 291-292	4
	34

SOPHOMORE YEAR

Course	Hours
English 201-202, 301-302, 311-312, 321-322	4
Education 111	3
Psychology 211	3
Music 280-281	4
Music Ensemble	0
Music 241-242	8
Theology 230	3
Religion Elective	2
Sociology 211	3
Music 293-294	3
	33

SENIOR YEAR

Course	Hours
Music 480-481	2
Music Ensemble	0
Mathematics	3
Education 405 and 414	4
Education 435 and 441	8
Health Elective	2
Elective	2
Education 316	3
Theology 331	3
Religion Elective	4
Education 420	2
	33

*Music 321 is suggested.

COURSE OFFERINGS

ART

111. ART APPRECIATION — **Two hours credit**

An introduction to the visual arts of the Western World, with an emphasis placed on the art of the twentieth century and the relationship of art to our society.

322. PUBLIC SCHOOL ART — **Two hours credit**

Preparation for teaching art in the classroom through actual demonstration and student participation in the use of art materials. Emphasis on the integration of art in the public school curriculum.

APPLIED MUSIC

150. APPLIED MUSIC FOR THE NON MAJOR — **One hour credit**

Applied music for the fifty series (150-451) is intended for non-music majors. Technical studies and a variety of literature are selected at a level appropriate to the students' abilities.

Brass
Woodwind
String
Percussion
Voice
Piano
Organ
Composition and Arranging

160. CLASS INSTRUCTION IN APPLIED MUSIC — **One hour credit**

Applied music in the sixty series designates class instruction in applied music.

170. VOICE AND PIANO APPLIED MUSIC FOR THE MAJOR AND MINOR — **One hour credit**

Applied music for the seventy series designates the secondary instrument of the music major. Appropriate technical studies and literature are selected from the classics with emphasis on development of performance techniques.

Brass
Woodwind
String
Percussion
Voice
Piano
Organ
Composition and Arranging

171. ADDITIONAL STUDY IN APPLIED MUSIC FOR THE MAJOR AND MINOR — **One hour credit**

180. APPLIED MUSIC FOR THE MAJOR — **One hour or Two hours credit**

Applied music in the eighty series in intended for students majoring in music in their principle performance area. Development of repertory and intensive study of style. Admission only by audition.

Brass
Woodwind
String
Percussion
Voice
Piano
Organ
Composition and Arranging

181; 280-281; 380-381; 480-481. ADDITIONAL STUDY IN APPLIED MUSIC FOR THE MAJOR — **One hour or Two hours credit each semester**

251. A, B, C, D. MUSIC DRAMA WORKSHOP — **One hour credit**

A practical laboratory course which involves the production of music dramas. Work includes casting, rehearsing, designing and constructing sets, lighting, costuming, and publicity for recitals and public presentations.

385. JUNIOR RECITAL — **Credit: None**

One half hour of public recital.

485. SENIOR RECITAL — **Credit: None**

A. One hour of public recital; B. One-half hour of public recital.

CHURCH MUSIC

321. MUSIC IN CHRISTIAN EDUCATION — **Two hours credit**

A course designed to instruct the student in integrating music into all church activities, developing music in churches through the church music school and the multiple choir systems. Graded music is studied for use in Sunday schools, vacation Bible schools, etc.

322. CHURCH MUSIC ORGANIZATION AND ADMINISTRATION **Two hours credit**

A study of the administrative role of the minister of music in a fully developed music program at the local level. This course is designed for the upper division student in Church Music. Spring semester of even-numbered years only.

323. THE GRADED CHOIR PROGRAM **Two hours credit**

A course integrating the principles of human development—physical, mental, emotional, social, and spiritual—into a system of graded choirs designed to enhance the ministry of the church through music. Literature, materials, rehearsal techniques, and facilities appropriate for each age group are studied. Spring semester of odd-numbered years only.

421. HYMNOLOGY **Two hours credit**

A survey of the various periods and styles of hymnody in the history of the Western church; textual analysis; and a study of the role of congregational singing in worship. Fall semester of odd-numbered years only.

422. HISTORY AND PHILOSOPHY OF CHURCH MUSIC **Three hours credit**

An historical survey of the major philosophies and practices (personages, musical forms and types, styles and literature) of church music with emphasis on determining, evaluating, expressing, and applying the basic facts and principles involved in an integrated and consistent attitude toward church music. Fall semester of even-numbered years only.

425. PRACTICUM IN CHURCH MUSIC **Two hours credit**

This course is designed to provide the church music student with practical experience in a local church under the supervision of his major professor. The student will observe a working professional and participate on an expanding level of responsibility.

MUSIC EDUCATION

290. INTRODUCTION TO INSTRUMENTAL MUSIC **Two hours credit**

A course designed to prepare students for teaching recorder, guitar and other informal instruments in the elementary and junior high school setting with attention to developing individual skills.

291. BRASS TECHNIQUES **Two hours credit**

A course designed to prepare students for teaching the brasswind and percussion instruments at the beginner to intermediate levels. Performance on the instruments is included. Spring semester of odd-numbered years.

292. WOODWIND TECHNIQUES **Two hours credit**

A course designed to prepare students for teaching the woodwind instruments at the beginner to intermediate levels. Performance on the instruments is included. Fall semester of odd-numbered years.

293. STRING TECHNIQUES **Two hours credit**

A course designed to prepare students for teaching the string instruments at the beginner to intermediate levels. Spring semester of even-numbered years.

294. PERCUSSION TECHNIQUES **One hour credit**

A course designed to prepare students to teach percussion instruments at the beginning and intermediate levels. Fall semester of even-numbered years.

330. FUNDAMENTALS OF CONDUCTING **One hour credit**

Basic techniques of conducting simple and complex beat patterns, use of the left hand for cueing, introductory baton techniques.

331. CONDUCTING THE CHORAL ENSEMBLE **Three hours credit**

Fundamentals of conducting technique as applied to choral conducting. Participation in and conducting of training organizations. Study and interpretation of standard repertoire. Prerequisite: Music 330.

332. CONDUCTING THE INSTRUMENTAL ENSEMBLE **Three hours credit**

Fundamentals of conducting technique as applied to instrumental conducting. Participation in and conducting of training organizations. Study and interpretation of standard repertoire. Prerequisite: Music 330.

MUSIC HISTORY

133. MUSIC SURVEY **Two hours credit**

An introductory survey of the principal Western forms and styles from antiquity to the present. Extensive use of recordings supplemented by live performances.

333. HISTORY AND SURVEY OF WESTERN MUSIC **Two hours credit**

A study of the history of music and musical style from antiquity to c. 1750. The course is designed for the junior year. Extensive score study and listening are involved. Prerequisite: Music 142 and Music 133.

334. HISTORY AND SURVEY OF WESTERN MUSIC **Two hours credit**

A continuation of Music 333: 1750-present.

482A. VOCAL LITERATURE **Two hours credit**

A survey of the art song in western music from 1600 to the present. Attention is given to style and analysis in a historical frame. Religious solo vocal music appropriate for formal worship ceremonies will also be covered. Spring semester of odd-numbered years only.

482B. KEYBOARD LITERATURE **Two hours credit**

A basic course for upper level music majors in the B.A. program. The course is designed to enlarge the knowledge of students of Keyboard Literature with an emphasis on the literature of their applied major instrument. Spring semester of odd-numbered years only.

483A. VOCAL PEDAGOGY PRACTICUM **Three hours credit**

Designed to introduce the prospective voice teacher to the basic techniques of vocal pedagogy, and to provide him with experience in teaching voice to beginning vocal students while under supervision. Spring semester of even-numbered years only.

483B. KEYBOARD PEDAGOGY PRACTICUM **Three hours credit**

A basic course for upper level music majors in the B.A. program. The course is designed to equip students with the pedagogical skills of piano or organ instruction. Spring semester of even-numbered years only.

MUSIC ORGANIZATIONS

101-102. CHORAL UNION **One hour credit**

Study and performance of major choral masterworks as well as newly composed works for festival chorus. Open to music majors, general college students and members of the local community with the consent of the instructor. One major concert each semester. One rehearsal per week.

103-104. CAMPUS CHOIR **One hour credit**

Study and performance of a wide variety of sacred choral literature of the worship tradition and in a worship setting. Open to all students by audition. Three rehearsals per week.

105-106A. LADIES OF LEE **One hour credit**

Training and performance in choral music for treble voices. Various performances each semester. Open to all female students with the consent of the instructor. Three rehearsals per week.

107-108. LEE COLLEGE SINGERS **One hour credit**

Study and performance of a wide range of choral literature. One major tour each semester in addition to other off-campus appearances. Membership by audition only. Open to all students. Three rehearsals per week.

111-112. SYMPHONIC BAND **One hour credit**

Training and practice in the wind band literature. Open to all students with the consent of the instructor. Three rehearsals per week.

113-114. LEE PLAYERS **One hour credit**

Utilizing standard stage band instrumentation, this ensemble studies and perfroms the best of the popular repertory. Open by audition. Two rehearsals per week.

115-116. HANDBELL CHOIR **One hour credit**

Study and performance of a variety of music for handbell choir. Performances include worship services, campus activities, and civic clubs. Open to all students with the consent of the instructor. Two rehearsals per week.

117-1183. CHAMBER MUSIC **One hour credit**

Study and performance of music for small ensemble. Instrumentation based upon student interest and availability.

MUSIC THEORY

121. MUSIC FUNDAMENTALS FOR THE CHRISTIAN WORKER **Three hours credit**

A course designed to assist those majoring in Christian Education, Biblical studies, Missions, and other Christian service areas who will be active participants in a church music program. Credit for this course is not applicable toward a major in music, but music students who do not pass the entrance exam in theory will take it to prepare for Theory 141.

141. FOUNDATIONS OF MUSIC THEORY **Four hours credit**

A course integrating ear-training, sight-singing, and dictation with written and analytical work.

142. FOUNDATIONS OF MUSIC THEORY **Four hours credit**

A continuation of Music 141.

241. ADVANCED MUSIC THEORY **Four hours credit**

An integrated course including advanced ear-training, sight-singing, written harmony, modulation, dominant, seventh, ninth, eleventh and thirteenth chords. Also, non-dominant harmony, chromatically altered chords, augmented chords, analysis, original work, and introduction to counterpoint.

The course is designed for the sophomore year. Prerequisite: Music 141-142.

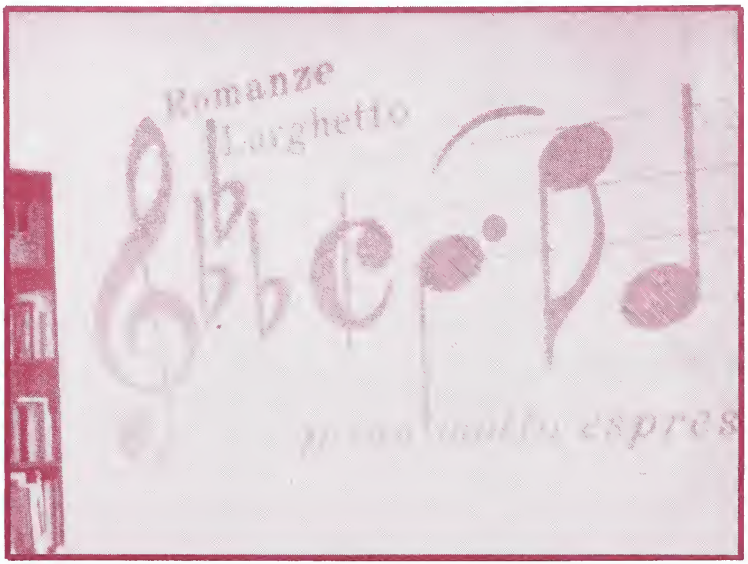
242. ADVANCED MUSIC THEORY **Four hours credit**

A continuation of Music 241.

341. ORCHESTRATION AND ARRANGING **Two hours credit**

A study of instruments of the orchestra; range, technique, timbre, transposition of orchestral and band instruments; exercises in orchestration. Study of various principles of arranging for instrumental ensembles; scoring transcriptions and original compositions for small instrumental combinations and for full orchestra.

The course is designed for the junior year. Prerequisite: Music 241-242.



DEPARTMENT OF NATURAL SCIENCES AND MATHEMATICS

LOIS BEACH, Chairperson

BIOLOGICAL AND NATURAL SCIENCE: Professors Riggs and Dennison; Associate Professors Harris and Hughes; Assistant Professor Riley; CHEMISTRY: Professors Beach, McPherson; HEALTH SCIENCES: Professor O'Bannon; MATHEMATICS: Assistant Professors Griffith and Smith.

DEPARTMENT OF NATURAL SCIENCES AND MATHEMATICS

MAJORS
Biological Science
Chemistry
Mathematics
Medical Techonology
Natural Science

PREPARATORY PROGRAMS
Pre-Dental
Pre-Medical
Pre-Nursing
Pre-Pharmacy
Pre-Veterinary Medicine

OTHER COURSE OFFERINGS
Physical Science
Physics
Health Sciences

The Department of Natural Sciences and Mathematics offers a curriculum designed to meet the individual needs of all students. Foundation courses in botany, zoology, chemistry, health sciences, mathematics and physics present opportunities for both majors and non-majors to become acquainted with basic principles and concepts of the biological and physical sciences. Other advanced courses which have been designed to prepare students for graduate studies are also offered. Students who are planning careers in mathematics, math education, science technology, science education or in health related areas will find a curriculum and faculty adequate to prepare them for their chosen fields. Opportunities for individual research are available to science majors during their junior and senior years.

MAJORS

The Natural Sciences and Mathematics Department offers majors in **Biological Science, Natural Science, Chemistry, Mathematics** and **Medical Technology.** The Natural Science major is a broad area major with emphasis in three or more areas listed above.

BIOLOGICAL SCIENCE

The student majoring in biological science leading to a Bachelor of Science degree shall complete no less than thirty-two semester hours in biology. The student may elect to emphasize either plant or animal biology, but at least two courses in each area are required. Normally, at least half of the courses in the major will be numbered 300 or above. A Biological Science major seeking teacher certification in science should become acquainted with the requirements set forth by the state in which he plans to teach.

The following courses are required for a Bachelor of Science degree in Biological Science: Biology 111-112, 205, 342, 490, Chemistry 111-112, six hours of mathematics in addition to Math 241, Science and the Bible 433, Chemistry 311-312 strongly recommended.

CHEMISTRY MAJOR

The student majoring in chemistry leading to a Bachelor of Science or Bachelor of Arts degree shall complete between thirty-two and thirty-six hours in chemistry. If teacher certification is desired, the student should acquaint himself with the requirements set forth by the state in which he plans to teach.

The following courses are required for a Bachelor of Science degree with a major in Chemistry: Chemistry 111-112 (or equivalent) and 211 are prerequisites to a major

which consists of 311-312, 431-432, 490, plus four additional hours of Chemistry. In addition, the following courses are necessary: Physics 211-212, Mathematics 241, 251, 271-272, and Theology 433. For the Bachelor of Arts degree, one year or more in German or French (German is recommended) plus four hours of Chemistry in addition to the above listed courses is required.

MATHEMATICS MAJOR

The student majoring in Mathematics leading to a Bachelor of Science degree must complete a minimum of thirty-two semester hours of mathematics, with at least sixteen hours numbered above 300.

The following courses are required: Mathematics 241; 271-272, 461, and 490. In addition, Physics 211-212 and Chemistry 111 are required.

For the Bachelor of Arts degree, 12 hours in a foreign language, or its proficiency equivalent, is required in addition to the above listed courses.

If teacher certification in Mathematics is desired, the student should acquaint himself with the requirements set forth by the state in which he plans to teach.

Mathematics 100, 101, 121, 201, or 202 will not be counted as courses in the major or minor in Mathematics.

The Mathematics minor shall complete eighteen hours in Mathematics with at least six hours in courses numbered above 300 and must include Mathematics 271-272.

MEDICAL TECHNOLOGY

Students desiring a Bachelor of Science degree in Medical Technology will spend the first three years on campus pursuing a course of study similar to that required of biology majors. The fourth year, however, will be spent in an internship at a hospital with an approved medical technology program. A list of training centers that have agreed to cooperate with Lee College in this internship program can be secured from the Department of Health Sciences. Any other school accredited by the American Medical Association and under the direction of a registered pathologist may be acceptable after approval by the Department of Health Sciences. Students enrolled in this program will complete the regular fall registration procedures the year that they intern and complete all non-academic graduation requirements as do on-campus seniors.

The Bachelor of Science in Medical Technology is awarded upon the satisfactory completion of the course requirements in the medical technology curriculum. The curriculum has been approved by the Council on Medical Education of the American Medical Association. Satisfactory completion of these requirements is the basis for eligibility for the examination by the Registry of Medical Technologist, of the American Society of Clinical Pathologists. Successful passing of this examination qualifies the candidate for certification as a Registered Medical Technologist, M.T. (A.S.C.P.) and for membership in the American Society of Medical Technologists. This program also meets requirements for admission to licensure examinations in those states which regulate the practice of medical technology.

The following courses are required for a Bachelor of Science degree in Medical Technology: Biology 111-112, Chemistry 111-112, Mathematics 111, Chemistry 211, Human Anatomy and Physiology 292-293, Microbiology 251-252, Chemistry 311, Physics 211-212, Immunology 342.

Courses strongly recommended include: Pharmacology 321, Genetics 342, Parasitology 441, Science and the Bible 433, Science Seminar 490.

While these courses are considered as adequate as prerequisites for interning in Tennessee, the student is advised to select a school of medical technology early in the program in order to learn of any additional requirements.

In addition, one year (8-12 months) of internship in an approved school of medical technology must be successfully completed. Upon receipt of the transcript with satisfactory completion of an Internship Program, thirty semester hours

of credit in Medical Technology Internship will be given. A student will then return to campus to graduate with his own class.

Transfer students entering this program must complete two semesters of study at Lee College before being approved to enroll in an internship.

NATURAL SCIENCE

A student working toward a Bachelor of Science degree in a broad area of Natural Science with or without teacher certification must complete the following requirements: Biology 111-112, Chemistry 111-112, Physics 211-212, Mathematics 111-112, 241, Chemistry 490, and Theology 433.

In addition, ten to fourteen semester hours must be selected from the biological sciences, chemistry, physics, or mathematics.

OFFICIAL ACCEPTANCE AS MAJOR

Requirements for acceptance of a student as a major and/or minor in the Natural Science Department are:

1. The completion of at least 58 semester hours and junior classification.
2. A 2.0 grade point average in the courses taken in the major as well as 2.0 overall grade point average.
3. The student who transfers 64 hours or more will be officially accepted into the Department after the completion of 12 semester hours at Lee provided he has a grade point average of 2.0 in the courses taken in the Department as well as an overall 2.0 grade point average.

MINORS

Biological Science minors shall complete eighteen hours in biology, with at least eight hours in courses numbered 300 and above. The Chemistry minor shall complete eighteen hours in chemistry with at least eight hours in courses numbered 300 or above. The Mathematics minor shall complete eighteen hours in mathematics with at least six hours in courses numbered 300 or above. The minor must be approved by the Department Chairman at some time before a student's senior year.

PREPARATORY PROGRAMS

Preparatory programs are offered in the areas of Dentistry, Pre-Nursing, Pharmacy, Pre-Medicine, Pre-Veterinary Science and other related fields. The length of time spent in these respective programs will vary with the curriculum of the school at which the professional degree will be received. Since most medical schools are now requiring the baccalaureate degree for admission, it is recommended that pre-medicine students complete the requirements for a Bachelor of Science degree at Lee College.

SUGGESTED SEQUENCE OF STUDY

ALLIED HEALTH

Most two-year preparatory programs in health-related professions require courses similar to those outlined below. The curriculum of the school to which you plan to transfer should be followed carefully. Check this out early in your planning.

FRESHMAN YEAR

Course	Hours
English 101-102, or 102-103, or 103-350	6
Chemistry 111-112	8
Mathematics 111-112 or 143, 251	6
Biology 111-112	8
Physical Education Activity	1
Bible 101	3
Religion Elective	2
	34

SOPHOMORE YEAR

Course	Hours
Literature 201, 202, 301, 302, 311, 312, 321, 322	4
Chemistry 211, 311-312	8
Physics 211-212	8
Physical Education Activity	1
Bible 102	3
Religion Elective	2
	26

The remaining academic hours may consist of additional courses in the sciences or courses in history, psychology, sociology, art, music, or speech.

PRE-NURSING

FRESHMAN YEAR

Course	Hours
English Composition 102	6
Bible 101	6
Chemistry 111	4
Physical Education	1
Mathematics 111, 112, 143	3
History Electives	6
Art 111 or Music 111	2
Health Science 291	3
Statistics 341	3
	34

SOPHOMORE YEAR

Course	Hours
Literature	4
Theology 230, 331	6
Biology 251, 252	8
Physical Education	1
Sociology 211	3
*Psychology	3
Health Sciences 292-293	8
Electives	1
	34

PRE-MED, PRE-DENTAL & PRE-VETERINARY SCIENCE

FRESHMAN YEAR

Course	Hours
Chemistry 111-112	8
Biology 111-112	8
Bible 101-102	6
English 101-102, or 102-103, or 103-350	6
History 111-112, 211-212	6
	34

JUNIOR YEAR

Course	Hours
Chemistry 311-312	8
Chemistry 211 or Math 251	4
Mathematics 271	4
**Biology 306	4
Theology 433	2
Religion Elective	2
Histology 331	4
	32

SOPHOMORE YEAR

Course	Hours
Physics 211-212	8
Biology 251-252	8
***Mathematics 143	3
Mathematics 251 or Chemistry 211	4
Theology 230	3
Theology 331	3
Literature 201-202, 301-302, 311-312, or 321-322	4
	33

SENIOR YEAR

Course	Hours
Biology 342	4
Biology 305	4
Art 111 or Music 111 or 311	2
Physical Education	2
*Chemistry 321-322	8
Sociology 211	3
Psychology 211	3
Religion Elective	2
Math 241	3
	31

*Psychology must include child, adolescent and geriatric.
**Alternate year course.
***May need to make up Math 111-112. Check with Department Chairman.

SUGGESTED SEQUENCE OF STUDY
BACHELOR OF SCIENCE IN BIOLOGY
(For requirements see p.117)

The following curriculum is broadened to include all students wishing to major in Biology. It is very important that the student receive specific advice from the advisor as to the area of Biology the student wishes to pursue. Also, if the student wishes teaching certification, he must choose the education classes as electives. See Department of Education for course offerings necessary for certification.

FRESHMAN YEAR

Course	Hours
English 101-102, 102-103, 103-105	6
Bible 101-102	6
Biology 111-112	8
Mathematics 111-112, 251-271	8
Elective	5
	31

JUNIOR YEAR

Course	Hours
Biology 342	4
Psychology 211	3
Sociology 211	3
Chemistry 311-312	8
Bible electives	4
Biological Science electives (300 or above)	8
Elective	3
	33

SOPHOMORE YEAR

Course	Hours
Biological Science electives	8
Theology 230, 331	6
History 111, 112, 211, 212	3
Chemistry 111-112	8
Biology 205	4
Elective	4
	33

SENIOR YEAR

Course	Hours
Literature 201, 202, 301, 302, 311, 312, 321, 331	4
Mathematics 241	3
Biology 490	3
Chemistry, Mathematics, or Physics elective	8
Theology 433	2
Biology Electives (300 or above)	4
Physical Education	2
Art or Music	2
Elective	7
	33

SUGGESTED SEQUENCE OF STUDY

BACHELOR OF SCIENCE IN CHEMISTRY

(For requirements see p.117-118)

The curriculum listed below is designed particularly for the student who desires to major in Chemistry. If the student desires teaching certification, he must choose the education classes as electives. See Department of Education for course offerings necessary for certification.

FRESHMAN YEAR

Course	Hours
English 101-102, 102-103, 103-350	6
Bible 101-102	6
Mathematics 271-272	8
Chemistry 111-112	8
Electives	4
	32

JUNIOR YEAR

Course	Hours
History 111, 112, 211, 212	6
Sociology 211	3
Religion 311, Elective	5
Physics 211-212	8
Chemistry Area	8
Electives	3
	33

SOPHOMORE YEAR

Course	Hours
Mathematics 241	3
Literature 201, 202, 301, 302, 311, 312, or 321, 322	4
Theology 230, Elective	5
Chemistry 211, 311, 312	12
Art 111 Music 111, or 311	2
Electives	7
	33

SENIOR YEAR

Course	Hours
Physical Education Activity	2
Religion Elective	2
Chemistry 490	1
Psychology 211	3
Chemistry Area	12
Elective, Related area, Minor	13
	33

*May need to make up Math 143-251.
**May need to make up Math 111-112.
***May need to make up Foreign Language 111-112.

SUGGESTED SEQUENCE OF STUDY

BACHELOR OF ARTS IN MATHEMATICS

(For requirements see p. 118)

FRESHMAN YEAR

Course	Hours
English 101-102, or 102-103, or 103-350	6
Bible 101-102	6
**Mathematics 143-251	7
*Chemistry 111	4
Art 111 or Music 111 or 311	2
Physical Education Activity	2
Elective	6
	33

JUNIOR YEAR

Course	Hours
History 111, 112, 211, 212	6
Sociology 211	3
Theology 331, Elective	5
Physics 211-212	8
Mathematics Area	9
Elective	2
	33

SOPHOMORE YEAR

Course	Hours
Mathematics 271-272	8
Literature 201, 202, 301, 302, 311, 312, 321, 322	4
Theology 230, Elective	5
***Foreign Language 211-212	6
Mathematics Area	3
Math 241	3
Electives	4
	33

SENIOR YEAR

Course	Hours
Psychology 211	3
Religion Elective	2
Mathematics 490	1
Electives/Related Area, Minor	16
Mathematics Area	6
Math 461	3
	31

*Chemistry 112 strongly recommended.
**May need to make up Math 111-112.
***May need to make up Foreign Language 111-112.

SUGGESTED SEQUENCE OF STUDY
BACHELOR OF SCIENCE IN MATHEMATICS
(For requirements see p. 118)

The suggested general curriculum listed below is designed particularly for the student wishing to major in Mathematics. Some modifications may be needed to reflect the preparation of an individual student. Also, if the student desires teaching certification, he must choose the education classes as electives. See Department of Education for course offerings necessary for certification.

FRESHMAN YEAR

Course	Hours
English 101-102, or 102-103, or 103-350 ..	6
Bible 101-102	6
Mathematics 143-251	7
Physical Education Activity	2
Chemistry III	4
Art 111, or Music 111 or 311	2
Electives	6
	33

JUNIOR YEAR

Course	Hours
History 111, 112, 211, 212	6
Sociology 211	3
Mathematic Electives	9
Religion Electives, Theology 331	5
Physics 211-212	8
Electives	2
	33

SOPHOMORE YEAR

Course	Hours
Math 241	3
Literature 201, 202, 301, 302, 311, 312, 321, 322	4
Mathematics 271-272	8
Theology 230; Elective	5
Mathematics Area	3
Electives	10
	33

SENIOR YEAR

Course	Hours
Psychology 211	3
Mathematics 461	3
Mathematics 490	1
Mathematics Elective	9
Religion Elective	2
Electives/Related Area Minor	12
	30

* Chemistry 112 and Theology 433 strongly recommended

BACHELOR OF SCIENCE IN MEDICAL TECHNOLOGY

FRESHMAN YEAR

Course	Hours
English 101-102	6
Bible 101-102	6
Biology 111-112	8
Chemistry 111-112 or 113	8
Art 111 or Music 111 or 331	2
Elective	3
	33

JUNIOR YEAR

Course	Hours
Literature 201, 202, 301, 302, 311, 312, 321, 322	4
Biology 292-293	8
Physical Education Activity	2
Chemistry 211	4
Religion Electives	6
Physics 211-212	8
Electives	2
	34

SOPHOMORE YEAR

Course	Hours
History 111, 112, 211, 212	6
Sociology 211	3
Psychology 211	3
Biology 251-252	8
Chemistry 311	4
Theology 230,331	6
Mathematics 111 or 112	3
Immunology 342	3
	36

SENIOR YEAR

Course	Hours
Medical Technology Internship	30
	30

COURSE OFFERINGS

BIOLOGY

111. PLANT BIOLOGY — **Four hours credit**

Nature and development of plants, with emphasis on basic biological principles, including physiology, anatomy and morphology, life histories, and inheritance in plants. Three lectures and one laboratory period per week. Offered every semester.

112. ANIMAL BIOLOGY — **Four hours credit**

A study of the fundamental animal types and zoological principles. The morphology, physiology, behavior, reproduction, ecology, and embryology of each phylum are presented. Three lectures and one laboratory period per week. Offered every semester.

205. CELL BIOLOGY — **Four hours credit**

A study of the relationship of cellular structure and function, with emphasis upon cellular energetics, biosynthesis and reproduction. Three lectures and one laboratory period per week. Prerequisites: Biology 111-112, Chemistry 111-112 or permission of instructor. Offered Fall Semester.

251. MICROBIOLOGY — **Four hours credit**

An introduction to the principles and techniques for the study of and identification of bacteria and other microorganisms. Laboratory work consists of techniques in isolation, culturing, staining, and identification. Two lectures and two laboratory periods per week. Prerequisites: Biology 111-112; Chemistry 111-112. Organic Chemistry 311 recommended. Offered Fall Semester.

252. MICROBIOLOGY — **Four hours credit**

A continuation of 251 with emphasis on the principles and techniques for the study of and identification of microorganisms, other than bacteria. Laboratory work consists of techniques in isolation, culturing, staining, and identification. Two lectures and two laboratory periods per week. Prerequisite: Biology 251. Offered Spring Semester.

305. VERTEBRATE EMBRYOLOGY — **Four hours credit**

The development of typical vertebrates; the frog, the chick, and the mammal studied in the laboratory. Two lectures and two laboratory periods per week. Prerequisite: Biology 112. Offered Spring Semester, odd years.

306. COMPARATIVE VERTEBRATE ANATOMY — **Four hours credit**

The morphology, physiology, and phylogeny of the organ systems of vertebrates. Laboratory study of representative vertebrates. Two lectures and two laboratory periods per week. Prerequisite: Biology 112. Offered Spring Semester, odd years.

311. ENTOMOLOGY — **Four hours credit**

A study of the basic structure, development, and behavior of insects with emphasis upon collecting and classification. Two lectures and two laboratory periods per week. Prerequisite: Biology 112. Offered Fall Semester, even years.

315. INVERTEBRATE ZOOLOGY — **Four hours credit**

A survey of the invertebrates with emphasis upon morphology, life cycles and taxonomy. Two lectures and two laboratory periods per week. Prerequisite: Biology 112. Offered Fall Semester, odd years.

321. SURVEY OF THE PLANT KINGDOM — **Four hours credit**

Survey of plant kingdom with emphasis on the algae, fungi, liverworts, mosses and ferns. Two lectures and two laboratory periods per week. Prerequisite: Biology 111. Offered on demand.

322. PLANT ECOLOGY AND TAXONOMY — **Four hours credit**

Study of the relations of plants to their environments with emphasis upon climatic and soil factors influencing their structure, behavior, distribution. Principles of classification are also incorporated with laboratory emphasis upon recognition of family characteristics. Two lectures and two laboratory periods per week. Prerequisite: Biology 111 and Biology 321. Offered on demand.

331. HISTOLOGY **Four hours credit**

An introductory course in the study of cells, tissues, and organs. Special emphasis will be placed on the relationship between structural organization and function. This course will meet for three one hour lectures and one three hour laboratory period per week. Prerequisites: Biology 111-112, Chemistry 111-112, or permission of the instructor. Offered Fall Semester,even years.

342. GENETICS **Four hours credit**

Basic principles of heredity with emphasis on their application to plant breeding, Drosophila, and other species. Three lectures and one laboratory period per week. Prerequisites: Biology 111-112. Chemistry 111-112 and Organic Chemistry 311 recommended. Offered Fall Semester.

390. SPECIAL TOPICS IN BIOLOGY **One-Four hours credit**

A course used to comply with requests for special topics and advanced studies in biology. Lecture and laboratory hours will vary with the courses taught. May be repeated for credit. Prerequisite: Consent of the instructor. Offered on demand.

393. PRINCIPLES OF ECOLOGY **Four hours credit**

A study of basic ecological principles and concepts with emphasis on ecosystems, communities, populations and habitats, presented with reference to energy flow, limiting factors and behavior patterns of organisms in their environment. Two lecture-laboratory sessions per week. Prerequisite: Biology 111-112. Offered Fall Semester.

421. PLANT PHYSIOLOGY **Four hours credit**

Cellular and organismic process occurring in plants, including transport phenomena, metabolic processes and regulation of growth and development. Three lectures and one laboratory per week. Prerequisites: Biology 111-112 and Chemistry 111-112. Offered Fall Semester, even years.

422. CELL PHYSIOLOGY **Four hours credit**

A basic study in the functional organization of the cell with emphasis upon the biochemical and physical properties of protoplasm and its cellular organelles. Attention is also given to the various factors in the cell environment and the exchange of materials across the cell membrane. Energy metabolism is also stressed. Prerequisites: Biology 111-112 and Chemistry 111-112. Chemistry 311-312 and/or 321-322 recommended. Offered biannually.

433. SCIENCE AND THE BIBLE (Theology 433) **Two hours credit**

Comparative study of related scientific and theological ideology with emphasis upon areas of apparent discrepancy. Through lecture, research papers and guided class discussion, an attempt is made to demonstrate the necessity and possibility of harmonizing scientific and biblical truth. Two lectures per week, not to be counted toward an endorsement in biology. Prerequisites: Bible 101-102, Biology 111 or 112. Offered every semester.

441. PARASITOLOGY **Four hours credit**

Life cycles, epidemiological factors, interrelationships of parasite and host, and underlying principles of treatment and prevention. Three lectures and one laboratory period per week. Prerequisites: Biology 111-112. Offered Spring Semester, odd years.

444. PHYSIOLOGY OF EXERCISE AND KINESIOLOGY **Three hours credit**

This course is designed to provide the essential physiological background that is necessary for an understanding of the response of the body to exercise. The course also includes a scientific study of movements. Prerequisites: Physical Science 111 and Biology 292.

490. SENIOR SCIENCE AND MATHEMATICS SEMINAR **One hour credit**

A weekly presentation by staff and/or senior science and mathematics majors on matters of current interest in the science and mathematics field. Participants gain experience in evaluating scientific literature and presenting scientific papers. One hour per week. One semester required of all department majors. Offered every semester.

491. SCIENCE RESEARCH **One-Four hours credit**

Experience in science research projects under supervision of staff members. Prerequisite: Junior or Senior status and permission of department chairman. Grade point average of 3.0 is recommended. Offered on demand.

CHEMISTRY

110. GENERAL CHEMISTRY **Four hours credit**

Chemistry 110 will be the entry level chemistry course based on no high school chemistry, science and mathematics ACT scores and testing. Fundamental laws, states of matter, structure of matter, the periodic table and valence, ionization, oxidation and reduction, equilibrium, the chemical balance in quantitative analysis. Five lectures and one laboratory period per week. Prerequisite: high school algebra or equivalent. Offered Fall Semester.

111. GENERAL CHEMISTRY **Four hours credit**

Fundamental laws, states of matter, structure of matter, the periodic table and valence, ionization, oxidation and reduction, equilibrium, the chemical balance in quantitative analysis. Three lectures and one laboratory period per week. Prerequisite: High school algebra or equivalent. Offered Fall Semester.

112. GENERAL CHEMISTRY **Four hours credit**

Reaction rates, solution problems, qualitative analysis of common cations and anions, electrochemistry, compounds of representative elements, radioactivity, nuclear reactions. Three lectures and one laboratory period per week. Prerequisite: Chemistry 110 or 111. Offered Spring Semester.

113. PHYSIOLOGICAL CHEMISTRY **Four hours credit**

Fundamentals of general, organic and biochemistry as observed in living systems in health and disease. Three lectures and one laboratory per week. Prerequisite: Chemistry 110 or 111. Human Anatomy and Physiology 293 suggested as corequisite. Offered Spring Semester every year.

211. ANALYTICAL CHEMISTRY **Four hours credit**

Acid-base equilibria in water, stoichiometry, oxidation-reduction system, applications of volumetric titrations, elementary spectrophotometry and potentiometric methods, principles of gravimetry. Prerequisite: Chemistry 112. Offered Fall Semester.

212. ANALYTICAL CHEMISTRY **Three hours credit**

A study of the kinetics of hydrolysis of a phosphate ester, 4-nitrophenyl phosphate with the student becoming thoroughly familiar with fundamental laboratory instrumentation. One hour lecture and four hours laboratory per week. Emphasis on quantitative techniques. Offered Spring Semester.

311. ORGANIC CHEMISTRY **Four hours credit**

The reactions of aliphatic and aromatic compounds, molecular orbital theory, carbonium ion, carbanion and free radical reaction mechanisms, stereochemistry and molecular conformation, transition state theory and techniques of organic synthesis. Introduction to spectroscopy. Three lectures and one laboratory period per week. Prerequisite: Chemistry 112. Offered Fall Semester.

312. ORGANIC CHEMISTRY **Four hours credit**

A continuation of Chemistry 311. The chemistry of polyfunctional aliphatic compounds, amino acids and proteins, sugars, and carbohydrates, polycyclic and heterocyclic compounds. Three lectures and one laboratory period per week. Prerequisite: Chemistry 311. Offered Spring Semester.

321. BIOCHEMISTRY **Four hours credit**

Emphasis is on human biochemistry and a study of the chemical composition of living matter and of the chemical and biological changes that occur in it during life processes: the chemistry and metabolism of carbohydrates, lipids, amino acids, nucleotides, and the biosynthesis of nucleic acids and proteins. Three lectures and one laboratory period per week. Prerequisite: Chemistry 311. Offered Fall Semester, uneven years.

322. BIOCHEMISTRY **Four hours credit**

A continuation of Biochemistry 321 with emphasis on the human biochemistry of hormones, vitamins, enzymes, blood, urine, nutrition, chemistry of respiration, and acid-base balance. Three lectures and one laboratory period per week. Prerequisite: Biochemistry 321. Offered Spring semester, even years.

390. SPECIAL TOPICS IN CHEMISTRY **One-Four hours credit**

A course used to comply with requests for special topics and advanced studies in chemistry. Lecture and laboratory hours will vary with the courses taught. May be repeated for credit. Prerequisite: Consent of the instructor. Offered on demand.

431. PHYSICAL CHEMISTRY **Four hours credit**

Gases and liquids, solid state, first, second, and third Laws of Thermodynamics, Thermochemistry, Free Energy and Equilibrium, Chemical Equilibrium Solutions, Colligative Properties of Solutions, and Phase Rule. Three lectures and one laboratory period per week. Prerequisites: Chemistry 211, Physics 212, Mathematics 272. Offered Fall Semester, even years.

432. PHYSICAL CHEMISTRY **Four hours credit**

Conductance and ionic equilibria, electrochemical cells, kinetics of homogenous reactions, atomic structure, nature of chemical bonding, molecular structure, nuclear chemistry, statistical mechanics, photochemistry, catalysts, and colloids. Three lectures and one laboratory period per week. Prerequisite: Chemistry 431. Offered Spring Semester, uneven years.

490. SENIOR SCIENCE AND MATHEMATICS SEMINAR **One hour credit**

A weekly presentation by staff and/or senior science and mathematics majors on matters of current interest in the science and mathematics field. Participants gain experience in evaluating scientific literature and presenting scientific papers. One hour per week. One semester required of all department majors. Offered each semester.

491. SENIOR SCIENCE RESEARCH **One-Four hours credit**

Experience in science research projects under supervision of staff members. Prerequisites: Senior status and permission of department chairman. Grade point average of 3.0 is recommended. Offered on demand.

HEALTH SCIENCES

221. INTRODUCTION TO THE HEALTH SCIENCES **Two hours credit**

An introduction to the major health professions and paraprofessions utilized in meeting the health care needs of modern society. Offered Fall Semester, every year.

291. PRINCIPLES OF NUTRITION **Three hours credit**

Study of food and its relationship to well-being of the human body with emphasis upon metabolism, nutritive value and quantitative requirements of food at different age and development levels. The selection and eating of foods at different economic, social, and cultural levels is also studied. Three lectures per week. Offered Fall Semester. Prerequisite: Biology 112.

292. HUMAN ANATOMY AND PHYSIOLOGY **Four hours credit**

A systematic study of the structure and function of the skeletal, muscular, nervous, integumentary and endocrine systems and their role in support, movement, integratory and control of the human body. An emphasis upon cells, cell processes and tissues proceeds consideration of the systems. Three one-hour lectures and one two-hour lab per week. Offered Fall Semester, every year.

293. HUMAN ANATOMY AND PHYSIOLOGY **Four hours credit**

A systematic study of the structure and function of the human cardiovascular, lymphatic, respiratory, digestive, urinary and reproductive systems. Lecture and laboratory emphasize the role of these systems in the maintenance and continuation of life. Three one-hour lectures and one two-hour lab per week. Offered Spring Semester, every year. Prerequisite: HS 292.

321. PRINCIPLES OF PHARMACOLOGY **Three hours credit**

A study of basic principles of drug action and the therapeutic application of the major pharmacological classification of drugs in the treatment of disease. Side effects, toxic effects and implications for the health professional are emphasized. Prerequisite: Chemistry 111-112 or 113, Health Sciences 292-293.

342. PRINCIPLES OF IMMUNOLOGY AND SEROLOGY **Three hours credit**

Current concepts and procedures in immunology and serology commonly employed in the diagnosis and treatment of human diseases. Genetics and microscopic anatomy of the immune system in both health and disease is emphasized. Prerequisite: Chemistry 111-112 or 113, Microbiology 251-252 and Health Sciences 292-293. Offered Spring Semester every year.

490. HEALTH SCIENCE SEMINAR **One hour credit**

A weekly presentation by staff and/or senior health science majors on matters of current interest in the health science field. Participants gain experience in evaluating scientific literature and presenting scientific papers. One hour per week. One semester required of all health science majors. Offered every semester.

491. SENIOR SCIENCE RESEARCH **One-Four hours credit**

Fundamentals of scientific research taught through a student-conducted faculty-supervised research project related to some health need. Prerequisite: Senior status and approval by department chairman. Offered every semester.

MATHEMATICS

100. BASIC MATHEMATICS **Three hours credit**

An introduction to basic arithmetic with a primary emphasis on sets and set operations, fractions, percent, decimals, graphs, basic equations, ratio and proportion, and basic metrics. This course will not meet any college mathematics requirements but will serve the purpose of preparing students for Math 121.

101. ELEMENTARY ALGEBRA **Three hours credit**

A preparatory algebra course designed for students who have not had any algebra in high school or those who need a review in algebra before enrolling in Math 111. The course includes basic algebraic principles and techniques as applied to number systems, polynominals, factoring and systems of equations and graphs. The course assumes no proficiency in algebra and offers the student lab and individual assistance opportunities. Credit will not count toward a math major or minor and does not fulfill the general education core requirement in mathematics.

111. ALGEBRA **Three hours credit**

The real number system; relations and functions; algebraic functions; logarithms, complex numbers, progressions, determinants, permutation, combinations, and probability. Prerequisite: ACT mathematics score of 14 or SAT equivalent. Completion of Math 101 with a grade of "C". Offered every semester.

112. TRIGONOMETRY **Three hours credit**

Measurement of angles, solution of right triangles, applications to the "real world," identities, graphs of trigonometric functions, solution of oblique triangles, Law of Sines, Law of Cosines, Trigonometric form of complex numbers, DeMoivre's Theorem, polar coordinates. Offered Spring Semester.

121. FUNDAMENTAL CONCEPTS OF MATHEMATICS **Three hours credit**

Review of basic arithmetic operations; ratio, proportion and variation; concepts of functions; graphs; linear and quadratic equations and relations; trigonometric functions and applications; introductory plane geometry. Prerequisite: ACT mathematics score of 14 or SAT equivalent or completion of Math 100 with a grade of "C". This course will not meet mathematics requirements for students majoring in Accounting, Elementary Education, Mathematics or the Natural Sciences.

143. ALGEBRA AND TRIGONOMETRY **Three hours credit**

Accelerated course designed to review the basic concepts of algebra and trigonometry for students who have studied these subjects in the high school and for students who have an exceptional ability in mathematics that wish to complete the course in one semester. May be taken instead of Mathematics 111-112. Prerequisite: High school algebra or equivalent. Offered Fall Semester.

201. CONCEPTS OF MATHEMATICS FOR ELEMENTARY TEACHERS **Three hours credit**

Axiomatic development of number system; extension of the concept of numbers; basic operations of arithmetic with emphasis on use of axioms; sets and relations. Course is designed to equip students for teaching mathematics in elementary schools. Prerequisite: ACT 14 or SAT equivalent or completion of Math 100 with a grade of "C". Offered Fall Semester.

202. CONCEPTS OF MATHEMATICS FOR ELEMENTARY TEACHERS **Three hours credit**

A continuation of Mathematics 201. Measurement; progressions, functional relationships; first degree equations. Prerequisite: Mathematics 201. Offered Spring Semester.

241. COMPUTER APPLICATION IN MATHEMATICS AND SCIENCE **Three hours credit**

A presentation of the fundamentals of digital computations including symbolic logic, Boolean algebra and binary arithmetic, followed by a discussion of basic machine languages and compilers. A scientifically oriented language will be introduced and used to solve simple problems. Required for an endorsement in mathematics. Prerequisite: Mathematics 111 or its equivalent. Two lectures and one lab, per week. Offered every semester.

251. ANALYTIC GEOMETRY **Four hours credit**

Definitions and formulas, lines, circles, conic sections, transformations of coordinates, polar co-ordinates, tangents and normals, parametic equations. Prerequisite: Mathematics 112 or 143. Offered Spring Semester.

271. CALCULUS **Four hours credit**

Definition and formulas, rate of change, derivatives and application of functions. The study and application of indefinite and the definite integrals. Prerequisites: Mathematics 111-112 or 143, 251 with a minimum grade of C. Offered Fall Semester.

272. CALCULUS **Four hours credit**

Polar coordinates, transcendental functions, methods of integration, hyperbolic functions, and vectors and parametric equations. Prerequisite: Calculus 271 with a minimum grade of C. Offered Spring Semester.

310. LOGIC AND SETS **Three hours credit**

Elements of mathematical logic; elementary algebra of sets. Prerequisite: One year of college mathematics. Offered alternate years.

331. FOUNDATIONS OF GEOMETRY **Three hours credit**

Axiomatic method, triangles and circles, parallelism, constructions, and modern concepts of both Euclidean and non-Euclidean geometry. Prerequisite: One year of college mathematics. Offered Spring Semester, even years.

341. ELEMENTARY PROBABILITY AND STATISTICS **Three hours credit**

Distributions of random variables, conditional probability, regression and correlation, discrete probability functions, continuous probability functions, estimation and hypothesis testing, confidence limits, analysis of variance. Offered Fall Semester, odd years.

342. PROBABILITY AND STATISTICS **Three hours credit**

Inferences concerning two or more populations, CHI-square, analysis of variance, linear correlation and regression analysis, sign test, Mann-Whitney U test, runs test, rank correlation. Offered Spring Semester, even years.

351. INTRODUCTION TO LINEAR ALGEBRA **Three hours credit**

An introduction to the algebra of matrices and determinants, linear equations, linear transformations and vector spaces. Prerequisites: Mathematics 271 and 272. Offered Fall Semester, even years.

363. CALCULUS **Four hours credit**

Vectors and vector calculus; partial derivatives, gradients, double and triple integrals, centroids, cylindrical and spherical coordinates, line integrals, surface integrals, Stoke's theorem. Prerequisite: Calculus 272. Offered on demand.

371. DIFFERENTIAL EQUATIONS **Three hours credit**

First order and simple higher order differential equations with applications, linear differential equations, systems of DE, Laplace transform, series solutions, numerical methods, partial differential equations. Prerequisite: Calculus 271-272 with Calculus 363 strongly recommended. Offered on demand.

390. SPECIAL TOPICS IN MATHEMATICS **One-Four hours credit**

A course used to comply with requests for special topics and advanced studies in mathematics. Lecture and laboratory hours will vary with the courses taught. May be repeated for credit. Prerequisite: Consent of the instructor. Offered on demand.

393. HISTORY OF MATHEMATICS **Three hours credit**

Study of major contributors and their contributions to mathematics; early beginnings to modern day; and how certain areas of mathematics began. Offered on demand.

451. LINEAR ALGEBRA **Three hours credit**

Matrices, elementary operations, linear equations, determinants, vector spaces, linear transformations, characteristic roots and vectors, special types of matrices, and applications to geometry and linear programming. Prerequisite: Introduction to Linear Algebra 351. Offered Spring Semester, odd years.

461. INTRODUCTION TO MODERN ALGEBRA **Three hours credit**

Mappings, relations rings, integral domains. Prerequisite: One year of college mathematics. Offered on demand.

490. SENIOR SCIENCE AND MATHEMATICS SEMINAR **One hour credit**

A weekly presentation by staff and/or senior science and mathematics majors on matters of current interest in the science and mathematics field. Participants gain experience in evaluating scientific literature and presenting scientific papers. One hour per week. One semester required of all department majors. Offered every semester.

PHYSICAL SCIENCE

111. PHYSICAL SCIENCE **Four hours credit**

Chemical phenomena, introduction to methods of elementary chemistry and physics, with stress on kinetic theory, molecular phenomena, and energy relations. (Not recommended for students who studied high school chemistry and physics.) Three lectures and one laboratory period per week. Offered Fall Semester. (For non-science majors.)

112. EARTH AND SPACE SCIENCE **Four hours credit**

Introduction to astronomy, geology, meteorology, and physical geography. Emphasis on the structure of the universe, theories of cosmology, the Milkey Way and the solar system. The shape, structure and composition of the earth; earthquakes, vulcanism, theories of plate tectonics, seafloor spreading and continental drift. The earth in space and time; composition and structure of the earth's atmosphere; weather and climate; composition and structure of the earth's crust including study of rocks and minerals. Three lectures and one laboratory period per week. Offered Spring Semester.

113. EARTH AND SPACE SCIENCE **Two hours credit**

A continuation of earth and space science 112 with emphasis on weathering, erosion, and sculpturing the land, topographic maps, oceanography and glaciation. Fossil fuels and alternate sources of energy, environmental pollution and conservation of natural resources. One lecture and one laboratory period per week. Offered Spring Semester.

211. GENERAL PHYSICS **Four hours credit**

Principles and applications of mechanics, heat and sound. Three lectures and one laboratory period per week. Prerequisite: Proficiency in algebra and trigonometry. Offered Fall Semester.

212. GENERAL PHYSICS **Four hours credit**

Principles and applications of light, electricity, magnetism, atomic and nuclear physics. Three lectures and one laboratory period per week. Prerequisite: Physics 111. Offered Spring Semester.

RAY HUGHES, JR., Chairperson

DEPARTMENT OF CONTINUING EDUCATION

DEPARTMENT OF CONTINUING EDUCATION

The Department of Continuing Education offers an undergraduate program designed to utilize methods of independent study. Its basic purpose is to prepare persons for the ministry in the areas of Bible, Christian education, church music, missions and evangelism, pastoral studies, and theology.

The program is especially designed to prepare persons for ministry in the Church of God who cannot pursue a traditional resident college degree program, as well as to offer courses in general studies to those students who are unable to schedule them through the resident program.

Students enrolled in the Continuing Education Program are entitled to the same library and media center privileges as resident students. All the student need do is present the current fee receipt when using the library or media center.

All other privileges such as student activity events which are available to resident students do not apply to these fees when enrolling. However, students may purchase a yearbook by making the proper payment to the Lee College business office.

MAJORS OFFERED

Lee College offers the following degrees through the Continuing Education Program.

The Bachelor of Arts degree in Biblical Studies is awarded to those graduates whose curriculum includes a minimum of twelve hours in a foreign language.

The Bachelor of Science degree is awarded to those students whose curriculum does not include twelve hours in a foreign language.

EXAMINATIONS

Most independent study courses include a final examination and a midterm exam. Examinations are supervised and may be taken at the offices of the Continuing Education Program or under the supervision of the following individuals:

1. A school superintendent or principal;
2. A college instructor or administrator;
3. A pastor, state overseer or youth director;
4. A commissioned officer whose rank is higher than the student's (for students in the military only).

The Continuing Education Program reserves the right to reject any supervisor. Regardless of his academic qualifications, no relative may proctor an examination. No proctor fees are authorized.

INDEPENDENT STUDY AND TRANSFERS

A maximum of 90 semester hours may be earned through independent study. A minimum of 30 semester hours must be earned through the Continuing Education Program. The total number of semester hours which must be earned in order to obtain a degree in this program is 130.

A maximum of 15 semester hours credit may be accepted from the Bible Institute Program by the Continuing Education Program.

Such acceptance of credit is contingent upon the student enrolling in the

Continuing Education Program and successfully completing 12 semester hours of college work, after which the credit will be officially added to the student's permanent transcript.

Lee College resident students must receive permission from the Director of Continuing Education to apply Bible Institute for Lay and Ministerial Enrichment credits to their program. Credits approved in this manner must be earned prior to the beginning date of enrollment in the residence program and will apply only as free electives. Bible Institute credits will not apply toward the 18-hour religion core requirement.

ELIGIBILITY

Admission to the Continuing Education Program is based on the objective of the student. This program is primarily designed for persons who cannot pursue a traditional resident college program. All applicants must complete an application for admission. Acceptance to the program is determined by using the following criteria:

For college credit, students working toward a bachelor's degree through the program may earn up to 90 credits by taking independent study courses as long as credits earned meet requirements of the degree program being pursued. The ACT test, SAT test, or graduation from an approved high school is required for entrance into the Continuing Education Program. The G.E.D. Equivalency Diploma is also accepted for entrance. For students currently enrolled in or on academic probation from Lee College, written permission must be obtained from the Dean of the College.

For non-credit purposes, students must still complete an application; however, no academic prerequisites apply. Non-credit programs are designed for adults and current students who desire professional or cultural learning without regard to college credit.

APPLICATION PROCEDURE

Application forms may be obtained by writing the Continuing Education Program and requesting the application. Students may enroll at any time.

All questions on the form must be answered if applicable. Your completed form and a check or money order for $10.00 should be sent directly to the Office of Continuing Education. Make the check or money order payable to the Continuing Education Program.

If you desire college credit, arrange with your high school to send a record of your work. If you want advanced credit, have the college(s) you attended send a transcript of your work.

Students desiring credit for college level experience outside the classroom other than Bible Institute credit (see separate guidelines for Bible Institutes) must submit documentation to the Director of Continuing Education for evaluation. No work of this nature is accepted until the student has successfully completed one semester of college work (12 semester hours credit) through the Division of Continuing Education or in residence at Lee College. The college has made provision to accept a maximum of fifteen credit hours where applicable. The nature and quality of the experience and credentials of the instructors are primary considerations when evaluating extra classroom experience for credit.

Mail your request for an application to: **Continuing Education Program, 1161 Parker Street, N.E., Cleveland, Tennessee 37311-5199.**

FINANCIAL AID

See Financial Aid Section of this catalog.

SUGGESTED SEQUENCE OF STUDY

Bachelor of Science in Biblical Studies

Freshman Year

1st Semester		2nd Semester	
Course	**Hours**	**Course**	**Hours**
English 111	3	Communication	3
History 111 or 211	3	Humanities	3
Natural Science	3	Natural Science	3
*Old Testament Survey 101	3	*New Testament Survey 102	3
Free Elective	3	*Christian Thought 230	3
	15		15

Sophomore Year

1st Semester		2nd Semester	
Course	**Hours**	**Course**	**Hours**
Social Science	3	Social Science	3
Humanities	3	Humanities	3
Communication (oral)	3	Christian Ethics 331	3
Pentateuch 300	3	Bible Electives	6
Free Electives	4	Specialization Elective	3
	16		18

Junior Year

1st Semester		2nd Semester	
Course	**Hours**	**Course**	**Hours**
History of Christianity 323	3	History of Christianity 324	3
Wisdom Literature 303	3	Person and Work of Holy Spirit 335	3
Bible Elective	3	Bible Elective	3
Synoptic Gospels or Gospel of John	3	Free Elective	3
Specialization Electives	6	Specialization Elective	3
	18		15

Senior Year

1st Semester		2nd Semester	
Course	**Hours**	**Course**	**Hours**
Romans and Galatians 402	3	1 and 2 Corinthians 404	3
Church of God History and Polity 321	3	Free Electives	6
Free Electives	6	Specialization Electives	6
Specialization Electives	6		15
	18		

Total hours for 4-year program: 130

*Bible 101, 102 and Theology 230 are prerequisites to all 300 and 400 level courses in Bible and Theology for the student who is working toward a college degree.

SPECIAL ACADEMIC PROGRAMS

Lee College has developed special programs to assist students in achieving academic goals and maximizing total learning development. These programs involve the cooperation of the departmental faculty but provide services extending beyond the regular academic offerings of each department. The services offered include special sections of regular academic courses with additional laboratory assistance.

STUDENT SUPPORT SERVICES—TITLE IV

The Department of Student Support Services offers a variety of collegiate services designed to increase the opportunities students have to successfully complete their college education. Participants in the program are selected on the basis of personal economic, academic, physical, and cultural factors. Each student, after becoming a part of the program, is entitled to receive any combination of the services and special opportunities provided by this department.

Ulna B. Black, Director
Richard D. Riley, Counselor
Joyce Mills, Tutorial Coordinator and Secretary
Delores Owens, Mathematics Specialist
Gloria Brownlee, Reading Specialist

Course Offerings

READING

101. COLLEGE READING IMPROVEMENT — **Two hours credit**

A course designed to improve the student's vocabulary and study skills and to increase his/her comprehension level and reading rate. Offered both semesters.

Computerized Reading Labs are provided for students who enroll in College Reading Improvement. Programs for a variety of reading levels are in use.

MATHEMATICS

100. BASIC MATH — **Three hours credit**

Prepares students to work with whole numbers, fractions, mixed numbers, decimals, ratios, percents, negative numbers, metrics, and simple equations. This course does not fulfill the general education core requirement in mathematics. Includes required lab. Offered both semesters.

101. ELEMENTARY ALGEBRA — **Three hours credit**

Designed to present rational and integer numbers, polynomials, linear and quadratic equations, fractions, graphs, and factoring in order to prepare the student for College Algebra and other advanced mathematics courses. This course does not fulfill the general education core requirement in mathematics. Includes required lab. Offered Fall Semester.

111. ALGEBRA — **Three hours credit**

This course covers the real number system; linear and quadratic functions, logarithms, mathematical induction, matrixs, complex numbers, and probability. Prerequisite: Fundamental Concepts or high school equivalent or Elementary Algebra. Includes required lab. Offered every spring.

121. FUNDAMENTAL CONCEPTS OF MATHEMATICS **Three hours credit**

The real number system, fractions, basic logic and its application, decimals, percentages, arithmetic in the home, graphs, and basic probability statistics. Prerequisite: ACT mathematics score of 10 or successful completion of Math 100. This course will meet the mathematics requirements for students except those majoring in Accounting, Elementary Education, Mathematics or the Natural Sciences. Includes required lab. Offered both semesters.

Students wishing to take these classes should make application at the Student Support Services Office.

Available Services

PERSONAL/SOCIAL COUNSELING—the staff provides counseling for students having difficulty adjusting to college life, experiencing problems with interpersonal relationships, or dealing with problems or situations having a detrimental effect on the student's academic progress or spiritual growth.

ACADEMIC COUNSELING—the staff also counsels with students concerning the formation of good study habits, overcoming test anxiety, dealing with motivational difficulties, and other matters influencing the academic life of the student.

TUTORIAL PROGRAM—tutors are provided for any participant who is having difficulty with a class and requests help. Tutors are, in most cases, recommended by faculty members.

LAB FACILITIES—a lab and study center has been established in the Student Support Services building. Cassette tapes, reading machines, and printed materials are available to help the student improve basic grammar, reading, and study skills. The Reading and Math Specialists provide additional instruction to students using the lab.

FOR PROBATIONARY STUDENTS—special attention is given to students who are placed on academic probation. Areas of weakness are identified whereby the student can receive assistance to improve his/her academic standing.

REFERRALS—the staff is aware of other campus services available to students and makes the appropriate referral for students with financial, housing, job, health or other needs.

The office of Student Support Services is located at 1489 Church Street.

GENERAL STUDIES

Lee College provides a comprehensive program designed to assist new students in becoming integrated into the college community. This program takes the form of a special freshman course which introduces the new student to the world of Christian higher education and provides a wide range of experience designed to enhance the new student's college life socially, spiritually, and emotionally, as well as academically. This course is taught by a wide variety of staff members under the leadership of academic advising.

101. THE CHRISTIAN COLLEGE EXPERIENCE **One hour credit**

The Christian College Experience is an academic program consisting of a one-credit hour course to provide freshmen an extensive orientation to the purpose of education in general along with a personal integration into the Lee College community. Open only to first-year students.

WRITING CENTER

The Department of Language Arts offers special assistance in composition related problems through the Writing Center located in Walker Memorial 410. Operating fifteen hours per week, the Center is staffed by a faculty member and trained students and offers assistance on four levels. Students with basic writing problems can find help with grammar and mechanics. Intermediate students are

assisted in organization and paragraph and theme development. More advanced students are aided in research techniques, documentation, and planning the long paper, and students who enjoy writing may bring in creative works for evaluation and professional suggestions. The Writing Center also assists students whose native language is not English and those who need help in meeting the requirements of the California Achievement Test and the requirements of the PPST.

Any Lee College student may use the Writing Center facilities by making an appointment with the Center. Tutorial sessions are operated on a one-to-one basis, last for thirty minutes, and must be scheduled in advance. Most students find it helpful to use the Center on a regular basis.

In addition to regular tutorial sessions, the Center offers periodic seminars and special programs in creative writing, writing for publication, writing essay exams, writing research papers, etc.

SCIENCE AND MATHEMATICS LEARNING CENTER

This service offered by the Natural Science Department is a project that was originally funded by a Title III grant. The Science and Mathematics Learning Center, now in its fourth year of operation, provides academic enrichment and remediation in the following areas: Zoology, Botany, Human Anatomy and Physiology, Ecology, Chemistry, Physical Science, Fundamental Concepts of Mathematics and Algebra. A course in Computer Science is also provided in the Learning Center.

The Science and Mathematics Learning Center uses a variety of self-paced learning modules, and modern study carrels. The equipment includes: audio-visual sound slide projectors, tape recorders, slide and filmstrip projectors, 16 mm projectors, and overhead projectors which are made available for individual student use. Tutorial services are offered for most science and mathematics courses. Tutorial sessions are operated on one to one or small group basis using science and mathematics faculty and peer tutoring.

ADMINISTRATION, FACULTY AND STAFF

THE ADMINISTRATION, FACULTY AND STAFF OF LEE COLLEGE

The guidance, instruction, and assistance you will receive at Lee will come primarily from the people listed on the following pages. Each member of the faculty, administration, and staff possesses great individual devotion to Lee College and our students. Whether conversing with you over coffee in the Student Center, assisting you with your career planning, or working behind the scenes insuring the smooth operation of the college, you'll find the Lee College family's devotion genuine and contagious.

BOARD OF DIRECTORS

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ADMINISTRATIVE COUNCIL

Charles Paul Conn, Ph.D., President
B.A., Lee College; M.A., Ph.D., Emory University. Post Doctoral Fellow: Harvard University

Bill Balzano, Ph.D., Dean of Students
B.A., Lee College; M.A., Middle Tennessee State University; Ph.D., University of Alabama

Ollie J. Lee, Ph.D., Dean of the College
A.B., Berea College; Ph.D., University of Pittsburgh

Danny R. Murray, B.A., Director of Institutional Advancement
B.A., Lee College

David M. Painter, M.B.A., Director of Business and Finance
B.S., Tennessee Wesleyan College; M.B.A, Middle Tennessee State University

David W. Tilley, M.Ed., Executive Assistant to the President
B.S., University of Tennessee at Chattanooga; M.Ed., Georgia State University

Dale W. Goff, M.S., Director of Development
B. S., Lee College; M.S., University of Tennessee

Henry J. Smith, D. Min. Associate Dean of the College
B.A., Atlantic Christian College; M.A., California State University; D.Min., California Graduate School; D. Litt., Northwest Bible College

Bill Winters, M.Ed., Associate Director of Institutional Advancement
B.S., Lee College; M.Ed., University of Tennessee

ACADEMIC DEPARTMENT CHAIRPERSONS

William Snell, Ph.D.,
Department of Behavioral and Social Science
B.A., M.A., Samford University; B.D., Th.M., Southern Baptist Tehological Seminary; Ph.D., University of Alabama

John Sims, Ph.D.
Department of Bible and Christian Ministries
B.A., Lee College, Roosevelt University; M.A., Ph.D., Florida State University; Post Doctoral Fellow, Princeton Theological Seminary

Evaline Echols, M.Ed.
Department of Business
B.S., Lee College; M.Ed., University of Tennessee at Chattanooga

Ray Hughes, Jr., Ed.D.
Department of Continuing Education
B.S., M.S., Ed.D., University of Tennessee

Morris P. Riggs, Ed.D.
Department of Education
B.A., M.A., George Peabody College for Teachers; Ed.D., University of Tennessee

Ellen French, D.A.
Department of Language Arts
B.A., Southern California College; M.A., Butler University; D.A., Middle Tennessee State University

David Horton, Ph.D.
Department of Music and Fine Arts
B.M.E., University of Southern Mississippi; Ph.D., George Peabody College for Teachers

Lois Beach, D.S.
Department of Natural Sciences and Mathematics
B.S., M.S., The University of Tennessee; D.S., Lee College

PROGRAM DIRECTORS

Frances L. Arrington, M.A.
Director of Pentecostal Resource Center/Head Librarian
B.S., Jacksonville State College; M.A., Peabody College for Teachers

Jimmy W. Bilbo, Ph.D.
Director of Teacher Education
B.A., Lee College; M.A., George Peabody College for Teachers; Ph.D., University of Southern Mississippi

William T. George, Th.M
Director of Intercultural Studies Program
B.A., University of Alabama; M.Div., Southwestern Baptist Theological Seminary; Th.M., Fuller Theological Seminary

Henry J. Smith, D. Min.
Director of Academic Advising
B.A., Atlantic Christian College; M.A., California State University, Fresno; D.Min., California Graduate School of Theology; D. Litt., Northwest Bible College

Laud O. Vaught, Ph.D.
Director of Planning for Department of Education
B.A., M.A., Concord College and Bob Jones University; D.Litt., Lee College; Ph.D., University of North Dakota

Ulna B. Black, M.S.
Director of Student Support Services
B.S., M.S., Troy State University

ADMINISTRATIVE STAFF

Hilda Andrews, R.N. ..... Director of Health Services
Wanda Griffith, M.S. ..... Registrar
Dwight Hamilton ..... Director of Physical Plant
Robert M. Justice, B.A. ..... Director of Data Processing
Keith LeCroy, B.S. ..... Comptroller
Delores Owens, B.S. ..... Mathematics Specialist
Larry Pemberton, M.S. ..... Associate Dean of Students
Richard D. Riley, M.Div. ..... Counselor
Myra May Robertson, B.S., ...Administrative Assistant to the President
Veva L. Rose ..... Director of College Promotion
Robert Sheppard, B.A., ... Campus Pastor
Steve Sherman, B.S. ..... Director of Counseling and Testing
Randy Steele, B.S. ..... Head Basketball Coach and Athletic Director

THE FACULTY OF THE COLLEGE

Frances L. Arrington (1954-57, 1964), *Associate Professor and Director of Pentecostal Resource Center/Head Librarian*
B.S., Jacksonville State College; M.A. L.S., George Peabody College for Teachers

J. Martin Baldree (1946-48; 1961), *Professor of Christian Education*
A.B., Asbury College; M.R.E., Southwestern Baptist Theological Seminary; Ed.D., Southern Baptist Theological Seminary

Bill Balzano (1981), *Assistant Professor of Psychology*
B.A., Lee College; M.A., Middle Tennessee State University;
Ph.D., University of Alabama

Eleanor Barrick (1978), *Associate Professor of Spanish and French*
B.A., M.A., Texas Tech University; Ph.D., University of Illinois

Raymond E. Barrick (1978), *Associate Professor of German*
B.A., West Virginia University, M.A., Ph.D., Tulane University

Lois U. Beach (1944), *Professor of Chemistry*
B.S., M.S., University of Tennessee; D.S., Lee College

Jimmy W. Bilbo (1961), *Professor of Education*
B.A., Lee College; M.A., George Peabody College for Teachers; Ph.D., University of Southern Mississippi

Ulna B. Black(1987), *Assistant Professor and Director of Student Support Services*
B.S., M.S., Troy State University

R. Jerome Boone (1976), *Associate Professor of Religion*
B.A., Lee College; M.A., Wheaton College

*** Donald N. Bowdle (1962),** *Professor of History and Religion*
B.A., Lee College; M.A., Ph.D., Bob Jones University; Th.M., Princeton Theological Seminary; Th.D., Union Theological Seminary in Virginia; Post Doctoral Fellow, Yale University

James P. Bowers (1986), *Assistant Professor of Christian Education*
B.A., Lee College; M.A., Church of God School of Theology; M.Div., Louisville Presbyterian Theological Seminary

Michael C. Brownlee (1980-82;1983), *Instructor in Music*
B.M.E., Lee College; M.M., University of Tennessee

C. Alan Burns (1979), *Assistant Professor of Business*
B.Ch.E., Georgia Institute of Technology; M.S. O.R., Naval Post Graduate School; M.B.A., Golden Gate University

Jimmy W. Burns (1967), *Professor of Music*
B.C.M., Lee College; M.C.M., D.M.A., Southwestern Baptist Theological Seminary

Eugene Christenbury (1953-57, 1967), *Professor of Education*
B.A., M.A., George Peabody College for Teachers; Ed.D., University of Tennessee; M.S., Church of God School of Theology

Charles Paul Conn (1970), *Professor of Psychology*
B.A., Lee College; M.A., Ph.D., Emory University. Post Doctoral Fellow, Harvard University

Jerald J. Daffe (1987), *Associate Professor of Pastoral Studies*
B.A., Northwest Bible College; M.A., Wheaton College; D.Min., Western Conservative Baptist Seminary

Clifford Dennison (1955-62, 1965), *Professor of Science Education*
A.B., M.A., Marshall College; Ed.D., University of Florida

Carolyn Dirksen (1968), *Professor of English*
B.S., M.A., Northern Arizona University; Ph.D., University of Arizona

Murl Dirksen (1972), *Associate Professor of Sociology*
B.A., M.A.T., University of Tennessee at Chattanooga; Ph.D., University of Tennessee

Evaline Echols (1984), *Assistant Professor of Business Education*
B.S, Lee College; M.Ed., University of Tennessee at Chattanooga

Robert W. Fisher (1983), *Instructor in Psychology*
B.A., Lee College; M.Ed., Georgia State University

Ellen B. French (1976), *Associate Professor of English*
B.A., Southern California College; M.A., Butler University; D.A., Middle Tennessee State University

William T. George (1984), *Associate Professor of Intercultural Studies*
B.A., University of Alabama; M.Div., Southwestern Baptist Theological Seminary; Th.M., Fuller Theological Seminary

Doyle R. Goff (1987), *Assistant Professor of Psychology*
B.A., Florida International University; M.S., Florida International University; Ph.D., Florida State University

Jean Goforth (1974), *Assistant Professor and Technical Processes Librarian*
B.S., M.S.L.S., University of Tennessee

Robert Griffith (1970), *Assistant Professor of Mathematics*
B.A., Tennessee Wesleyan College; M.M., University of Tennessee

Bertha Gugler (1964), *Associate Professor of Music*
B.M., Belmont College; M.M., University of Miami

Vernon F. Harmeson (1971), *Associate Professor of Education*
B.S., Minot State College; M.Ed., Ed.D., University of North Dakota

Ronald Harris (1966), *Associate Professor of Science Education*
B.S., East Carolina College; M.A.T., University of North Carolina

James Wendel Harris (1987), *Instructor of Computer Information Systems*
B.S., Arizona State University; M.S., Southern Methodist University

Robert Herron (1985), *Assistant Professor in Religion*
B.A., Lee College; M.A., Western Kentucky University

JoAnn Higginbotham (1981), *Assistant Professor of Physical Education*
B.S., Tennessee Technological University; M.Ed., Ed.S., Middle Tennessee State University

David Horton (1969), *Professor of Music*
B.M.E., University of Southern Mississippi; Ph.D., George Peabody College for Teachers

Virginia Horton (1979), *Assistant Professor of Music*
B.M.E., University of Southern Mississippi; M.M.E., George Peabody College for Teachers

Ray H. Hughes, Jr. (1967-73, 1976), *Associate Professor, Continuing Education Program*
B.S., M.S., Ed. D., University of Tennessee

Joseph E. Jackson (1986), *Assistant Professor of Religion*
B.A., Westfield State College; M.A.R., Yale University Divinity School; D.D. Southeastern Theological Seminary

Hermilo Jasso, Jr. (1987), *Instructor in Business*
1B.A., Lee College; M.B.A., Laredo State University

Ollie J. Lee (1967), *Professor of Sociology*
B.A., Berea College; Ph.D., University of Pittsburgh

James Lemons (1975), *Associate Professor of Education*
B.S., Berea College; M.S., Ed.D., University of Tennessee

Ruth Crawford Lindsey (1975), *Associate Professor of English*
B.A., Lee College; M.A., Arkansas State University

Lonnie McCalister (1987), *Assistant Professor of Music*
B.S., Lee College; M.M.E., Central State Univeristy of Oklahoma; D.M.A., The University of Oklahoma

Barbara McCullough (1969), *Associate Professor and Assistant Director of Pentecostal Resource Center*
B.S., Shippensburg State College; M.S.L.S., Drexel Institute of Technology

J. L. McPherson (1969), *Professor of Chemistry*
B.S., Georgia Institute of Technology; M.A., University of Texas; Ph.D., Ohio State University

Philip Morehead (1966), *Assistant Professor of Music*
B.M., University of Chattanooga; M.M., University of Tennessee

***William Morrisett (1980),** *Assistant Professor of Business*
B.S., Lee College; M.B.A., Morehead State University

Karen Carroll Mundy (1979), *Assistant Professor of Sociology*
B.A., Lee College; M.A., Ph.D., University of Tennessee

Deborah Murray (1980), *Assistant Professor of Education*
B.S., Lee College; M.S., University of Tennessee

Robert O'Bannon (1963-64, 1967), *Professor of Biology*
B.S., East Tennessee State University; M.S., Ph.D., University of Florida

David M. Painter (1984), *Assistant Professor of Business*
B.S., Tennessee Wesleyan College; M.B.A., Middle Tennessee State University;

Richard D. Powell (1987), *Professor of Music*
B.M.E., Florida State University; M.M., Florida State University

Paul J. Putt (1985), *Instructor in Reading and English*
B.A., University of Alabama in Huntsville; M.A., East Tennessee State University

David T. Rahamut (1976), *Assistant Professor of History*
B.A., Lee College; M.A., Eastern Kentucky University

Janet Rahamut (1977), *Assistant Professor of English*
B.A., Lee College; M.A., Eastern Kentucky University; Ed.S., Georgia Southern College

Steven Rathbone (1985), *Instructor in Health and Physical Education*
B.S., Lee College; M.S., Indiana State University

Kathaleen Reid (1986), *Assistant Professor of Communication*
B.A., Lee College; M.A., Ph.D., University of Denver

Morris P. Riggs (1964), *Professor of Science Education*
B.A., M.A., George Peabody College for Teachers; Ed.D., University of Tennessee

Milton Riley (1978), *Assistant Professor of Natural Sciences*
B.A., Lee College; M.A., University of Georgia

Clyde R. Root (1986), *Associate Professor and Special Collections Librarian*
B.A., Northwest Bible College; M.S.L.S., M.A., D.A., University of North Dakota

John Sims (1971), *Professor of Religion and History*
B.A., Lee College, Roosevelt University; M.A., Ph.D., Florida State University; Post Graduate Fellow: Princeton Theological Seminary

William A. Simmons (1986), *Assistant Professor of New Testament*
B.A., Lee College; M.A., Church of God School of Theology; M.Div., Ashland Theological Seminary

Dani A. Smith (1988), *Instructor in Sociology*
B.S., Lee College; M.A., The University of Mississippi

Henry Smith (1986), *Associate Professor of Pastoral Ministries*
B.A., Atlantic Christian College; M.A., Cal. State University; D.Min., California Graduate School; D.Litt., Northwest Bible College

Ronald B. Smith (1988), *Assistant Professor of Mathematics*
B.S., University of Florida; M.S., Mississippi State University

William R. Snell (1970), *Professor of History*
B.A., M.A., Samford University; B.D., Th.M., Southern Baptist Theological Seminary; Ph.D., University of Alabama

Orin A. Souther (1983), *Assistant Professor of Physical Education*
B.S., Wilmington College; M.Ed., Xavier University.

Le Moyne Swiger (1959), *Associate Professor and Periodicals Librarian*
B.A., University of Chattanooga; M.A. L.S., George Peabody College for Teachers

Phillip E. Thomas (1977), *Assistant Professor of Music*
B.A., Lee College; M.M., Peabody Conservatory in Music

Dewayne Thompson (1981), *Assistant Professor of Business*
B.S., Lee College; M.B.A., Middle Tennessee State University

Laud O. Vaught (1980), *Professor of Education*
B.A., M.A., Concord College and Bob Jones University; Litt.D., Lee College; Ph.D., University of North Dakota

Alisa White (1984), *Instructor in Communications*
B.A., Lee College; M.S.L.S., University of Tennesse

Charles Mark Wickam (1987), *Instructor in Physical Education*
B.S., Lee College; M. Ed., University of Southwestern Louisiana

Sabord Woods (1966-68, 1969), *Professor of English*
B.A., M.A., Georgia Southern College; Ph.D., University of Tennessee

*Faculty On Leave

FACULTY EMERITUS

Dora P. Myers (1975), *Professor Emeritus of Psychology*
A.B., Southern Methodist University; M.A., Columbia University

Beatrice Odom (1986), *Professor Emeritus of Christian Education*
B.A., Bob Jones University; M.A. George Peabody College for Teachers

Elmer Odom (1985), *Professor Emeritus of History and Religion*
B.A., Bob Jones University; M.A., George Peabody College for Teachers; M.Div., Southeastern Baptist Theological Seminary

Donald Rowe (1980), *Professor Emeritus of Business Law and Political Science*
B.A., M.A., J.D., University of Miami

Helen Symes (1973), *Professor Emeritus of Education*
B.S., M.Ed., University of Chattanooga

EXCELLENCE IN TEACHING AWARD

1972 Carolyn Dirksen
1973 Donald N. Bowdle
1974 Charles R. Beach
1975 French L. Arrington
1976 Lois Beach
1977 Myrtle Fleming
1978 J. Martin Baldree
1979 William Snell
1980 Robert O'Bannon
1981 Charles Paul Conn
1982 Jerome Boone
1983 Karen Mundy
1984 John Sims
1985 Sabord Woods
1986 William T. George
1987 Dewayne Thompson

SUPPORT STAFF

STUDENT SERVICES

Betty Baldree ..... Switchboard Operator
Phillip Barber ..... Coordinator of Extension—Continuing Ed
Judy Bergeron ..... Program Coordinator, Cont. Ed
Sheila Bird ..... Typist, PRC
Hubert P. Black ..... Coordinator of Christian Schools
Essie Blankenship ..... Custodian
Judy Blankenship ..... Payroll Bookkeeper
Sherry Blankenship ..... Custodian
Anita Blevins ..... Office Coordinator and Secretary to Director of Institutional Advancement
George Bloomingdale ..... Custodian
Jonathan Bowers ..... Custodian
Mildred Brumbelow ..... Custodian
Herbert Cannon ..... Maintenance Coordinator
Kelli Cochran ..... Secretary to Director of Continuing Ed
Charles Coppler ..... Custodian
David Covington ..... Cataloger, PRC
Lydia Culpepper ..... Campaign Secretary
Phyllis Daffe ..... Pentecostal Research Assistant
Glenda Davis ..... Secretary to Alumni Office
Jeannette Dennison ..... Data Entry Operator
Alex Draghicci ..... Security Officer
William Eubanks ..... Residence Hall Director
Darrell Faulkner ..... Campus Print Shop Manager
Cameron Fisher ..... Public Relations Assistant
Lorri Fisher ..... Secretary to Director of Counseling & Testing
Edna Gates ..... Custodian
Nelda George ..... Secretary to Dean of the College
Stephen Gibbon ..... Cataloger, PRC
Todd Gray ..... Custodian
Joseph Greene ..... Reference Assistant, PRC
James Halkis ..... Security Officer
Suzanne Hamid ..... Resident Hall Director
Cheryl Hartgraves ..... Secretary to Director, PRC
Ann Haynes ..... Collections Clerk
Jack Higgins ..... Electrician
Kathy Hill ..... Custodian
Annis Horne ..... Secretary to Associate Dean
Don Hurst ..... Groundskeeper
Teresa Hyden ..... Word Processing Coordinator
Natalie Johnson ..... Secretary to Registrar
Gwen Jolley ..... Resident Hall Director
June Jones ..... Secretary to Campus Nurse
Cheryl Justice ..... Validation Clerk
Jeff Kallay ..... Recruitment Assistant
Lucille Kelly ..... Night Librarian
Davonna Kier ..... Secretary to Director of Development
Eddie Knox ..... Custodian
James Leonard ..... Groundskeeper
Jean Lothian ..... Senior Bookkeeper
Betty Lyles ..... Residence Hall Director
Billie McAlpin ..... Security Chief
Ann McElrath ..... Secretary to Director of Business and Finance
Glenna Martin ..... Custodian
Roshelle Martin ..... Campus Store Manager
Polly Miller ..... Accounts Payable Bookkeeper
Joyce Mills ..... Tutorial Coordinator and Secretary to Student Support Services
Virgie Mosley ..... Central Gifts Bookkeeper
Debbie Newport ..... Resident Hall Director
Daniel Noel ..... Custodian
Leonard North ..... Custodian
Nancy O'Bannon ..... Continuing Ed Grader
Lorraine Painter ..... Postmistress
Dewayne Parker ..... Custodial Supervisor
Brenda Peters ..... Secretary to Education Complex
Arthur Pressley ..... Interior Maintenance Coordinator
Judy Ramsey ..... Cataloger, PRC
Iris Ray ..... Secretary to Athletic Director

Mildred Richey ..... Secretary to Dean of Students
Tom Robertson ..... Groundskeeper
Barbara Searcy ..... Resident Hall Director
Roy Sherlin ..... Grounds Supervisor
Lenae Simmons ..... Public Services Assistant, PRC
Al Simmons, Jr ..... Carpenter
Gordon Smith ..... Security Officer
Randy Smith ..... Custodian
Wendell G. Smith ..... Resident Hall Director
Janet Snell ..... Filing Clerk, PRC
Emma Stanley ..... Student Aid Bookkeeper, Business Office
Joyce Stinnett ..... Custodian
Dale Thomas ..... Secretary to Department of Music and Fine Arts
Joseph Thomason ..... Electrician
Luther Walton ..... Plumber
Sue Wayland ..... Pentecostal Research Assistant
Rebecca Kelly-Wayne ..... Circulation Assistant, PRC
Gary Whitman ..... Computer Operator, PRC
Charles Winfield ..... Custodian
Mark Winters ..... Resident Hall Director
Judy Womac ..... Custodian
Steve Womac ..... Resident Hall Director
Ricky Wright ..... Periodicals Assistant, PRC
Jim Yergin ..... Cataloger, PRC

SCHOOL CALENDAR

SUMMER SESSION 1988

May 23	Registration, First Session
May 24	Classes Begin
June 24	Final Examinations
June 27	Registration, Second Session
June 27	Classes Begin
July 4	Holiday
July 10-22	Summer Honors Semester
July 27	Final Examination
July 29	Commencement, 6:00 P.M.

FALL SEMESTER 1988

August 15-16	Annual Personnel Reviews
August 17-19	Faculty Seminar
August 23-24	New Student Orientation
August 24-25	New Student Advising
August 25	Registration for pre-registered students
August 26	Registration for new students
August 28	Official opening—6:00 P.M.
August 29	Classes Begin
September 12	Final day a student may register or add a class
September 14-15	Staley Distinguished Christian Scholar Lecture Series
September 25-29	Fall Convocation
October 19-24	Fall Holidays
October 21	Offices closed
October 25	Classes resume at 8:00 a.m.
October 31	Final day to apply for admission to Teacher Education Final day to drop a class with a grade of "W"
November 5	Homecoming
November 8-11	Pre-registration for Spring Semester
November 24-25	Thanksgiving Holidays (Dorms and Cafeteria open)
December 7	Reading Day
December 10	Faculty-Staff Christmas Banquet
December 8-13	Final Examinations
December 22- January 2	College closed for Holidays

SPRING SEMESTER 1989

January 5-6	Faculty Seminar
January 9	Orientation for new students
January 9	Registration for pre-registered students
January 10	Registration for new students
January 11	Classes begin
January 23	Final day a student may register or add a class Final day to apply for May '89 graduation Deadline for completion of independent study, transfer work and removal of "I" grades by May graduation applicants.
January 24-26	Heritage Week
February 12-16	Winter Convocation
March 24	Offices Closed
March 24-April 2	Spring Holidays
April 3	Classes resume at 8:00 a.m. Final day to drop a class with a grade of "W"
April 11-14	Pre-registration for Summer and Fall Semester
April 22	College Day
May 2	Honors Chapel
May 4	Reading Day
May 5-11	Final Exams
May 12	Commencement: Commissioning Ceremony
May 13	Commencement: Graduation Ceremony
May 15-17	Faculty Seminar

SUMMER SESSION 1989

May 22	Registration, First Session
May 23	Classes Begin
June 23	Final Examinations
June 26	Registration, Second Session
June 26	Classes begin
July 4	Holiday
July 9-21	Summer Honors Semester
July 27	Final Examinations
July 28	Commencement, 6:00 P.M.

LEE COLLEGE TELEPHONE DIRECTORY LISTING

SWITCHBOARD INFORMATION	472-2111
ACADEMIC	
Academic Advising	478-7372
Associate Dean	478-7321
Dean Of the College	478-7303
Departments	
Behavioral Sciences	478-7465
Bible & Christian Ministries	478-7374
Business Department	478-7347
Continuing Education	478-7456
Education	478-7470
Language Arts	478-7414
Music & Fine Arts	478-7384
Natural Science & Mathematics	478-7395
Teacher Education	478-7323
Registrar	478-7318
ADMINISTRATIVE	
Accounts Payable	478-7308
Admissions	478-7316
Alumni	478-7334
Athletics	478-7363
Business Office	478-7306
Cafeteria	478-7801
Campus Pastor	478-7368
Campus Store	478-7357
Christian Services	478-7442
College Promotions	478-7333
Collections	478-7339
Counseling & Testing	478-7471
Dean of Students	478-7792
Development	478-7325
Housing	478-7340
Institutional Advancement	478-7327
Library	478-7438
Maintenance	478-7365
Nurse	478-7370
Payroll	478-7312
Pentecostal Research Center	478-7761
Post Office	478-7356
President's Office	472-2111
Public Relations	478-7462
Recruitment	478-7765
Security	478-7358
Special Services	478-7475
Student Accounts	478-7311
Student Aid	478-7330
RESIDENCE HALLS	
Alumni House	472-9283
Cross Hall	
Director	478-7494
First Floor	472-9362
Second Floor	472-9395
Third Floor	479-9121

Ellis Hall
- Director 478-7491
- First Floor 472-9232
- Second Floor 479-9138

East Wing
- Director 478-7495
- Second Floor 472-9289
- Third Floor 472-9168

Hughes Hall
- Director 478-7496
- First Floor 472-9200
- Second Floor 479-9152
- Third Floor 472-9306

Medlin Hall
- Director 478-7490
- First Floor 479-9157
- Second Floor 472-9155
- Third Floor 479-9114
- Fourth Floor 479-9127

Nora Chambers
- Director 478-7493
- Second Floor 472-9270
- Second Floor 472-9449
- Third Floor 472-9314

Simmons Hall
- Director 478-7771
- Second Floor 472-9149
- Third Floor 479-9142

Tharp Hall
- Director 478-7492
- Second Floor 472-9188
- Second Floor 472-9494
- Third Floor 472-9116

Married Student Housing (Carroll Courts)
- Director 478-7800

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YES, I AM INTERESTED IN ATTENDING LEE COLLEGE!!

Please send information concerning:

Housing: ☐ Dormitory ☐ Off campus ☐ Married off campus

Financial Aid: ☐ Scholarships ☐ Federal Aid
☐ Institutional work program ☐ Veteran assistance

Please send application ☐ yes

I expect to enroll ☐ Fall ☐ Spring ☐ 19_____

PERSONAL INFORMATION

NAME _____
Last First Middle

ADDRESS _____
Street or Box No.

_____
City State Zip

Telephone _____ High school graduate _____19____

American Citizen ☐ yes ☐ no

My native language is English ☐ Other _____
please identify

Date of Birth _____
month day year

Please cut along dotted line and mail.

YES, I AM INTERESTED IN ATTENDING LEE COLLEGE!!

Please send information concerning:

Housing: ☐ Dormitory ☐ Off campus ☐ Married off campus

Financial Aid: ☐ Scholarships ☐ Federal Aid
☐ Institutional work program ☐ Veteran assistance

Please send application ☐ yes

I expect to enroll ☐ Fall ☐ Spring ☐ 19_____

PERSONAL INFORMATION

NAME _____
Last First Middle

ADDRESS _____
Street or Box No.

_____
City State Zip

Telephone _____ High school graduate _____19____

American Citizen ☐ yes ☐ no

My native language is English ☐ Other _____
please identify

Date of Birth _____
month day year

Please cut along dotted line and mail.

DATE DUE

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LEE COLLEGE
Cleveland, Tennessee 37311